

Homeowner Checklist – High Wind Events

Homeowners who have Eastern Architectural Systems aluminum or vinyl frame windows and doors installed in their homes and have experienced windborne debris, should contact their builder or contractor if they have concerns about storm damage to their windows, screens or doors.

It is the responsibility of the homeowner to notify and inform the company providing the insurance coverage as to any potential problems that may exist. Although each window and door may appear to be in good working condition, the effects of the previous event(s) may affect the ability of the product to provide subsequent protection against another high-wind event.

Please see the homeowner checklist below. This list should be used to inspect each window and door following a high-wind event.

Homeowner Checklist for Aluminum or Vinyl Frame Windows and Doors Affected by a High Wind Event or Hurricane

1. Check for visual damage on each window. Is the glass broken or cracked as the result of the event? Are vinyl or aluminum members of the frame or sash cracked or damaged as a result of the event? If the answer is "YES" to EITHER of these questions, call your insurance company to assess the damage. If the answer is "NO", continue to the next check section.

2. Ensure the window or sliding glass door is still functional. USE EXTREME CAUTION WHEN OPERATING WINDOWS AND DOORS IN CASE THE SASH IS NOT SECURED IN THE FRAME!

- a. Will the sash move freely up and down?
 - b. Will Casement sash crank in and out?
 - c. Will a slider sash move freely to the left and right?
 - d. Will a sliding door move freely back and forth?
 - e. Test the locking system. Are you able to lock the window or door? If the answer is "NO" to ANY of these questions, call your insurance company to assess the damage.

Care and Maintenance for your New Windows and Doors (including glass)

Vinyl and Aluminum – Non-Coastal Areas

DO – Vacuum dirt from sill and track areas before washing. Clean with a mixture of mild dish soap and water. Test cleaners on an inconspicuous area first. Wash and rinse well. Wipe dry. Check weather-stripping, weep holes and hardware to ensure free of debris.

DON'T – Use a high-pressure spray nozzle on windows or doors. Wash in direct sunlight. Use petroleum-based, abrasive or caustic cleaners. Use a razor blade, putty knife or abrasive pad. Add attachments, unless approved by vendor. Apply paint, film, tinting or component parts.

Additional considerations for Aluminum In Coastal Areas

DO – Apply a light car wax to extrusion.

DON'T – Apply wax without cleaning windows first, as this will allow corrosion.

Screens

DO – Carefully remove. Clean with a mixture of mild dish soap and water. Test cleaners on an inconspicuous area first. Wash with a soft brush and rinse well. Wipe dry. Reinstall.

DON'T – Use a high-pressure spray nozzle. Use petroleum-based, abrasive or caustic cleaners. Use tools to remove. Use rough brush or abrasive pad.

For additional information, you may download Care and Maintenance guide at http://cdn2.hubspot.net/hubfs/473594/Eastern_Architectural_docs/Care-Maintenance_2015.pdf



Eastern Architectural Systems
A Division of Eastern Metal Supply
16341 Domestic Avenue
Ft. Myers, FL 33912
(800) 686-8902 • (866) 815-3169 - Fax
www.easternarchitectural.com

Eastern Metal Supply
3600 23rd Ave South
Lake Worth, Florida 33461
(800) 432-2204
(561) 533-6061 • (561) 588-4780 - Fax
ver 06/20

TRANSFERRABLE WARRANTY
FOR YOUR WINDOWS & DOORS



ALL INCLUSIVE
ALUMINUM OR VINYL WINDOW & DOOR
TRANSFERRABLE
LIMITED WARRANTY

ISSUED TO:

Original Purchaser

Property Address

City, State, ZIP

Original Order #

Original Date of Purchase

New Property Owner

Date of Property Purchase

Date Warranty Transferred