

EAS ARCHITECTURAL

JOB COMPLETION CERTIFICATE

CUSTOMER NAME: _____ INSTALLER: _____

TELEPHONE: _____ AREA: _____ SALES REP: _____

BALANCE TO BE COLLECTED: _____

It is the responsibility of your installation crew to: Clean your windows, Make sure your windows operate properly, and Demonstrate the operation of your new windows.

UPON COMPLETION OF THE INSTALLATION, PLEASE INSPECT AND REVIEW THE FOLLOWING WITH YOUR INSTALLER:

	YES	NO
Did we give you adequate notification to prepare for your window installation?	<input type="checkbox"/>	<input type="checkbox"/>
Did your installer leave your new windows in reasonably clean condition?	<input type="checkbox"/>	<input type="checkbox"/>
Do all windows lock and operate properly?	<input type="checkbox"/>	<input type="checkbox"/>
Have you been shown the proper operation of every window or patio door? (locking/unlocking, tilt-in feature, screen removal and replacement)?	<input type="checkbox"/>	<input type="checkbox"/>
Has payment been made to installer, or bank completion certificate been signed?	<input type="checkbox"/>	<input type="checkbox"/>

COMMENTS:

I (we) have inspected the installation of our windows and the work has been completed to my (our) satisfaction.
I (we) have also reviewed the above checklist with our installer and am (are) satisfied with our new windows.

CUSTOMER SIGNATURE: _____ DATE: _____

INSTALLER SIGNATURE: _____ DATE: _____



800-432-2204