

2020 HACR YHCA NOMINATION GUIDE



ABOUT THE HACR YOUNG HISPANIC CORPORATE ACHIEVERS™

Launched in 2007, the HACR Young Hispanic Corporate Achievers™ (YHCA) program was developed as a way to recognize the outstanding achievements of young Hispanic professionals in Corporate America and further the organization's vision to increase the number of Hispanics on corporate boards.

The annual program recognizes between 35-40 high-potential Hispanics at *Fortune* 500 and/or HACR Corporate Member companies. Finalists are selected based on their demonstrated leadership qualities and capabilities within their respective corporations and have a deep commitment to the Hispanic community. Once selected, HACR YHCA finalists participate in an intensive four-day leadership development, education, and training conference focused on corporate diversity, personal branding, emotional intelligence, and organizational services.

HACR YHCAers are role models for other rising *Fortune* 500 executives. Individually and collectively, they are leading the way in establishing a new standard of excellence in Corporate America. To date, over 1,200 candidates have been nominated, and more than 400 have been selected as HACR YHCA finalists.

2020 HACR YHCA NOMINATION & SELECTION TIMELINE

The Hispanic Association on Corporate Responsibility (HACR) is now accepting nominations for the 2020 HACR Young Hispanic Corporate Achievers™ (YHCA) Program.

Candidates are nominated by their respective companies and are selected after a review of their education, professional experience, community involvement and volunteerism, as well as their leadership and advocacy skills.

Selected finalists will participate in a four-day leadership development and education training program being held from April 26 - April 30, 2020, in Los Angeles.

2020 HACR YHCA Nominations Open	July 15, 2019
2020 HACR YHCA Nominations Close	August 30, 2019
2020 HACR YHCA Review Begins	September 2-November 29, 2019
2020 HACR YHCA Finalist Notifications	December 4, 2019
2020 HACR YHCA Candidate Acceptance & Registration Deadline	February 4, 2020
2020 HACR YHCA Program	April 26-April 30, 2020
2020 HACR Awards & Recognition Dinner	April 30, 2020

2020 HACR YHCA ELIGIBILITY REQUIREMENTS

- Nominee must be between 25-40 years old at the time the award is received (April 30, 2020).
- Must be of Hispanic descent*.
- Must be a U.S.-based employee at a Fortune 500 and/or HACR Corporate Member company.
- Have demonstrated leadership qualities and capabilities within their respective companies.
- Have demonstrated a commitment to the Hispanic community.
- Must attend the program for its entire duration (April 26 - April 30, 2020 in Los Angeles).

**HACR has adopted the Office of Personnel Management's (OPM) definition of Hispanic.*

2020 HACR YHCA NOMINATION SUBMISSION GUIDELINES

- Electronic Nomination Form: Nominations are submitted via a secure electronic form. To access the 2020 HACR YHCA form, please [click here](#).
- Nominator Signature Page: Completed **Signature Page** must be uploaded at the time of Electronic Nomination Form submission (one signature page is required per nomination).
- Incomplete and late nomination forms will not be considered (signatures are required for each nomination).
- Both a completed 2020 Nomination Form and 2020 HACR YHCA Signature Page must be submitted by **5:00 PM EDT on Friday, August 30, 2019**.

ABOUT THE HACR ADDITIONAL NOMINATION DETAILS

- There is no cost associated with the nomination process.
- Selected finalist will be required to submit a registration fee to confirm their participation.

HACR YHCA FINALIST PARTICIPATION FEE

-HACR Corporate Member	\$2,000
-Non-Corporate Member	\$3,900

- Should a company's nominee be selected, the company will be responsible for the cost of travel and lodging associated with the company's awardee attending the program.
- Final submission must be approved and signed by:
 - the SVP of Human Resources or the Chief Diversity Officer
 - the Nominator
- Nominations that do not have the appropriate signatures will not be considered.
- Nominees cannot self-nominate.
- Previous HACR YHCA finalists are not eligible to participate.
- The company may submit up to three nominations for consideration.
- The company must receive email verification from HACR acknowledging receipt of nomination form(s).
- Supplemental materials (i.e. letters of support, resumes, etc.) are not required.

2020 HACR YHCA FAQ's

May I submit additional materials for my nomination, such as a letter of recommendation?

Additional materials are not required.

Can I submit my nomination via email or snail mail?

No. All nomination forms must be submitted via secure electronic form.

What is the nomination deadline?

Your online nomination form must be submitted and Signature Page emailed by 5:00PM EDT on August 30, 2019 to be considered for the 2020 HACR YHCA Class.

Can I make changes to my nomination form after I've submitted?

No. Once you submit your form online or email the form to us, you may not make any changes to your nomination.

When will I know if I've been selected or not?

HACR will notify your company's Point of Contact of your results by December 4, 2019.

Is there an application fee?

No. There is no fee to submit your application.

2020 HACR YHCA FAQ's (CONT.)

Is there a registration fee?

Yes. Selected finalist will be required to submit a registration fee to confirm participation.

HACR YHCA Finalist Participation Fee:

- HACR Corporate Member: \$2,000
- Non-Corporate Member: \$3,900

Is there a sample application?

Yes. [Click here](#) to view the sample application. No sample applications will be accepted.

When does the YHCA program take place?

The 2020 HACR YHCA program will take place in Los Angeles at the Intercontinental Los Angeles Downtown hotel from Sunday, April 26 - Thursday, April 30, 2020. We suggest you hold these dates on your calendar. Should you be selected as a finalist, you will be required to attend the entirety of the program.

What if I have more questions?

If you have more questions or need additional information, please contact YHCA@hacr.org.



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