

1. All staff should wear N-95 masks and exam gloves, with frequent glove changes or spray gloves with virucide disinfectant
2. It is ideal to work out of the back of a vehicle in an outside setting to avoid contaminating a facility or working in a contaminated space.
3. If possible, set up a portable hand-washing station
4. Place a folding table as a barrier and hand-off station between staff and pet owners. Set up a sign with instructions for pet owners:
5. Ask pet owners to remain behind the table at all times
6. Hand out numbers using the hand-off station so pet owners do not need to wait in line
7. Confirm that pet owners keep 6' separation between themselves, and all animals must be leashed or confined in a crate at all times
8. Give the owners a pair of gloves and ask them to put a new slip-lead leash over the pet's head, and remove their existing leash, and then have them hand the leash end to you.
9. Get all intake information from the owner from across the table and fill out on clipboard-mounted form.
10. Perform all necessary procedures behind the table, and return the new leash and pet to the owner. Place all meds to go home, rabies tags/certs and discharge instructions on table for owners to pick up. Offer pliers to owners to attach tag, and disinfect pliers between uses.
11. Spray down table before, during and after event.