



**Put your VA business ahead of the game
with the complete online booking solution**

About Appointedd

Appointedd provides a market leading online booking solution, with tools that allow you to manage your business from a single platform. We have the perfect features to help virtual assistants do the best, most efficient work possible, and avoid death by five-minute tasks.



What can Appointedd do for you?

- **Increase productivity** with improved organization, the Appointedd task management tool, and smoother, streamlined admin.
- **Save time** by letting the calendar take care of itself and storing all client details automatically for quick and easy access.
- **Grow your client base** by offering easy online booking 24/7.
- **Work globally** with seamless multi-timezone booking and invoicing in any currency.



Features to superpower your business

Appointedd's features are perfect for driving a busy virtual assistant business, whether you're working solo or managing a remote team.

Real Time Booking

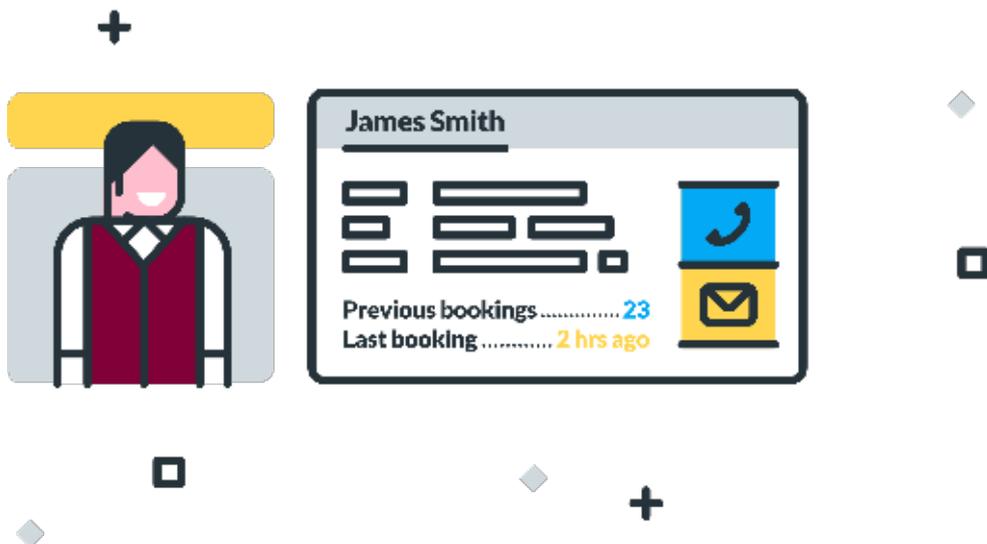
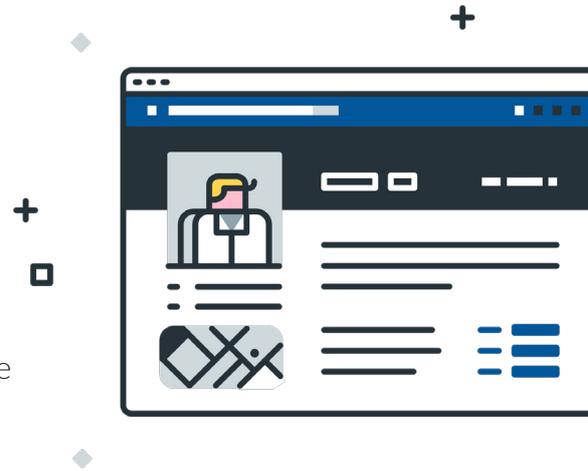
With Appointedd's real time online booking from any website, your availability is always accurate and your calendar manages itself. Plus, your clients can make appointments any time of the day or night, no matter what you're doing.

Multi-Timezone Booking

Appointedd is the world's first truly multi-timezone online booking tool. Schedule calls and meetings internationally without the timezone math, since everyone sees availability and appointments in their own timezone.

Generating New Business

Converting contacts into custom is effortless with our complete business management and CRM tools, and it's a breeze to generate new business when you can take bookings online any time, even when you're busy.

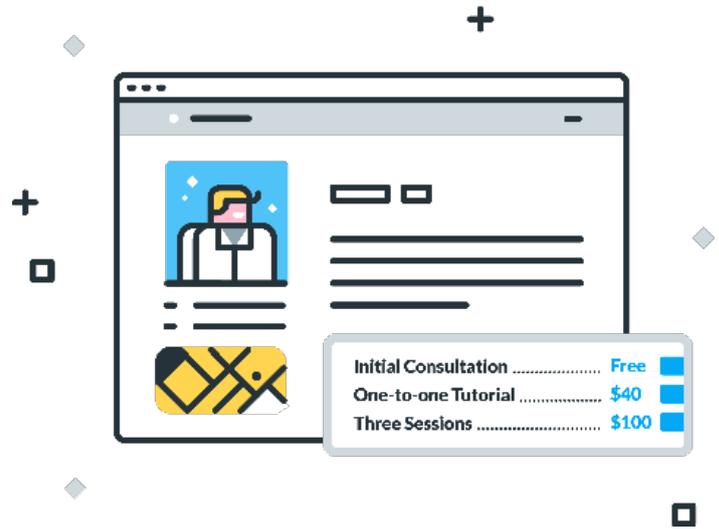


Automated Admin

Automatic text and email booking confirmations reminders are a fast and effortless way to improve client experience without taking any valuable time away from you or your work.

External Calendar Synchronization

Appointedd has a two-way synchronization with all major external calendar systems, including Google, iCloud, and Office 365. Any appointments made through Appointedd will automatically appear in your external calendar and vice versa, so you'll never be double-booked.



Online Payment & Bookkeeping

Get your revenue flowing with online payments and deposits and automatic invoices. Thanks to Appointedd's integrations with FreeAgent, Xero, QuickBooks, MYOB, and more, you can access full payment history and keep your accounts up to date.

Business Management Suite

With Appointedd you can manage appointments, clients, or staff on any device. View client details, contact them directly, edit or reschedule items in your calendar, all from anywhere with our mobile-optimized system.

Productivity Reports

With detailed customer, staff, and business reports, you can monitor and optimize the health of your business, and keep an eye out for areas for improvement.



Markus Brinsa
SEIKOURI, inc

"I can honestly say that using Appointedd has transformed the way the entire SEIKOURI team as well as our partners around the globe run their calendars."



Dr Caroline Whymark
Lose the Tattoo

"I am delighted that Appointedd delivers every promise it makes in the promotional materials, in particular providing timely help with the initial setup and ongoing support thereafter."



Craig McKie
CNJ Accounting

"Appointedd has made a big difference to how I organize my time. I love the sync with Google calendar, means that everything is in one place, clients love being able to choose a time that suits them and I can control my diary really easily."

INTEGRATIONS



Get in touch and the team will create the perfect software package for **your business**