**Aetna Funding Advantage** provides small businesses with the affordable and attractive benefits of self-funding that are traditionally only offered to larger companies. With the predictability of a stable monthly payment, the protection of stop-loss insurance, and the opportunity to save costs when medical claims are lower than expected, it is a win-win for our customers.

* **Step 1: Get Licensed and Appointed with Aetna**
* Send your producer license to [LAAU@aetna.com](mailto:LAAU@aetna.com)
* Aetna will confirm appointment via email
* For additional assistance please contact licensing at [LAAU@aetna.com](mailto:LAAU@aetna.com) or 866-511-2863
* **Step 2: Register in ProducerWorld**

AFA quoting requires a ProducerWorld log in. If you don’t have one, you can register in the Producer section of [aetna.com](http://www.aetna.com/). Hover over the log in section and click on Register. *Note: To register, you must be the principal of your agency and licensed and appointed OR be granted access by the principal (or the designee of the principal) of your agency.*

* **Step 3: Get started quoting with us!!**

**For an underwritten quote we need:**

1. **Group information:**

* Business name and address
* Number of eligible and enrolled employees
* SIC

1. **Broker name and contact information**
2. **Member level census in Excel file:**

* Must include all full-time eligible employees, COBRA, waivers and retirees:
* Legal first name
* Legal last name
* Date of birth
* Gender
* Home zip code
* Relationship to employee
* Enrollment tier (EE, ES, EC, EF or Waiver)

1. **Requested Effective Date**

* Must be 1st of the month

1. **Fully Insured and Self-Funded current coverage**:

* Fully insured groups need to indicate the name of the current carrier.
* Self-funded groups need to provide the current carrier name, current and renewal rates with the renewal, and a copy of the most recent claims report.

1. **Please send all quote requests to:** [**idaho@tbsmga.com**](mailto:idaho@tbsmga.com)