5. MAINTENANCE OF COMPANY DATA

Once you have obtained your access codes and are a registered EDGAR filer, you should maintain your company data. This chapter will help you by illustrating the process of maintaining your data.

5.1 Login to EDGAR

To enter or edit your company information, change your password or CCC, or check the status of a submission, you will need to login to EDGAR:

1. Connect to the Internet.
2. Go to the EDGAR Gateway: *https://www.portal.edgarfiling.sec.gov*.
3. Click the 'Are you an EDGARLink Online filer or would you like to create a new Asset-Backed Securities Issuing Entity?' link.
4. The EDGAR Filing Website login page is displayed where you must enter your access data.
5. Click in the CIK field and enter your CIK.
6. Press [Tab] and enter your password.
7. This is your login password, not your CCC, or PMAC. Your password is case-sensitive.
8. Click the [Login to EDGAR] button.
9. The Create Passphrase page appears if your CIK and password are valid and you do not have a passphrase. Refer to Section 4.1.4, "Creating a Passphrase for the First Time," if you are asked to create a passphrase.
10. If your CIK and password are valid and you have a passphrase, the Welcome page appears.

5.2 Accessing Submission and Company Information

1. When you reach the EDGAR Filing Website Welcome page, click 'Retrieve/Edit Data' in the menu on the left side of the page under the category "Information Exchange".
2. The Retrieve/Edit Data page appears and prompts you for your CIK and CCC information:
   - Enter your CIK in the CIK field and press [Tab].
   - Enter your CCC in the CCC field.
   - Click the [Continue] button.

   This page verifies that you have access to retrieve or edit information on the EDGAR system.

Figure 5-1: Retrieve/Edit Data Page

The next screen is the Retrieve/Edit Company and Submission Data page, which is shown in Figure 5-2: Retrieve/Edit Company and Submission Data Page. You can access the following functions from this page by clicking the [Continue] button:

- Retrieve Submission Information
- Retrieve Company Information
- Retrieve Module/Segment Information
- Enter Series and Classes (Contracts) Information
- Request Asset-Backed Securities (ABS) Issuing Entities Creation
- Request Return of Unused Funds
- Retrieve Balance Information
- View Account Activity Statement
- Change Company Password or CCC
- Enter Another CIK/CCC

You can use any of these functions to update your company information, CCC, or password via the EDGAR Filing Website.

