EDGILITY

Checklist for Restarting Healthcare
POST-COVID-19
Health System Preparedness

Hospital Preparedness Checklist

Financial and Business Preparedness Checklist

Population Health Preparedness Checklist

Post COVID-19 Preparedness Checklist

Ambulatory and Specialty Preparedness Checklist

Quality Preparedness Checklist

Consumer Preparedness Checklist

EDGILITY Design

EDGILITY Cognitive Healthcare

Foundation Preparedness

		Ready	Owner	Anticipated Readiness Date
Testing, Tracking and Tracing				
1	An integrated plan for ongoing and increased testing of community			
2	A communication plan for providers: positive cases/trends			
3	A plan established for entering COVID testing results performed outside the system (community) into the EMR			
4	A system for contact tracing			
5	A communication plan for patients regarding test results			
6	A plan for monitoring self-quarantined patients (ACO patients, system patients, community MD patients)			
7	A system for real-time tracking of trends (new cases, hospitalization rate, congregated living, employees) via dashboards and other visualizations			
STAFF				
8	A mechanism for tracking quarantined staff (by job/unit)			
9	An updated education plan for policies and procedures for staff returning to work			
10	The consideration to float staff between NCC and COVID-19 'units'			
PPE/EQUIPMENT/BEDS				
11	The establishment Non-COVID-19 care zones as recommended by CDC			
12	A patient placement algorithm based on COVID-19 count			
13	A continuous and available supply of PPE			
14	A tracking mechanism for all PPE (gloves/gowns/N95)			
15	A decision on storage of PPE: unit/clinic level			
EMPLOYEE HEALTH				
16	A plan for screening furloughed prior to return			
17	A plan to start up regular annual screenings, etc.			
18	Considerations for a debrief for staff if needed			
INFORMATION TECHNOLOGIES				
19	A plan for returning to business as usual and the re-prioritization of the I/T work			
20	Design guidelines for prioritization of COVID-19 related work vs. patient safety vs. strategic, etc.			

Hospital or Clinic _____

	Ready	Owner	Anticipated Readiness Date
HUMAN RESOURCES			
21	A plan to recall furloughed staff			
22	A proactive strategy to reduce the risk of furloughed staff leaving the organization			
23	The consideration of a dedicated line to answer questions for staff (workers comp, benefit accrual, etc.)			
SYSTEM OPERATIONS			
24	The long-term strategy to define a 'command-center' structure			
25	A plan to conduct 'readiness assessments' by facility/clinic			
26	A communication plan for community providers highlighting the next steps to open health system			
27	Identify long-term communication plan for local and state public health officials			
28	A communication plan to share with community			
29	A plan for emergency preparedness in anticipation of subsequent COVID-19 / infectious disease outbreaks			
30	The development of telehealth plans			

Hospital Preparedness

	Ready	Owner	Anticipated Readiness Date
PPE/EQUIPMENT/BEDS			
1	A system for tracking and reporting ventilators and vent days			
2	A clear process and procedure regarding ICU availability and allocation			
PERI-OP			
3	A plan for the resumption of elective procedures in the outpatient setting			
4	A plan for the resumption of elective inpatient procedures			
5	A visitation policy for same-day surgery patients			
6	A prioritization matrix for elective procedures			
7	A plan to optimize OR scheduling based on prioritization matrix established above			

Hospital or Clinic _____

PATIENT FLOW

		Ready	Owner	Anticipated Readiness Date
8	Tools to manage Length of Stay			
9	Ability to monitor and track Care Transition			

Ambulatory Preparedness

		Ready	Owner	Anticipated Readiness Date
PERI-OP				
1	A system for tracking and reporting ventilators and vent days			
2	A system to prioritize high risk conditions (COPD, DM, CHF, etc.)			
3	A plan for the resumption of elective inpatient procedures			
4	A visitation policy for same-day surgery patients			
5	A prioritization matrix for elective procedures			
6	A plan to optimize OR scheduling based on prioritization matrix established above			
APPOINTMENT MANAGEMENT				
7	Ability to manage Primary Care appointments			
8	Ability to manage Specialty Care appointments			
9	A system for patient triage - temperature tracking and testing			
10	A plan for Waiting Room readiness and Safety			

Consumer/Home Preparedness

		Ready	Owner	Anticipated Readiness Date
Remote and Home Monitoring				
1	A system to prioritize high risk conditions (COPD, DM, CHF, etc.)			
2	Remote Home Monitoring Set up			
3	Catalog of remote and home health monitoring technologies			
4	Care pathways for home and wellness visits			
5	Call and follow up protocol			

Hospital or Clinic _____

Population Preparedness

		Ready	Owner	Anticipated Readiness Date
ACO / POP HEALTH				
1	A prioritization matrix for high risk patients (COPD, DM, CHF, etc.)			
2	The analysis and rescheduling of appointments for high risk patients			
3	A plan for telehealth, nurse call, in person visit criteria			
4	Workflows developed for optimizing care of high risk > low risk patients			

Quality Preparedness

		Ready	Owner	Anticipated Readiness Date
QUALITY METRICS				
1	An established tracking of current state quality metrics			
2	Highlight 'wins' and best-practices that may have been missed during 'crisis' mode (i.e. decreased fall rate)			
3	Adequate staffing available to intervene where necessary			
4	Realtime monitoring of quality metrics			

Financial Preparedness

		Ready	Owner	Anticipated Readiness Date
SYSTEM OPERATIONS				
1	Review strategic initiatives for prioritization and budgeting			
2	Identify opportunities to increase procedural volumes, to accommodate need and provide positive budgetary implications			
3	Staff to process and monitor timely billing and Accounts Receivable			
4	Staff and process to monitor Readmission Rates			
6	Staff and process to monitor Error Claim rates			

Hospital or Clinic _____