



for FOIA & Public
Records Requests

HELPING AGENCIES ACROSS THE NATION TO GET IT OUT AND GET IT RIGHT

Whether you are a federal, state, city or local agency, it is becoming increasingly difficult to respond to public disclosure requests in an efficient and timely manner while also protecting the agency's sensitive information. With an ever-increasing volume of requests, the complexity of the data to be processed, and the effort and costs associated review, the backlog and lawsuits are at an all-time high.

ZyLAB allows agencies to respond to public disclosure requests quickly, completely and with confidence using the following capabilities:

Benefits

- Optimizes & simplifies the disclosure process
- Saves time, resources & expenses
- Avoids risk by meeting or exceeding deadlines and avoiding potential reputational damage
- User friendly
- Scalable and flexible deployment

Potentially Exempt: California Gov. Code 6254(c) Pe... / O

Keywords 4 < > Disable

Community General Hospital

INPATIENT REGISTRATION AND SUMMARY FORM

Patient Account # 12345	Attending Physician Number and Name T. Moore			Patient Type Inp	Hospital Services S	
Patient Name (Last) (First) (Middle) California Gov. Code 6254(c)	Patient Address (City) (State) (Zip Code) California Gov. Code 6254(c)			Patient Phone # PII		
Previous or Maiden Name	Birth Date PII	Age 54	Sex M	Marital Status M	Religion	Comments Donor No
Notify in Case of Emergency	Address		City/State	Phone		
Patient Social Security Number NY Pub. Off. Law 87(2)(b)	Employer Name Big Company	Employer City/State Anytown, US	Guarantor #	Guarantor		
Guarantor Address Same						
Payer	Policy Number	Insured's Name				

Document Info

All Applicable Tags

- Responsive
- Further Review
- Translate

Scope settings

Documents in scope 1

Duplicates

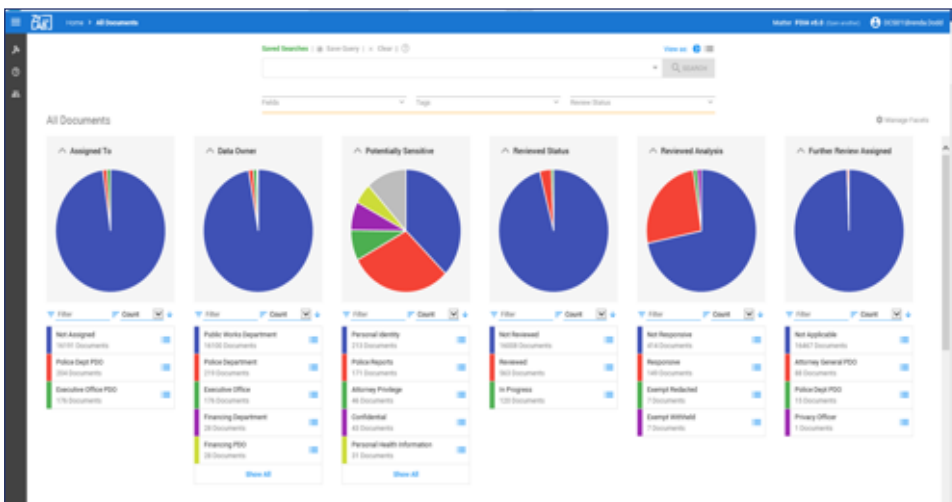
None

All Duplicates

Redactions & Annotations

Redact (R) Annotate (A)

NY Pub. Off. Law 87(2)(b)
Auto-Redaction Engine (Aug 28, 2018, 13:27:54)



Simplify Data Collection and Identification:

From emails, file shares, text messages to social media located on file shares, individual or even personal computers, or data that is often spread across different departments or offices, ZyLAB makes the challenge of finding and collecting data easy.



Auto-identify sensitive data & auto-redact:

Reviewing all records is time-consuming and may be impossible to do manually. ZyLAB:

- Automatically identify potentially sensitive or exempt records
- Automate redaction through auto-redaction rules
- Automatically classify documents
- Use Topic Modeling based on Artificial Intelligence.



Easy-to-use interface:

An easy-to-use interface for non-technical personnel with clean, seamless, intuitive views



Use workflow & reporting:

Track document status and report on activity and documents disclosed (or withheld) through:

- Advanced tagging workflows
- Multi-reviewer workflow options
- Review progress dashboards
- Built-in reports



Automate disclosure:

Use the Disclosure Wizard to prepare documents for disclosure and export them in formats such as PDF, TIFF Images, Native files and Load files for critical metadata.



Scalable and flexible deployment:

Use ZyLAB as a SaaS solution with no infrastructure required, or deploy it on-premise or your private cloud.