# City of Desert Hot Springs
## Engineering Department
### SWPPP, Erosion Control and BMP Review Checklist

**Location:**

**Tract, Parcel Map or Project ID No.:**

**Plan Checked By:**

<table>
<thead>
<tr>
<th>Date Checked</th>
<th>1st Check</th>
<th>2nd Check</th>
<th>3rd Check</th>
<th>Final Mylar</th>
<th>Comments</th>
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### SWPP Plans
- Copy of NOI, WDID number, or proof of mailing NOI documents.

### Vicinity Map
- Show landmarks which are easily identifiable such as roadways or features.
- Show site perimeter, geographic features, general topography.
- North arrow and scale.

### General Notes

### Construction Notes

### Site Map (Graphic)
- North arrow and scale.
- Existing and planned paved areas, buildings, roadways, etc.; site perimeter; storm water discharge locations; topography before and after construction.
- Show relevant drainage patterns across site using map inserts, if necessary.
- Show temporary drainage which intercept sheet flow for diversion.
- Show drainage patterns after major grading activity.
- Show drainage patterns into each storm water inlet or receiving water.
- Show locations of equipment fueling, equipment maintenance, concrete wash-out, construction materials storage, stabilized construction entrances.
- Show sandbagging or other methods of controlling silt, sediment, and other pollutants from entering the drainage systems.
- Show details as necessary.

### Pollutant Source and BMP Identification (Graphic or Narrative)
- Describe all BMP’s to protect storm water inlets.
- Describe BMP’s to eliminate/reduce contamination of storm water from:
  - Equipment/building/concrete washing areas, saw cutting of concrete/asphalt.
  - Soil contaminated by soil amendments.
  - Areas of contaminated soil.
  - Fueling areas.

[Legend: √ = Acceptable  ? = Unclear (Provide More Data) NA = Not Applicable  X = Not Acceptable for Reasons Shown]
<table>
<thead>
<tr>
<th>Vehicle maintenance areas</th>
<th>1&lt;sup&gt;st&lt;/sup&gt; CHECK</th>
<th>2&lt;sup&gt;nd&lt;/sup&gt; CHECK</th>
<th>3&lt;sup&gt;rd&lt;/sup&gt; CHECK</th>
<th>FINAL MYLAR</th>
<th>COMMENTS</th>
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<td>Vehicle parking areas</td>
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<td>Equipment storage areas</td>
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<td>Materials storage area, including landscaping materials</td>
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<td>Waste handling/disposal/containment areas</td>
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<td>Service areas</td>
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<td>Street cleaning</td>
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<td>Discuss post-construction BMP’s, long-term maintenance (City programs, homeowner associations, CC&amp;R requirements, etc.), show location</td>
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**ADDITIONAL INFORMATION (GRAPHIC OR NARRATIVE)**

- Discuss any outstanding information and/or preconstruction control practices
- Inventory all materials and practices; describe the appropriate BMP’s
- Show site area; impervious before and after construction

**EROSION CONTROL (GRAPHICS ON CONSTRUCTION DRAWINGS AND/OR NARRATIVE)**

**VICINITY MAP**

- Show an outline where vegetation will be left undisturbed
- Outline disturbed areas which will be stabilized during rainy season
- Outline disturbed areas left exposed during rainy season
- Include time schedule of implementation of erosion control practices
- Describe BMP’s for both temporary and permanent erosion control
- Describe BMP’s for wind erosion, particularly for stockpiles
- North arrow and scale

**STABILIZATION**

- Describe final stabilization measures; explain how they meet the criteria

**SEDIMENT CONTROL (GRAPHIC ON CONSTRUCTION DRAWINGS AND/OR NARRATIVE)**

- Describe sediment controls along site perimeter and all operational DI’s
- Include time schedule for deployment of BMP’s
- Describe plan to reestablish perimeter control if controls were temporarily suspended during active construction
- Describe the availability of sediment control materials during dry season
- Describe the sediment basin option chosen from the construction permit.
- Discuss dewatering strategy for sediment basin
- Describe drainage outlet protection, if applicable
- Discuss BMP’s to reduce tracking of sediment onto roadways

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<table>
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<tr>
<th><strong>NON-STORM WATER MANAGEMENT (GRAPHIC AND/OR NARRATIVE)</strong></th>
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<td>Describe all non-storm water discharges proposed for the project</td>
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<td>Include locations, descriptions of all BMP’s, and frequency of occurrence</td>
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<td>List name/number of person responsible for non-storm water management</td>
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<td>Discuss filtration or equivalent treatment for dewatering</td>
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**POST-CONSTRUCTION STORM WATER MANAGEMENT (GRAPHIC AND/OR NARRATIVE)**

- Describe post-construction storm water BMP’s
- Discuss local post-construction requirements, policies, guidelines
- Describe operation and maintenance of BMP’s
- Address short and long-term funding sources and responsible party

**MAINTENANCE, INSPECTION, AND REPAIR**

- Discuss program to inspect, maintain, and repair BMP’s for duration of project
- List name/number of qualified person responsible for inspections
- Describe availability of equipment, materials, workers for rapid response
- Provide inspection checklists

**TRAINING**

- Document training for all individuals responsible for SWPPP preparation, implementation, amendments, revisions; installation and repair of BMP’s

**LIST OF CONTRACTORS/SUBCONTRACTORS**

- List names/numbers/addresses/area of responsibility for all contractors, subcontractors, or individuals responsible for implementation of the SWPPP

**OTHER PLANS**

- Incorporate by reference relevant elements of other plans (local, State or Federal); keep a copy of requirements referenced at the construction site

**PREPARER CERTIFICATION**

- Landowner (or rep.) must sign and date the SWPPP and all amendments

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