



DATA QUALITY (QA) ANALYST

<u>Position Title:</u>	Data Quality (QA) Analyst
<u>Senior Leadership Team Leaders:</u>	Maribeth L. Minella, EVP & Corporate Counsel Rich Raymond, Chief Architect
<u>Team Leader:</u>	Rich Raymond, Chief Architect
<u>Team Membership:</u>	Development & Innovation
<u>Location:</u>	Exton, PA (Successful candidate will work in the Exton Office a minimum of three days a week; telecommuting opportunities are possible.)
<u>Job Status:</u>	Full Time; Exempt
<u>Supervisory Responsibilities:</u>	None
<u>Objective of the Position:</u>	World Travel, Inc. has a highly visible position for an experienced data quality (QA) analyst who will have the opportunity for immediate impact. This person will work across the enterprise to ensure that World Travel, Inc. delivers valid, accurate, and reliable data to its internal and external clients. You will succeed in this position if you are eager to learn, love to solve problems, and are curious and tenacious.
<u>Job Summary:</u>	World Travel, Inc. seeks a dynamic team player who is willing to take on a highly visible, significant role that will have an immediate impact on taking the company to the next level of best in class, high quality business intelligence and management reporting. A successful candidate will work with a small team on an aggressive project timeline to construct a technical process for automating importing data from third parties, data quality checks, maintaining clear documentation/metadata, and escalating issues to other members of the Development & Innovation, Client Data Services, and Infrastructure Teams.
<u>Essential Functions:</u>	<ul style="list-style-type: none"> <li>• Designing, testing, and maintaining technical process for automating quality checks on all data</li> <li>• Capacity planning</li> <li>• Error handling</li> </ul>



<u>Time Spent Performing Essential Functions (Generally):</u>	<ul style="list-style-type: none"> <li>• 90% designing, testing, and maintaining technical processes for automating quality checks on all data</li> <li>• 10% performing miscellaneous, related tasks</li> </ul>
<u>Competency and Position Requirements</u>	<ul style="list-style-type: none"> <li>• Data/analytics background with experience engineering data QA processes</li> <li>• Knowledge of data and software QA methodologies and tools</li> <li>• Expert knowledge of ETL, SQL, and Stored Procedures</li> <li>• Keen attention to detail</li> <li>• Practical experience working with Microsoft SQL Server and MySQL</li> <li>• Working knowledge of statistical analysis for development of exception logic</li> <li>• Experience with SAP Business Objects, MicroStrategy, and AWS a bonus</li> <li>• Experience with travel and hospitality industry data, including Global Distribution Data and Passenger Name Record data is a significant bonus</li> </ul>
<u>Education and Experience Requirements</u>	<ul style="list-style-type: none"> <li>• Bachelor’s Degree in Computer Science, Engineering, and/or a related field</li> <li>• 3+ years of experience in data analytics and QA</li> <li>• 2+ years of experience building technical solutions to manage data quality</li> </ul>
<u>Quality and Quantity Standards:</u>	<ul style="list-style-type: none"> <li>• Success is delivering valid, accurate, reliable data to World Travel, Inc.’s internal and external customers</li> </ul>
<u>Physical Factors/Environment:</u>	<p>Individuals are required to travel on a regular basis beyond their home office to prospective customer meeting locations as required.</p> <p>To maneuver around the office, individuals are required to walk on a level surface, periodically and as necessary, throughout the day.</p>



<p><u>Working Conditions:</u> <u>Schedule:</u></p>	<p>The work environment characteristics described herein are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</p> <p>World Travel, Inc.'s offices are traditional corporate offices.</p> <p>For the most part, ambient room temperatures, lighting, and traditional office equipment are as found in a typical corporate office environment.</p>
	<p><i>This document describes typical duties and responsibilities and is not intended to limit management from assigning other work as is reasonable.</i></p>