

INJURIES & WORKER'S COMPENSATION



Safety is a top priority, but accidents can happen. We're here to help!

What if I get injured at work?

Here are the steps if a workplace injury does take place.

1. Notify your supervisor at your work location immediately or within 30 minutes of injury.
2. Call your Populus Group point of contact. If you're unable to reach your point of contact, call our Health & Safety team at 248-712-8016.
3. We'll send you and your supervisor a link to our injury forms – we need these forms completed as soon as possible.
4. Once your forms are received, Populus Group will submit them to the insurance company for processing. A representative from the insurance company should contact you within 24 hours.
5. A post-accident Drug Screen will be ordered for you. This must be completed within 24 hours of your accident.

Is my accident considered a workplace accident?

When and where an incident occurs will determine coverage. Here are some general guidelines:

Injuries Covered:

- » Injuries that occur while on the job
- » If you drive as part of your job duties, injuries that occur while driving during your work hours.

Injuries Not Covered:

- » Travel to and from work (before & after hours)
- » After-hours dinner or other work events

***If you are unsure, don't hesitate to call with your question.**

Who to contact with questions:

Populus Group Contacts
Your Populus Group Representative
Health & Safety Team Monday-Friday 8am-5pm EST 248-712-8016 - Hotline – 248-712-8055
Workers Compensation Company
CNA – you should hear from them after you've returned your injury forms.

Note: These are Populus Group's policies and procedures. During all contract assignments you are employed under Populus Group you must follow and abide by all of Populus Group's injury process policies and procedures. If instructed, you may follow the clients injury reporting directions but all injuries, questions and concerns need to be reported and directed to Populus Group.