

E-Learning Launch Email

Health & Safety Training is a key part of the companies Health & Safety arrangements that we have in place as a business to keep you and your colleagues safe.

We will be using BCarm E-Learning to deliver part of this; each online module takes approximately 40 minutes and is made up of a tutorial and followed by a self-test. Once completed you will be emailed a certificate with your score.

You will be receiving / have received an email with login details and a link from info@bcarm.co.uk. If you can't find it just check your Junk folder. When you first login you will be asked to setup a PIN.

To start the training modules go to www.bcarm.co.uk and login using the details from the email.

1. Select **Health & Safety E-Learning** from the **My Services** page (this will open a new tab).
2. This will open E-Learning where you will see My Work and your individual **Training List** of modules.
3. Click on the training module you want to complete to get started.
(If you need to stop the training before you complete it you can by selecting **Exit Course**. When you next log into the system you can resume the module at the same place you left it).

If you have forgotten your password please go to www.bcarm.co.uk select Log-In and then add your email address into the field provided and click Resend Password. A password will then be sent to your registered email address. If you've forgotten your Pin, this can be reset by following instructions after you've logged into the system.

Telephone support is available from the BCarm Engagement Team to talk and walk you through any setup problems or queries. Call them on 0800 879 9981 or email info@bcarm.co.uk