

17 March 2020

Dear students,

We want to take a moment and let you all know that Olney Friends School will continue to operate academically during the state-wide campus shut down. Our plan is to implement remote learning through email and phone conversations, video tools, internet-based platforms, and other resources such as books and packets. We do not plan on making up any lost class time; therefore, teachers have been asked to modify their syllabi accordingly.

We ask you to be on the lookout for emails in your **Olney Friends School email** from your teachers with details about how each of them will be conducting distance learning for each of your classes. Your class may include assignments and homework, which will be communicated by your teachers. Please remember that this is new for many of us, teachers included. There may be a steep learning curve as we all transfer to learning remotely. Let us have patience and understanding with each other as we embark on this academic journey together. To view a collective document listing each class and how it will be taught, please click <u>HERE</u>. If you or your family is unable to accommodate a remote learning environment, please contact Phineas Gosselink, academic coordinator, at Phineas@olneyfriends.org (please also carbon copy Roger Reynolds at roger@olneyfriends.org).

Additionally, there are a couple of things we would like to mention:

- Olney Friends School will always value equity and inclusion. Due to the fear of the COVID-19 Pandemic, there have been reports around the world of bias against people perceived to be from countries where there is COVID-19. We want to ensure you that Olney is an inclusive and supportive community. Discrimination, bullying, or harassment due to one's race, ethnicity, national origin, sex, recent travel history, or health history, will not be tolerated. If you feel like you have experienced discrimination, please contact Micah Brownstein, dean of students, at micah@olneyfriends.org.
- We have designated personnel who are managing and coordinating efforts in regards to the COVID-19 Pandemic. Those faculty members are gathering the latest information and working hard to mitigate any disruptions, anticipate any challenges, and ensure the health and wellbeing of our Olney community.

Again, we thank you for your cooperation and understanding during this time. If you have any other questions, please let us know. We are happy to help. Stay safe and we promise to keep in touch in the days ahead.

Sincerely, Olney Friends School Administration