



BUSINESS ADMINISTRATION - Associate in Applied Science (2020-2021 Catalog)

Accelerated

Student Name: _____

Advisor Name: _____

Developmental Education Courses (if required)

English Placement			Math Placement		
<input type="checkbox"/>	ACLS025	Academic Reading and Writing Skills I	<input type="checkbox"/>	MATH 020	Pre-Algebra
<input type="checkbox"/>	ACLS026	Academic Reading and Writing Skills II	<input type="checkbox"/>	MATH 022	Elementary Algebra
<input type="checkbox"/>	ACLS050	Introduction to Academic Literacy	<input type="checkbox"/>	MATH 026	Intermediate Algebra
<input type="checkbox"/>	ENGL027	Writing Skills Workshop			

SEMESTER-BY-SEMESTER PROGRAM MAP FOR FULL-TIME STUDENTS

Courses are listed in preferred order of completion

Plans can be modified to fit the needs of part-time students by adding more semesters

Choose your courses with your Success Navigator or Faculty Advisor.

Complete	Semester 1					
	Course #	Course Title	Credits	Gen Ed	Term/Location Offered (Fall, Winter, Spring, Summer) (Bethlehem, Monroe, Distance, Easton)	Pre-requisites / Co-requisites (PRE / CO)
<input type="checkbox"/>	CMTH102	Introduction to Communication	3	Comm	FA - B, M, D	
ACCELERATED FA1 – 10 Credits						
<input type="checkbox"/>	COLS101	College Success	1		FA - B, M, D	
<input type="checkbox"/>	ACCT101*	Financial Accounting I	3		FA - B	
<input type="checkbox"/>	CISC101*	Introduction to Information Technology	3	CL	FA - B	
<input type="checkbox"/>	ENGL101*	English I	3	Comm	FA - B	PRE: ENGL Placement Policy
ACCELERATED FA2 – 9 Credits						
<input type="checkbox"/>	ACCT151*	Financial Accounting II	3		FA - B	PRE: ACCT101
<input type="checkbox"/>	ENGL151L*	English II (Literature) (D)	3	Comm	FA - B	PRE: ENGL101
<input type="checkbox"/>	HUMA121*	American Work Experience (General Education Elective – AH) (D)	3	AH	FA - B	
Total Semester Credits:			22			
Complete	Semester 2					
	Course #	Course Title	Credits	Gen Ed	Term/Location Offered	Pre-requisites/Co-requisites
<input type="checkbox"/>		Science Elective	4		SP - B, M, D	Depends on the course selected
ACCELERATED SP1 – 9 Credits						
<input type="checkbox"/>	BUSA152*	Business Law	3		SP - B	
<input type="checkbox"/>	BUSA205*	Management Fundamentals (Business Elective)	3		SP - B	PRE: ENGL101
<input type="checkbox"/>	MATH 140*	College Algebra (Math Elective)	3	QL	SP - B	PRE: MATH026 or Placement Policy
ACCELERATED SP2 – 9 Credits						
<input type="checkbox"/>	ACCT202*	Managerial Accounting	3		SP - B	PRE: ACCT101
<input type="checkbox"/>	BUSA232*	Principles of Marketing (Elective)	3		SP - B	PRE: ENGL101
<input type="checkbox"/>	MATH165*	Applied Calculus	3		SP - B	PRE: MATH140
Total Semester Credits:			22			
Complete	Semester 3					
<input type="checkbox"/>	BUSA201	Business Statistics I	4		FA – B ; SU - D	PRE: MATH022 or Placement Policy
<input type="checkbox"/>		General Education Elective – SIT **	3	SIT	FA, SU – B, M, D	Depends on the course selected
ACCELERATED FA3 – 6 Credits						
<input type="checkbox"/>	PSYC103*	Introduction to Psychology (General Education Elective – SSHB)	3	SSHB	FA - B	PRE: Reading/Writing competency for ENGL101
<input type="checkbox"/>	ECON201*	Macroeconomics	3	SSHB	FA - B	

ACCELERATED FA4 – 6 Credits						
<input type="checkbox"/>		<i>Elective</i>	3		FA - B	Depends on the course selected
<input type="checkbox"/>	ECON251G	<i>Microeconomics (WI)</i>	3	SSHB	FA - B	PRE: ENGL101
Total Semester Credits:			19			
TOTAL CREDITS:			63			

Notes:

*Accelerated Sections Offered

**Recommended SIT General Electives: HIST 166 Civil War and Reconstruction OR HIST211 History of Pennsylvania

Program Narrative:

- The Business Administration program prepares you for transfer into a four-year institution in the fields of accounting, business, economics, finance, marketing, and business administration. The program is accredited by the Accreditation Council for Business Schools and Programs (ACBSP).
- NCC's Business Administration program offers a balanced mix of liberal arts and specialized courses. Classes in accounting, business law, economics and statistics provide the foundation you'll need as you continue your education at a four year college or university.
- The accelerated program can be completed at the Bethlehem campus.

