

What is the process and timeline the Nominating Committee takes to create the slate for the 2019 board?

Action of the Nominating Committee is guided by the Association’s bylaws:

Duties. The Nominating Committee shall solicit and submit nominations in the following manner:

- (i) *It shall solicit nominations for those officer positions where there is no automatic succession and shall submit to the Board of Directors and, upon approval of the Board, to the Regular Members a list of qualified candidates to succeed those officers and their platform proposals.*
- (ii) *It shall solicit nominations for those Regular Members-at-Large whose terms shall expire at the end of the calendar year and shall submit to the Board of Directors and, upon approval of the Board, to the Regular Members a list of qualified candidates to succeed those Regular Members-at-Large and their platform proposals.*
- (iii) *It shall submit to the Board of Directors and, upon approval of the Board, to the Regular Members the CPC’s recommended candidate for CPC Chair and his or her platform proposal.*
- (iv) *It shall nominate individuals to fill vacancies as set forth in Article VIII, Section 3 and to fill such other positions as the Board may determine.*
- (v) *It shall not submit to the Regular Members a candidate or candidates if such submission would result in the Board having more than one Director employed by the same person or firm.*

In short, the Nominating Committee will review all candidates who express interest in serving, conduct reference checks and interview candidates via a standard interview template. Additionally, candidates will be asked to complete an assessment tool. Candidates who are finalists will have references checked (both those references submitted and others who have worked with candidate as an LMA volunteer if appropriate.) A proposed slate is created based on experience in the industry, leadership qualities, reference interviews, geographic/chapter diversity, current board make-up and the short and long-term goals of the association.

2018 Timeline

May 3	Issue <i>Call for Leaders</i> to LMA membership via stand-alone email and social media channels, post on LMA website and include in all May issues of <i>LMA Weekly</i> .
May 16-25	Collect nominations as submitted and verify qualifications.
May 25 – 12:00 p.m. Central	Deadline for receipt of nominations
June	Nominating Committee meets to review submissions and interview all candidates. Candidates to take StrengthsFinder assessment.
July 19-20 Board Meeting	Present recommended slate to Board of Directors for approval.
July 23	Alert candidates on slate (and those non-slated) after board approval of slate.
August 20	Administer election process – issue slate to members
August 31 – 5 p.m. Central	Ratification notices due to HQ
September 3	Labor Day – office closed
September 4	Tabulate and report results to Nominating Committee
September 5	Inform Board of Directors and candidates of results – those on the ratified slate are invited to the October board meeting (October 25-26)
September 6	Announce results to membership via stand-alone email and September issues of <i>LMA Weekly</i> .