



Roster, Time and Payroll your workforce

with Australia's most advanced employment system

Clock**u**n



ClockOn Rostering



The ClockOn Rostering module employs an advanced rostering interface to satisfy the most demanding requirements of both small and large scale business. Rostering by individual or role, this module offers the additional benefit of precise labour cost control. Available on monthly subscription, Rostering can be seamlessly combined with other ClockOn modules.

LABOUR COST CONTROL

ClockOn delivers a unique method of labour cost control utilising preconfigured pay rules to calculate costs in the course of roster building. Users can instantly identify and adjust penalties, overtime, loadings, allowances, leave accruals and superannuation contributions to determine their direct impact on both the cost of the individual shifts and the budget.

GRAPHICAL INTERFACE

An innovative graphical interface speeds the process of building rosters and addressing the related labour costs. Available, qualified, and cost effective employees can be quickly selected to fulfil any role or cover a shift.

TEMPLATES

Templates can be used to roster employees for variable trading seasons, special events and other situations. These focus on the roles required for the individual circumstances and are populated with qualified employees when loaded into the roster.

ClockOn Time and Attendance



The ClockOn Time and Attendance module speeds the recording of shift and break times using world class Suprema biometric terminals. The technology is fast and extremely reliable, saving both time and money. Available on monthly subscription, Time and Attendance can be seamlessly combined with other ClockOn modules.

TIMESHEETS

ClockOn allows the accurate recording of staff attendance and displays electronic timesheets in which an employee's attendance and breaks are matched against his or her rostered shifts. Predefined pay rules linked to these timesheets allow the automatic and totally accurate calculation of payroll. Location based filtering enables branch managers to manage time sheets locally, while the timesheet lockdown process provides a method of ensuring time entries have been validated at branch level prior to payroll processing.

ELECTRONIC TIME CAPTURE

Recording of time and attendance is achieved both locally and at remote sites using the world class Suprema biometric terminals, a computer keyboard or ClockOn GO. The biometric terminals record shift and break times. In doing so, these verify employees' identities, permanently eliminate the requirement for paper based timesheets and prevent the time theft inherent to other systems. Delivered with a Power Over Ethernet (POE) injector, the terminals connect directly to a local area network hub, making installation straight forward.

ClockOn Payroll



The ClockOn Payroll module has been developed to meet the requirements of a broad range of industries. Individual rules applied to employees at payroll encompass the full spectrum of award conditions, including allowances and pay rate changes. Available on monthly subscription, Payroll can be seamlessly combined with other ClockOn modules.

COMPLIANCE

ClockOn is designed to facilitate compliance with legislation and award based conditions. Rule Sets preconfigured or reconfigured by the user enable their immediate and accurate application at payroll.

MULTIPLE ENTITIES AND DEPARTMENTS

ClockOn has the ability to define, filter and report on multiple corporate entities, locations, departments and cost centres. Payrolls can be processed weekly, fortnightly or monthly and pay rates are automatically incremented in relation to age and industry experience.

SAVING TIME AND MONEY

ClockOn achieves a large reduction in payroll processing time and cost while increasing accuracy. Timesheet entries are automatically processed using predefined pay rules which encompass the full spectrum of award based pay conditions.

ClockOn GO



ClockOn GO is our state of the art mobile self service and remote tracking application. GO records employee location in a map display in addition to times worked.

BIOMETRIC TIME AND ATTENDANCE RECORDING

GO offers secure real time tracking of mobile employees working off site, for example travelling representatives. Employee times captured remotely are GPS located and verified using the device touch ID. The employee location is displayed in a map linked to the time sheet. GO operates seamlessly both online and offline, continuing to record employee times and map locations when an internet or telephone connection is temporarily unavailable.

PUSH MESSAGING

GO provides a huge advance in two-way communication between employees and managers. In particular, it energises the roster function, enabling dynamic roster changes to be pushed instantly to employees by the Roster Officer. Employees can respond and confirm. Leave may be requested and leave approvals viewed remotely. Employees can view pay slips immediately after payroll processing or these can be emailed later with more detail. Employee contact details and passwords can be accessed and updated by employees while offsite.

ClockOn Enterprise



Large organisations can enjoy additional benefits of ClockOn Enterprise, in which four ClockOn modules – Rostering, Time and Attendance, Payroll and GO are presented as a single, seamlessly integrated employment system, available on monthly subscription.

ClockOn Enterprise offers telephone support and other advantages.

Call us for special pricing on +61 2 4344 9444

ClockOn Bureau Services



Available as a monthly subscription, ClockOn Australia offers a full range of payroll services. The client organisation is required to submit electronic timesheet information at the end of each pay period, employing the ClockOn Web Portal or fingerprint scanners optionally supplied for that purpose. In addition to the basic outsourced service, the user may be granted direct access to selected functions of their hosted ClockOn system, including roster management and a broad range of reports.

For more detailed information on these products

telephone +61 2 4344 9444 or email sales@clockon.com.au



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www.clockon.com.au