

**Schedule 7 – ClockOn Free Micro Single Touch Payroll**

This Schedule relates only to the ClockOn Free Micro Single Touch Payroll (FMSTP) Product. ClockOn offers the FMSTP product on a stand alone basis without any other product for customers having a maximum of 5 active employees. This Schedule overrides other parts of this Agreement to the extent of any inconsistency. If you acquire other products from ClockOn, the general body of this Agreement and other Schedules (as applicable) may apply to those products. The features of the FMSTP product are set out below. ClockOn may vary these periodically by updating Schedule 7 of the FMSTP on our website.

- 1.1 Term for the FMSTP product is defined by the number of Single Touch Payroll (STP) transfers to the Australian Taxation Office (ATO) for which this Agreement is in force, unless terminated earlier in accordance with this Agreement.
- 1.2 Acceptance of this Master Services Agreement is deemed to have occurred upon submission of the FMSTP registration form on the ClockOn website.
- 1.3 ClockOn grants you a non-exclusive, personal licence to use the Payroll module of the software during the Term in accordance with this Agreement, free of cost.
- 1.4 The following clauses of Schedule 1 – (EULASA Product) will apply to the FMSTP product:  
Schedule 1 – Clauses 1.6, 1.8 and 1.9
- 1.5 The customer agrees to accept sole responsibility for acquiring and maintaining the technology environment, including but not limited to PC's, operating systems, servers, internet access and local area networks.
- 1.6 The customer agrees to accept sole responsibility for download, installation, set up and operation of the FMSTP product using the free online support materials including the ClockOn Knowledge Base. It is to be understood that these materials describe the features and functionalities of the paid version of the product and not specifically the FMSTP product, which has limitations and exclusions as outlined in clauses 1.6 and 1.7.
- 1.7 The FMSTP product will allow customers to process payrolls without any usage limitations. The maximum number of STP transfers to the ATO is limited to 27 and the use of a single ABN.
- 1.8 In comparison to the paid ClockOn Payroll module, the FMSTP product excludes some features including (but not limited to) integration with third party products and access to the full suite of reports.
- 1.9 Customers must use this product only for the ABN registered with ClockOn at the time of registration.
- 1.10 Customers requiring professional services, consultancy, training, email support or phone support can purchase the same in advance by sending an email with the requirements to support@clockon.com.au. Payments towards any purchases are not refundable.
- 1.11 Customers requiring full functionality of the product without limitations and exclusions or additional modules (including Rostering, Time and Attendance, Web Portal and ClockOn GO) should email sales@clockon.com.au for a proposal including transfer of existing data to the paid version.
- 1.12 Either party may terminate this Agreement without assigning any reasons by giving at least 30 days' notice in writing. It is the responsibility of the customer to notify ClockOn of any change in contact details to support@clockon.com.au.