Program Learning Outcomes: Graduates of the program will be able to:

- Communicate ideas effectively.
- Explain basic accounting and economic principles.
- Demonstrate an understanding of basic computer applications.
- Identify ethical and legal challenges within the business environment.

Transfer Information:

- This program prepares you for the following areas of concentration when transferring: accounting, finance, marketing, management, human resources management, business communications, economics, entrepreneurship, and international business.
- NCC has transfer agreement with East Stroudsburg University that allows the student upon completion of their AA degree to continue their pursuit of a Bachelor of Science degree in Management/Marketing on the NCC Bethlehem campus as a matriculated East Stroudsburg student.
- Other institutions that NCC students have transferred to are: Bloomsburg University, DeSales University, Drexel University, Kutztown University, Moravian College, Pennsylvania State University (Lehigh Valley), Temple University, West Chester University.

Career Information:

Graduates with an associate's degree in Business Administration will be prepared for studies and careers in these other areas of concentration: Accounting, Marketing, Management, Human Resource Management, Business Communications, and Economics. This will lead to positions in: Corporate, Small and Business Management. Students can gain more information using the NCC Career Coach site.

Accounting Electives	Arts & Humanities (AH) Electives	Societies & Institutions over Time (SIT) Electives	Diversity (D) Electives
ACCT 160 Accounting Applications	ARTA 100 Art and Visual Thinking	CMTH 221 History of Broadcasting	BIOS 126 Environmental Science
ACCT 205 Cost Accounting	ARTA 101 Art History Survey	GEOG 101 World Geography	BIOS 210 Environmental Biology
ACCT 251 Intermediate Accounting II	CMTH 110 Introduction to the Theatre	GEOG 151 Geography of the U.S. and Canada	BUSA 115 Intro to International Business
ACCT 255 Principles of Auditing	CMTH 111 Acting I	GLBL 130 Intro to Global Studies	CJST 250 Contemporary Issues in Criminal Justice
BUSA211 Personal Finance	CMTH 115 Technical Theatre	GLBL 160 Field Experience & Acad Research in GS	CMTH 126 The Communication Arts
	CMTH 117 Stagecraft	GLBL 230 Global Studies Capstone	CMTH 211 Plays: Classical to Contemporary
	CMTH 126 The Communication Arts	HIST 103 Ancient and Medieval History	CMTH 215 Intercultural Communication
Business Electives	CMTH 189 Stage Voice and Movement	HIST 113 American History I	DANC 101 Dance History
BUSA 101 Introduction to Business	CMTH 190 Stage Production	HIST 121 The Black Experience	ENGL 151L English II (Literature)
BUSA 115 Introduction to International Business	CMTH 206 Directing	HIST 123 African Civilization	ENGL 205 American Literature I
BUSA 137 Principles of Selling	CMTH 211 Plays: Classical to Contemporary	HIST 140 Modern Chinese History	ENGL 211 Plays: Classical to Contemporary
BUSA 202 Business Law II	CMTH 212 Acting II	HIST 153 Found of Mod Euro History, 1300-1815	ENGL 215 Multicultural Adolescent Literature
BUSA 205 Management Fundamentals	CMTH 218 Theatre Portfolio	HIST 163 American History II	ENGL 250 Latin American Literature
BUSA 226 Human Resource Management	CMTH 220 Introduction to Film	HIST 165 The American Experience of Warfare	ENGL 251 British Literature II
BUSA 232 Principles of Marketing	DANC 101 Dance History	HIST 166 Civil War and Reconstruction	ENGL 253 Creative Writing
BUSA 235 Principles of Advertising & PR	DANC 110 Ballet I	HIST 168 History of the Middle East	ENGL 255 American Literature II
	DANC 120 Modern Dance I	HIST 173 Mod European History, 1815 to Present	ENGL 256 Modern Poetry
	DANC 130 Jazz I	HIST 210 History of Mod Science, 1859 to Present	ENGL 257 20th Century Lit by Women