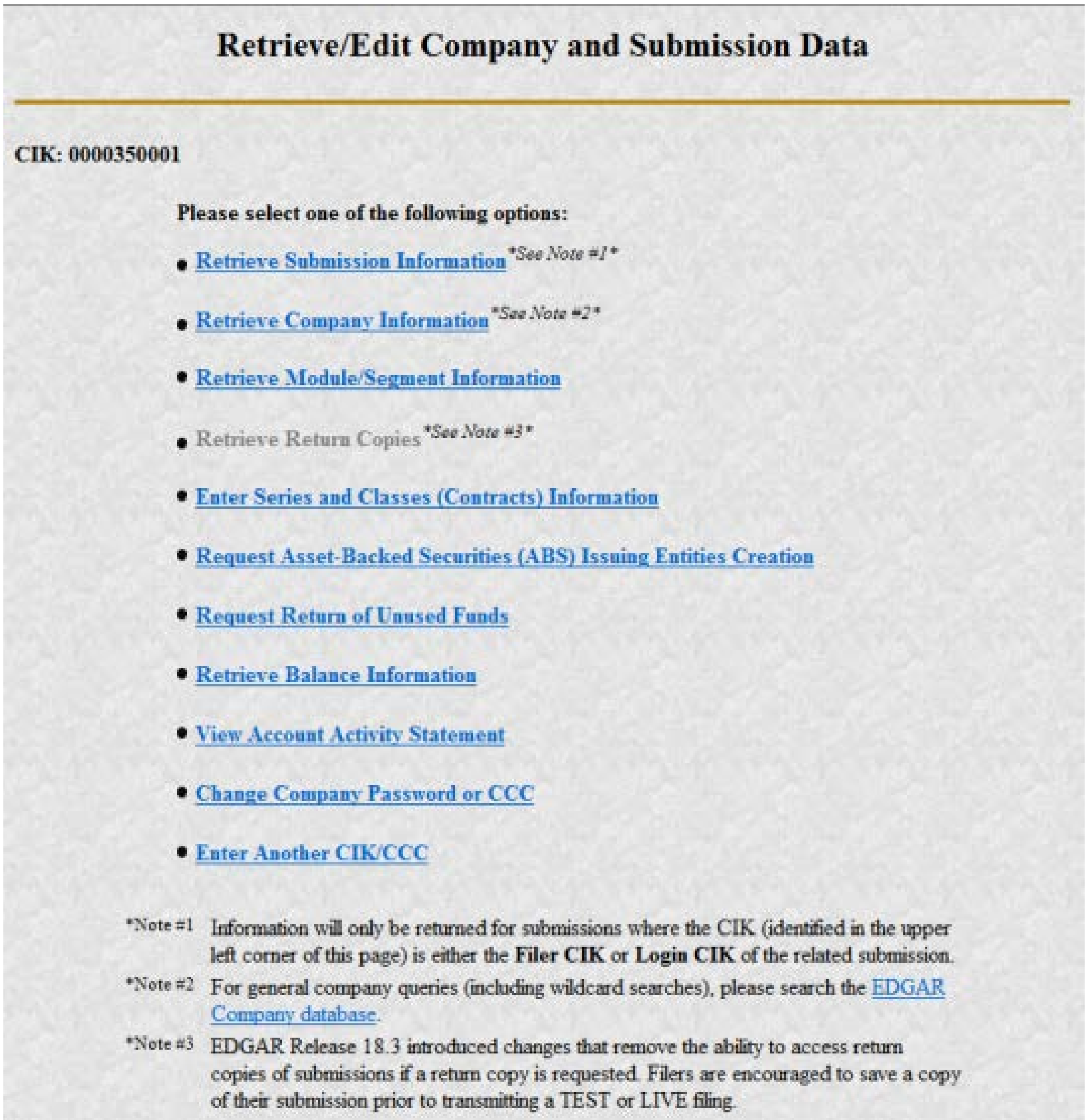


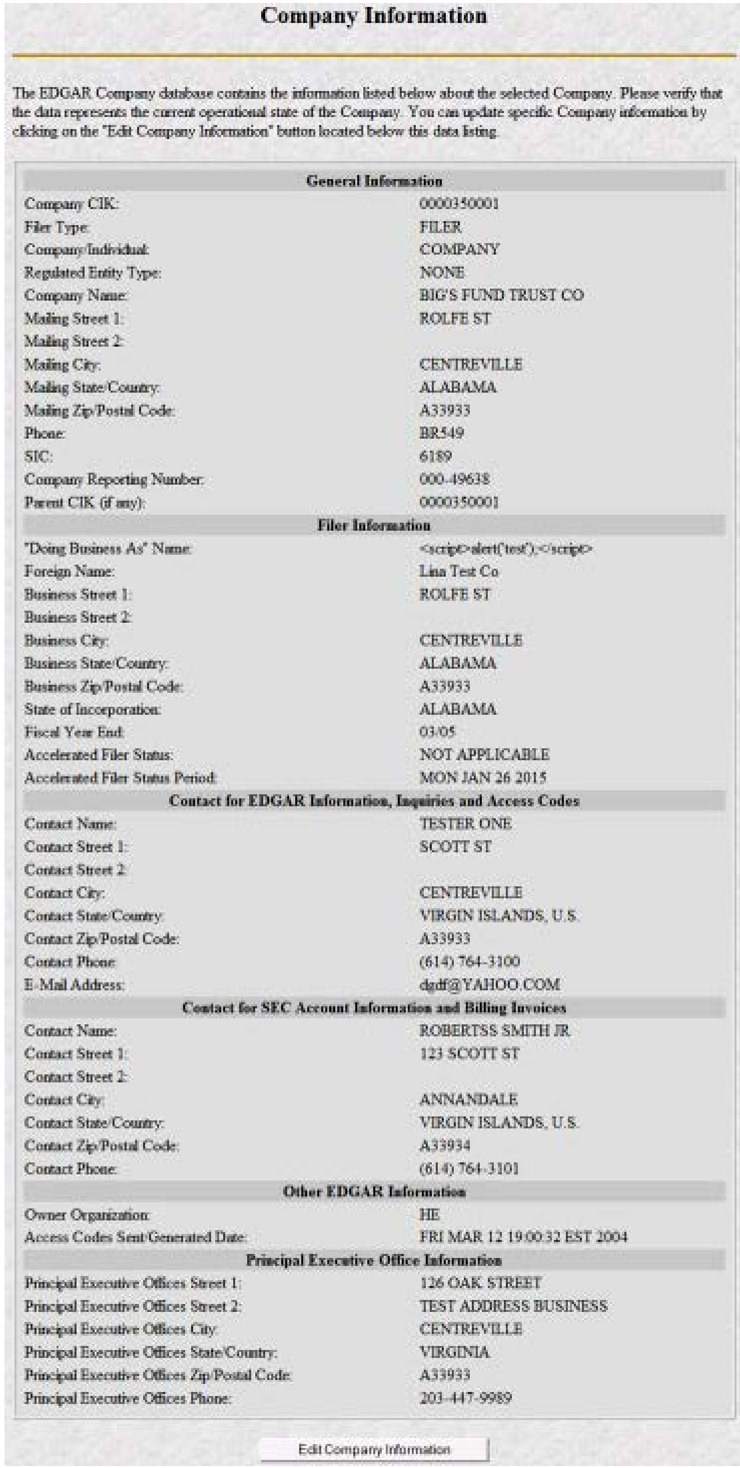
Figure 5-2: Retrieve/Edit Company and Submission Data Page

