

# Leadership





3 Lessons



# Learn about

We explore what leading looks like and explain how leadership can take place on every level within an organisation's hierarchy. On your journey to becoming a leader you'll need a strong selection of professional tools at your disposal to help you develop, practice, refine and implement your leadership strategies; but leadership doesn't just take place at work, and successful leaders find way to expand and exhibit their leadership skills outside of a business context - and, in doing so, develop as a person as well as a leader.

#### By the end of these 3 lessons you will understand:

- ✓ What good leaders do and don't do
- ▼ The core skills that make for useful workplace communication
- How to expand your subject matter expertise both inside and outside the workplace



# **Lesson Overview**

#### Lesson 1

In this lesson we consider what makes a good leader, and how you can exhibit leadership skills no matter what your current job role is.

### In this lesson you will learn:

- ✓ About the different forms leadership takes within an organisation.
- ✓ About the different types of responsibility and how to approach each one

#### Lesson 2

In this lesson we explore the tools you can use to expand beyond your current job description and develop vital leadership skills.

#### In this lesson you will learn:

- How to build and maintain an effective collaborative relationship with your manager
- How to implement project management or digital collaboration tools successfully

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#### Lesson 3

Considering strategies for personal development and how this forms an integral part of becoming a successful leader.

# In this lesson you will learn:

- ✓ Methods for understanding and exploring your own motivations
- How activities outside the workplace contribute to your development as a leader