	DANC 210 Ballet II	HIST 211 History of Pennsylvania	ENGL 260 Contemporary Literature
	DANC 220 Modern Dance II	INTS 202 The Architecture of the City: Classic to Contemporary	ENGL 264 Irish Literature
	DANC 230 Jazz II	POLS 101 Introduction to Political Science	ENGL 265 African-American Literature
	ENGL 201 British Literature I	POLS 105 American Constitutional Law	ENGL 267 Poetry Writing
	ENGL 203 Shakespeare	POLS 110 American National Government	GEOG 101 World Geography
	ENGL 205 American Literature I	POLS 150 Peace Studies & Conflict Resolution (Study Abroad)	GEOG 121 Environmental Sustainability
	ENGL 211 Plays: Classical to Contemporary	POLS 170 Politics of Modern Turkey (Study Abroad)	GEOG 151 Geography of the U.S. and Canada
	ENGL 215 Multicultural Adolescent Literature	POLS 202 International Relations	GEOG 210 Weather and Climate
	ENGL 250 Latin American Literature	POLS 205 Women and Politics	GLBL 130 Intro to Global Studies
	ENGL 251 British Literature II	POLS 251 State and Local Government	GLBL 160 Field Experience & Acad Research in GS
	ENGL 253 Creative Writing	SOCA 102 Cultural Anthropology	GLBL 230 Global Studies Capstone
	ENGL 255 American Literature II	SOCA 105 American Ethnicity	HIST 113 American History I
	ENGL 256 Modern Poetry	SOCA 160 Issues in Contemporary Genocide & Mass Violence	HIST 121 The Black Experience
	ENGL 257 20th Century Lit by Women		HIST 140 Modern Chinese History
	ENGL258 Fiction Writing		HIST 165 The American Experience of Warfare
	ENGL 260 Contemporary Literature		HIST 166 Civil War & Reconstruction
Mathematics Elective (QL)	ENGL 264 Irish Literature	Scientific Study of Human Behavior (SSHB) Electives	HIST 168 History of the Middle East
MATH 140 College Algebra (<i>recommended</i>)	ENGL 265 African-American Literature	ECON 201 Macroeconomics	HIST 173 Mod Euro History: 1815-Present
MATH 145 Trigonometry	ENGL 267 Poetry Writing	GEOG 121 Environmental Sustainability	HUMA 121 American Work Experience
MATH 160 Pre-Calculus	HUMA 121 The American Work Experience	GEOG 140 Investigating Climate Change	HUMA 140 Intro to Women and Gender Studies
MATH 165 Applied Calculus	HUMA 140 Intro to Women and Gender Studies	GEOG 271 Intro to Geographic Info Systems	HUMA 150 Nature of the Environment
MATH 175 Calculus with Review (Part 1)	HUMA210 Creativity and the Origin of Ideas	HUMA 250 Research Methods in Social Sciences	HUMA210 Creativity and The Origin of Ideas
MATH 176 Calculus with Review (Part 2)	JOUR 101 Journalism and Society	INTS 250 Study Abroad	INTS 201 Implement Sustain Energy Sys in Dev Com
MATH 180 Calculus I	Modern Language - All MDLA Courses	PSYC 103 Introduction to Psychology	Modern Language - All MDLA Courses
MATH182 Calculus II	MUSC 101 Introduction to Music	PSYC 230 Introduction to Health Psychology	PHIL111 On Death and Dying
	PHIL 111 On Death and Dying	PSYC 235 Dev Child Psychopathology	PHIL 121 World Religions
	PHIL 121 World Religions	PSYC 245 Cognitive Psychology	PHIL 204 Asian Philosophies
	PHIL 201 Introduction to Philosophy	PSYC 255 Abnormal Psychology	POLS 101 Introduction to Political Science
	PHIL 202 Ethics and Moral Problems	PSYC 258 Developmental Psychology	POLS 105G American Constitutional Law
	PHIL 204 Asian Philosophies	PSYC 265 Psychology of Sex and Gender	POLS 150 Peace Studies & Conflict Resolution (Study Abroad)
	PHIL 211 Ancient Philosophy	SOCA 103 Principles of Sociology	POLS 170 Politics of Modern Turkey (Study Abroad)
	PHIL 215 Modern Philosophy	SOCA 125 Sociology of Families	POLS 202 International Relations POLS205 Women & Politics
	PHIL 225 What is Freedom?	SOCA 210 Sociology of Gender	POLS 251 State & Local Government
			PSYC 258 Developmental Psychology
			SOCA 102 Cultural Anthropology
			SOCA103 Principles of Sociology
			SOCA 105 American Ethnicity
			SOCA 150 Deviance
			SOCA160 Issues in Cont Genocide & Mass Violence