5.3 Retrieve Company Information

Another feature in EDGAR is the ability to retrieve and update your company information from the EDGAR Filing Website. (From EDGAR's perspective, every CIK belongs to a filing entity generally referred to as “company.” In this case, each reporting owner is a “company.”) Once you have logged into EDGAR and accessed the Company and Submission Information Retrieval page, you can retrieve your company information:

3. Click ‘Retrieve Company Information’. The Company Information page appears.

Scroll down this page to review the company information EDGAR has stored.



Company Information

The EDGAR Company database contains the information listed below about the selected Company. Please verify that the data represents the current operational state of the Company. You can update specific Company information by clicking on the "Edit Company Information" button located below this data listing.

General Information	
Company CIK:	0000350001
Filer Type:	FILER
Company/Individual:	COMPANY
Regulated Entity Type:	NONE
Company Name:	BIG'S FUND TRUST CO
Mailing Street 1:	ROLFE ST
Mailing Street 2:	
Mailing City:	CENTREVILLE
Mailing State/Country:	ALABAMA
Mailing Zip/Postal Code:	A33933
Phone:	BR549
SIC:	6189
Company Reporting Number:	000-49638
Parent CIK (if any):	0000350001
Filer Information	
"Doing Business As" Name:	<script>alert('test');</script>
Foreign Name:	Lina Test Co
Business Street 1:	ROLFE ST
Business Street 2:	
Business City:	CENTREVILLE
Business State/Country:	ALABAMA
Business Zip/Postal Code:	A33933
State of Incorporation:	ALABAMA
Fiscal Year End:	03/05
Accelerated Filer Status:	NOT APPLICABLE
Accelerated Filer Status Period:	MON JAN 26 2015
Contact for EDGAR Information, Inquiries and Access Codes	
Contact Name:	TESTER ONE
Contact Street 1:	SCOTT ST
Contact Street 2:	
Contact City:	CENTREVILLE
Contact State/Country:	VIRGIN ISLANDS, U.S.
Contact Zip/Postal Code:	A33933
Contact Phone:	(614) 764-3100
E-Mail Address:	dgdf@YAHOO.COM
Contact for SEC Account Information and Billing Invoices	
Contact Name:	ROBERTSS SMITH JR
Contact Street 1:	123 SCOTT ST
Contact Street 2:	
Contact City:	ANNANDALE
Contact State/Country:	VIRGIN ISLANDS, U.S.
Contact Zip/Postal Code:	A33934
Contact Phone:	(614) 764-3101
Other EDGAR Information	
Owner Organization:	HE
Access Codes Sent/Generated Date:	FRI MAR 12 19:00:32 EST 2004
Principal Executive Office Information	
Principal Executive Offices Street 1:	126 OAK STREET
Principal Executive Offices Street 2:	TEST ADDRESS BUSINESS
Principal Executive Offices City:	CENTREVILLE
Principal Executive Offices State/Country:	VIRGINIA
Principal Executive Offices Zip/Postal Code:	A33933
Principal Executive Offices Phone:	203-447-9989

Edit Company Information

Figure 5-3: Company Information Page

If any of this information is incorrect, you can change it by using the [Edit Company Information] button at the bottom. Note that only the information pertinent to you based upon your filer attributes (Filer Type and Company/Individual indicator) will be displayed. For example, if you are a "Filing Agent" or "Training Agent" the Filer Information section will not be displayed.

Note: You cannot change your CIK.

You can print this page using your browser's print function for future reference.

For general company queries (including wildcard searches) please search the EDGAR Company database (*https://www.edgarcompany.sec.gov*).

