**Aetna Funding Advantage** provides small businesses with the affordable and attractive benefits of self-funding that are traditionally only offered to larger companies. With the predictability of a stable monthly payment, the protection of stop-loss insurance, and the opportunity to save costs when medical claims are lower than expected, it is a win-win for our customers.

* **Step 1: Get Licensed and Appointed with Aetna**
* Send your producer license to LAAU@aetna.com
* Aetna will confirm appointment via email
* For additional assistance please contact licensing at LAAU@aetna.com or 866-511-2863
* **Step 2: Register in ProducerWorld**

AFA quoting requires a ProducerWorld log in. If you don’t have one, you can register in the Producer section of [aetna.com](http://www.aetna.com/). Hover over the log in section and click on Register. *Note: To register, you must be the principal of your agency and licensed and appointed OR be granted access by the principal (or the designee of the principal) of your agency.*

* **Step 3: Get started quoting with us!!**

**For an underwritten quote we need:**

1. **Group information:**
* Business name and address
* Number of eligible and enrolled employees
* SIC
1. **Broker name and contact information**
2. **Member level census in Excel file:**
* Must include all full-time eligible employees, COBRA, waivers and retirees:
* Legal first name
* Legal last name
* Date of birth
* Gender
* Home zip code
* Relationship to employee
* Enrollment tier (EE, ES, EC, EF or Waiver)
1. **Requested Effective Date**
* Must be 1st of the month
1. **Fully Insured and Self-Funded current coverage**:
* Fully insured groups need to indicate the name of the current carrier.
* Self-funded groups need to provide the current carrier name, current and renewal rates with the renewal, and a copy of the most recent claims report.
1. **Please send all quote requests to:** **idaho@tbsmga.com**