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Do you have 60 minutes to start the process of eliminating shared drives? Shinydocs will show you how machine learning makes this process easier and more powerful!

3 Steps to Eliminating Shared Drives with Artificial Intelligence

According to AIIM, despite the fact that 34% of organizations are keen to turn off their file-shares only 3% of organizations have actually managed to do so.[1] The time has come to get 100% of documents managed by leveraging Artificial Intelligence to drive documents into your ECM investment, with zero change management.

The Problem with Shared Drives

Shared drives are still widely used across the enterprise despite increased awareness of the importance of ECM systems. Knowledge workers continue to hoard information and rely on the simplicity of navigating within a familiar folder structure. Shared drives make finding information a time consuming process and proper eDiscovery impossible. Shared drives lack version control and audit history, information is vulnerable, unstructured and prone to duplication of files.

61% of organizations report that half or more of their content still resides outside the ECM even after its deployment.[2]
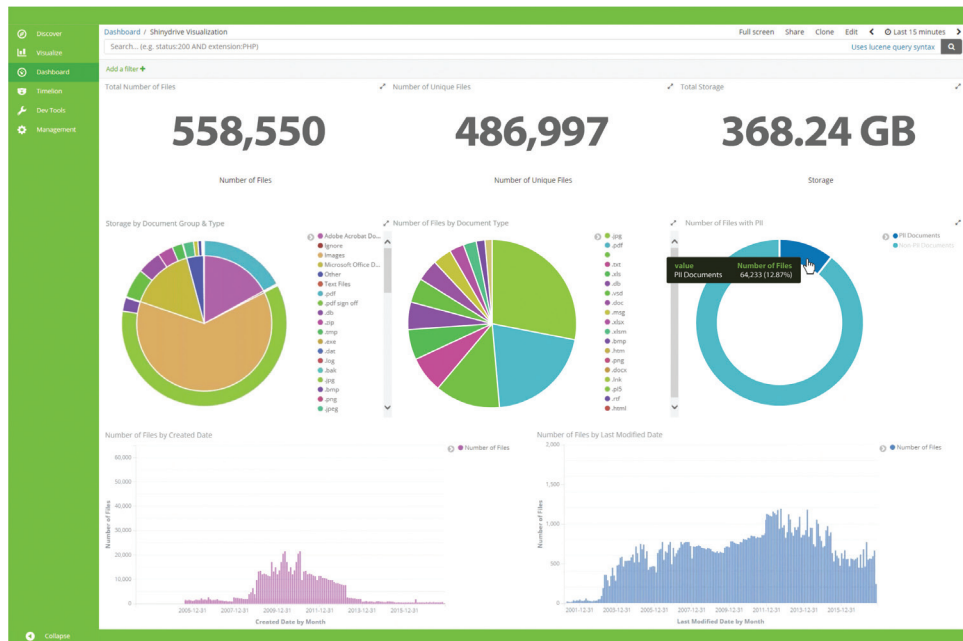
The Solution

Enrich your enterprise information with classification and metadata. Identify redundant, obsolete and trivial documents. Maintain complete data integrity, relational linkages and desktop shortcuts without changing the way users work. Turn information into business assets and make it compliance ready now.

This is the three-step guide to eliminating shared drives:
Step 1: Understand your documents

The first step to eliminating your file shares is discovering your data. After a quick 60-minute install, Shinydocs Cognitive Analysis crawls enterprise repositories to understand documents across shared drives and user desktops. Using artificial intelligence, the tool extracts entities, identifies document types, data size, data location and document content. Working at machine speed the Shinydocs crawl can analyze more than a terabyte a day.

