

REGULAR MEETING
BOARD OF COMMISSIONERS
Public Hospital District No. 1-A of Whitman County, Washington
d/b/a
Pullman Regional Hospital
Wednesday, March 04, 2020, 6:00 p.m.

Conference Rooms C&D, Pullman Regional Hospital, 835 SE Bishop Blvd.

Board of Commissioners

P-Jeff Elbracht, President
P-Tricia Grantham, Vice President
P-Sandra O'Keefe, Secretary
P-Joe Pitzer, Commissioner
P-Michael Murphy, Commissioner
P-Margaret Werre, Commissioner
P-Karen Karpman, Commissioner

Hospital Personnel

P-Scott K. Adams, CEO
E-Jeannie Eylar, CCO
P-Steve Febus, CFO
P-Bernadette Berney, CHRO
P-Megan Guido, CMCRO
P-Dr. Gerald Early, CMIO
E-Rueben Mayes, CDO
P-Karly Port, Executive Director PRHCN
P-Katie Hryniewicz, M.D., Medical Staff President
P-Erin Sedam, Executive Administrative Assistant
P-Kelly Brown, Legal Counsel

Guests:

P-Kyrk Taylor, Human Resources Pullman Regional Hospital
P-Chris Jensen, Director of IT Pullman Regional Hospital
P-Anthony Kuipers, Daily News
P-Max Shiver

I. CALL TO ORDER

President Elbracht called the meeting to order at 6:01 p.m. Roll call was taken with the following Commissioners answering present: Elbracht, Grantham, O'Keefe, Pitzer, Murphy, Werre, and Karpman.

II. APPROVAL OF MINUTES

Commissioner Grantham moved to approve the minutes for the special meeting of February 12, 2020. Commissioner Karpman seconded the motion and the motion passed unanimously.

III. MODIFICATIONS TO AGENDA

There were no modifications to the agenda.

IV. CONSENT AGENDA

Commissioner Karpman moved to approve the Consent Agenda and Commissioner O'Keefe seconded the motion. The following committee reports were approved unanimously:

- Medical Executive Committee
- Finance Committee
- Quality Improvement Committee
- Foundation Board of Directors
- Approval of Warrants

V. COMMUNITY CONVERSATIONS

A. Family Medicine Residency

Gerald Early, M.D. gave a presentation around the Family Medicine Residency program at Pullman Regional Hospital. The three reasons and values of having a residency program are higher quality of care, satisfaction of providers, and assurance of providers. Higher quality of care comes from teaching physicians how to be extra aware of their practice as they are instructing. Studies have shown that teaching physicians this has led to great satisfaction and less burnout in their practice. Additionally, students tend to want to practice in the communities where they have their residency programs. He explained that Dr. Stephen Hall is the program director and the

application will be completed by October of this year. He reviewed the conceptual proposed space plans. There was some additional questions and conversation around the student's path to get to Pullman Regional Hospital.

VI. BOARD EDUCATION

A. Cyber Security

Chris Jensen provided the Board of Commissioners with a written update on the activities Pullman Regional Hospital has implemented around cyber security. There was some additional conversation around VIP access tokens. Mr. Jensen provided further details around the process in place and other considerations related to cyber security.

V. ADMINISTRATION UPDATE

Scott Adams presented the written update and asked if the Board had any questions or needed additional information around the report. There was some conversation around the Hospital's turnover rate and how the data doesn't tell the whole narrative of which department and why. There was some additional conversation around potentially billing patients for communications through provider portals. Mr. Adams mentioned the Innovation Expo which will be held in May to showcase the projects and ideas internal staff has implemented at Pullman Regional Hospital. Lastly, Dr. Gerald Early gave an update on the daily operational huddles that are taking place for clinical staff and leaders.

