## **Business Continuity Management Launch Email**

To develop our Business Continuity Plans we are working with BCarm using their cloud-based Business Continuity Management system.

You will be receiving / have received an email with login details and a link from info@bcarm.co.uk. If you can't find it just check your Junk folder. When you first login you will be asked to setup a PIN.

When you login to the BCarm Business Continuity system, you will see a Dashboard of different BCP activity and a list of the Plans you are attached to.

To access your Plans, select **My Plans** on the menu and then select the Plan you want to work with; the full system menu will open for you.

If you are the BCP Administrator or a Plan Administrator you will have more options to create and manage Plans and to authorise activity in the system.

If you would like an orientation session of the system then <u>click here</u> to arrange a webinar meeting with the BCarm Engagement Team. They are on hand to provide you with whatever support you need to develop our Health & Safety arrangements.

The BCarm Client Engagement team provides unlimited system support. Please call **0800 879 9981** to speak to a member of the team, email <u>info@bcarm.co.uk</u> or <u>click</u> <u>here</u> to arrange a webinar.