Shinydocs Cognitive Analysis provides a powerful visualization of the data in real-time allowing organizations to make informed and improved decisions based on enterprise information.
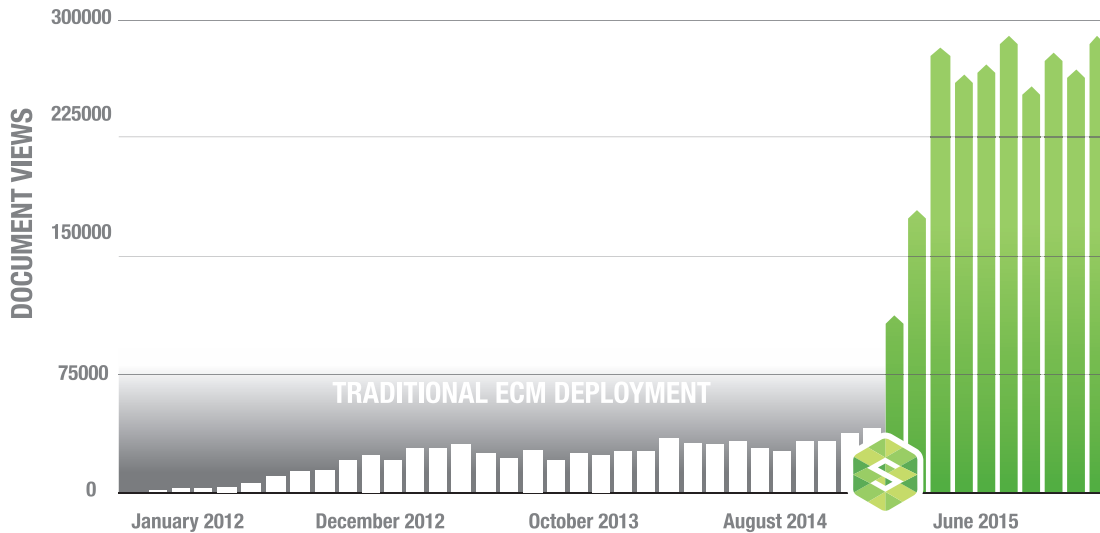Here are the key benefits:

- Expose vulnerabilities and make informed content management decisions
- Protect data integrity and get it managed in a secure location
- Automatically classify every document based on the content of the document
- Extract important entities from the documents such as Personality Identifiable Information (PII)
- Migrate documents to ECM or cloud with no hassle
- Deduplication/identification of redundant documents
- Identify trivial and obsolete documents and files

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Step 2: Turn off shared drives off without anyone knowing

Shinydocs can route documents directly to your ECM without changing the way users work with our best-selling interface, Shinydrive. In fact, nothing changes for the user — content is accessed in the same place and in the same way. Shinydrive presents information in Windows Explorer while

Organizations are making decisions based on only 15% of their data

capturing information into the ECM or cloud. There's no need to send out staff notifications or spend months budgeting and preparing for extensive change management strategies. The new drive presents the same content that was in the original shared drive. From the users' point of view, everything is identical, and the ECM or cloud supports the user and the business.

DERBY CITY: DELIVERING SPEED TO VALUE

"Shinydrive is now enabling Derby City Council to extract the full value of Content Suite and to utilize the solution as they had originally planned – as a corporate information management system."

David Millitt, Principal Information Software Support Officer

Step 3: Ongoing analysis of documents

According to a IDC, the world's data is growing at an exponential rate. By 2020, the world's total data set is going to reach 44 Zetabyes.[3] This goes well beyond human scale and organizations need a better way to catch up to the data growth they are facing.

Shinydocs Cognitive Analysis is powered by artificial intelligence to identify dark data hiding in file shares, and on user's desktops on an ongoing basis. Even after shutting off shared drives, Shinydocs continues to use machine learning to make informed document decisions.

Here are the key features:

- Every Save and Save As is seamlessly captured in ECM or cloud
- When the document is saved, Shinydocs Cognitive Analysis automatically classifies and extracts the important entities
- Document is easily searchable to provide robust eDiscovery functionally

This on-going analysis and capture of documents ensures ALL data is managed and properly leveraged.

Get started

Is your organization ready for the next step in document management? Shinydocs is ready to help you understand, manage and extract value from your enterprise information. We are the fastest solution to value on the market and the time has never been better to get started. All it takes is a 60-mintue install call and you can see instant value.

Let's work together to tackle this challenge and get your documents managed.

Contact Jay Barrett at info@shinydocs.com or call +1 519 208-1200 to learn how your organization can say goodbye to file shares.

Since 2004, Shinydocs Corporation has been building enterprise-class business solutions that allow organizations to gain 100% control of their corporate data throughout its entire lifecycle. Starting with a "user-first" methodology, Shinydocs' goal is to help companies drive down the costs associated with data management, while significantly improving performance for users and heightening corporate security and data loss prevention.

www.shinydocs.com

1. AIIM: *"ECM at the Crossroads",* 2013
2. Ibid
3. IDC, *"The Digital Universe of Opportunities: Rich Data and the Increasing Value of the Internet of Things"* April 2014,