VI. ACTION / DISCUSSION ITEMS

A. Community Engagement Update

Megan Guido presented the year end Community Engagement report. She reviewed the metrics around the Hospital's digital engagement which included webpage activity, social media, email strategy, and podcasts. She explained the tactic of prioritizing digital marketing over traditional marketing because of the more robust data available and the ability to interact and engage with the end user. Commissioner Werre moved to approve the report and Commissioner Pitzer seconded the motion. The motion passed unanimously.

B. Financial Update

Steve Febus presented the financial report for the month of January. There was some conversation around residency students and how they are compensated for their services.

C. Public Works Threshold Limit Resolution

Steve Febus presented a resolution to revise the threshold limit of public works to be consistent with Washington State. Commissioner O'Keefe read the resolution on the subject of establishing a Small Works Roster process to award public works contracts. Commissioner Murphy moved to approve the resolution. Commissioner O'Keefe seconded the motion and the motion passed unanimously.

D. Retired Assets Resolution

Steve Febus presented a resolution to retire assets of the District. Commissioner O'Keefe read the resolution for disposing of surplus personal property. Commissioner Murphy moved to approve the resolution. Commissioner Karpman seconded the motion and the motion passed unanimously.

E. Covid-19 (Coronavirus) Update

Dr. Gerald Early provided the Commissioners with an update around the COVID19. He explained what COVID19 is, where it originated, how it has mutated and spread. He provided information around the signs and ways to prevent infection. Next, he reviewed the preparation Pullman Regional Hospital is taking to insure we have the appropriate resources, materials, space, and staff to address COVID19 when it comes to the community. Lastly, he encouraged everyone to site credible sources, such as the CDC and WHO when looking for additional information around the virus.

F. Physician Recruitment Agreements

Scott Adams presented the physician recruitment agreements for Dr. Molly Webber and Dr. Molly Thompson. He reviewed key points in each of the contracts. There was a recommendation to have legal council research language related to servicing Medicaid patients outside of Whitman county. Commissioner Murphy moved to approve the physician recruitment agreement for Dr. Molly Webber. Vice President Grantham seconded the motion and the motion passed unanimously. Mr. Adams offered additional explanation around Dr. Molly Thompson's agreement. She has two pieces to her hiring process; one is the recruitment agreement and the other is the employment agreement with Pullman Regional Hospital. She is seeking employment with Pullman Regional Hospital to be able to access loan forgiveness programs. She will be leased back to Palouse Medical from the hospital. Legal Council recommended the Board consider these two pieces separately. Commissioner Murphy moved to approve the recruitment agreement for Dr. Molly Thompson and Commissioner Pitzer seconded the motion. The motion passed unanimously. Commissioner O'Keefe moved to approve the employment agreement and Commissioner Werre seconded the motion. The motion passed unanimously.

VII. ANNOUNCEMENTS

- A. Pullman Chamber Luncheon, Tuesday March 10th at Gladdish
- B. PDC Filing, due April 15th
- C. WSHA CEO & Trustee Safety & Quality Summit 2020, May 14th in Seattle
- D. Hospital Week, May 11th – 15th
- E. Foundation's Celebration in Gardens, June 11th
- F. Annual Rural Hospital Leadership Conference, Chelan, June 21st – 24th

X. EXECUTIVE SESSION

At 8:37 P.M. the President announced that the meeting would go into Executive Session for 30 minutes to discuss the granting, denial, revocation, restrictions, or other considerations of the status of the clinical or staff privileges of a physician or other healthcare provider and consult with legal counsel.

XI. OPEN SESSION

The meeting resumed in Open Session at 9:07 P.M. Vice President Grantham moved to approve the Credentials Report and grant the Extensions as stated in the Credentials Report. Commissioner Murphy seconded the motion. The motion passed unanimously.

XII. MEETING EVALUATION

The President asked the Commissioners to complete the meeting survey via Survey Monkey.

XIII. ADJOURNMENT

The meeting adjourned at 9:07 p.m.

Respectfully submitted by:



Erin Sedam
Executive Administrative Assistant



Sandra O'Keefe, Secretary
Board of Commissioners
(Minutes are not officially approved until the next Board Meeting.)