



## APPENDIX A

### CHANGE ORDER #9999.99-01

This Change Order is issued under, and is subject to, the associated Service Order and Statement of Work ("SOW") pursuant to the [Vitruvi Terms of Service](#) (the "Terms of Service") and Service Order #01, by and between Vitruvi (the "Company") and **<Customer Name>** (the "Customer"), dated **<MMM DD, YYYY>** (the "Service Order").

Unless the context indicates otherwise, capitalized terms that are used but not defined in this Change Order shall have the meaning assigned to such terms in the Terms of Service. To the extent that there is any conflict or inconsistency between the terms and conditions contained in this Change Order and the Terms of Service or the Service Order, this Change Order shall prevail.

#### 1. Customer & Service Order Information

CUSTOMER & SERVICE ORDER INFORMATION			
<b>Customer:</b>	<Customer Name>	<b>Service Order #:</b>	9999.99
<b>Contact Name:</b>		<b>Service Order Date:</b>	<MMM DD, YYYY>
<b>Email:</b>		<b>Change Order #:</b>	01

#### 2. **Services.** The Customer desires to add/change the following services:

2.1 ...

#### 3. **Schedule.** The impact to the Project timeline resulting from the incorporation of the above changes is as follows:

3.1 ...

#### 4. **Deliverables.** Deliverables resulting from this Change Order are as follows:

4.1 ...

#### 5. **Resource Impact.** The impact to the resource plan resulting from the Change Order is as follows:

5.1 ...

#### 6. **Assumptions.** In preparing and estimating this Change Order, the following assumptions have been made:

6.1 ...

#### 7. **Fees & Expenses.** The Services described in this Change Order are provided on a time and materials basis in accordance with the schedule set forth herein. Any work outside the scope of this Change Order shall be set forth in a separate SOW or Change Order.

7.1 ...

#### 8. **Effective Date.** The Effective Date of this Change Order shall be \_\_\_\_\_.

**END OF TEXT – SIGNATURE PAGE FOLLOWS**

**9. Signatures.** This Change Order form may be executed in several counterparts (including via facsimile or other electronic means), each of which when so executed shall be deemed to be an original, and such counterparts together shall constitute one and the same instrument, which shall be sufficiently evidenced by any such original counterpart.

**IN WITNESS WHEREOF**, the parties have caused this Change Order to be executed by their duly authorized representatives as identified below.

**FRESNEL SOFTWARE CORPORATION**  
**("Vitruvi")**

**<Customer Name>**

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Authorized Signature

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Authorized Signature

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Name/Title (Printed)

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Name/Title (Printed)

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Date

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Date

**Notice Address:**

Suite #700, 140 10th Avenue SE  
Calgary, AB Canada. T2G 0R1

**Notice Address:**

7908 North Sam Houston Pkwy.  
West Suite 550, Houston, TX 77064