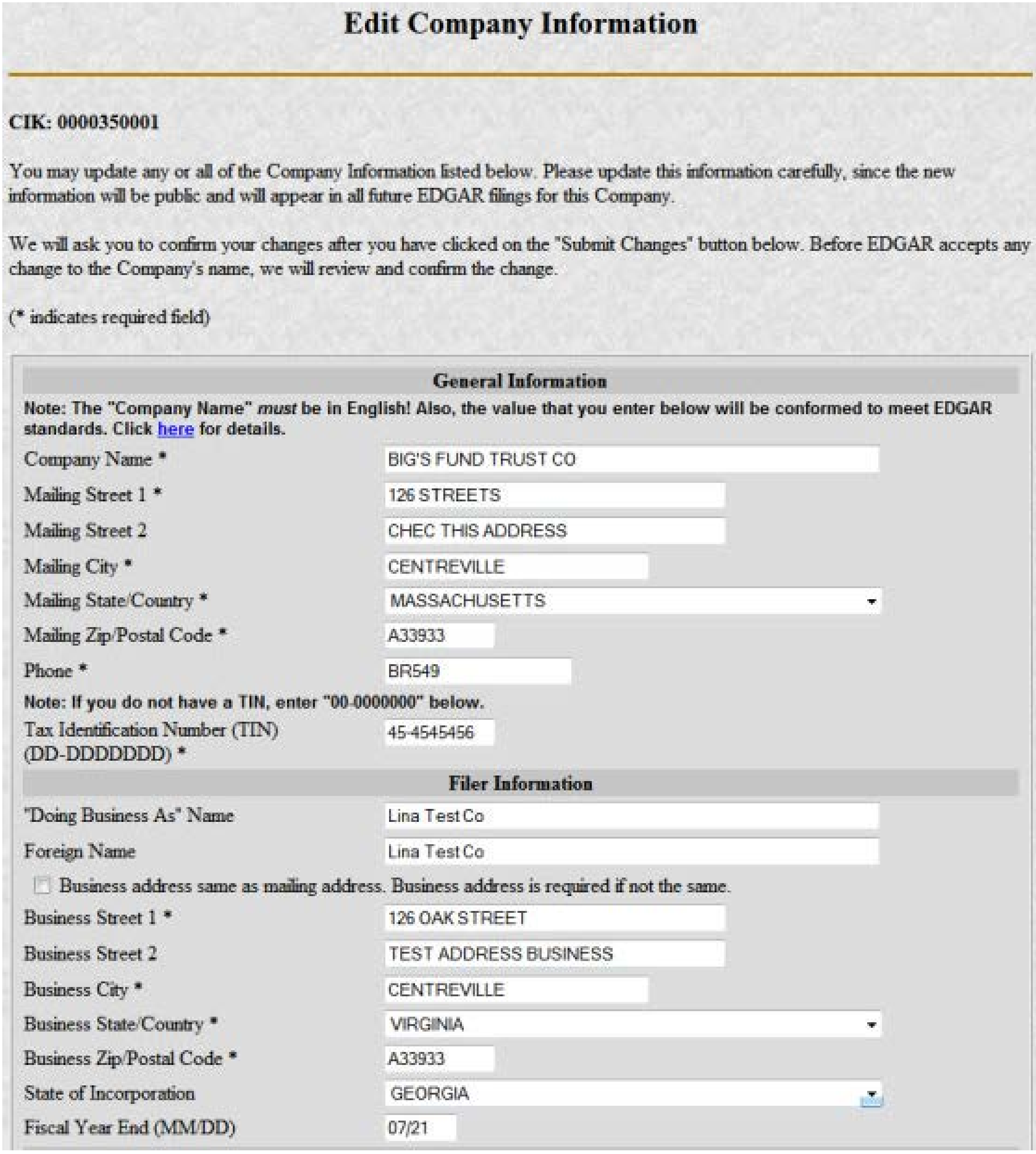
5.4 Edit Company Information

It is the obligation of the registrant to keep the company information on EDGAR current and valid. All changes to your company information are made immediately except for changes to your company's name. Our Filer Support staff needs to review any change to your company's name to ensure that it is appropriate.

Note: Filers that are registered as Broker-Dealers cannot update their company information (except for e-mail address) through the 'Retrieve/Edit Data' link on the EDGAR Filing Website. Instead, they must submit a Form BD/A (Amendment) to CRD to update their company information. The Form BD/A filing will automatically update the company information in EDGAR, and thereafter the new company address information will be pre-populated into the applicable address fields on future EDGAR submissions.

Once you have logged into EDGAR and accessed the Company and Submission Information Retrieval page, you can edit your company information:

4. Scroll to the bottom and click the [Edit Company Information] button. The Edit Company Information page appears.
   - Note that only the information pertinent to you based upon your filer attributes (Filer Type and Company/Individual indicator) will be displayed. For example, if you are a "Filing Agent" or "Training Agent" the Filer Information section will not be displayed.
   - On this screen, required fields are indicated by an asterisk (*). If you do not fill in all required fields, you will be prompted with an error upon submission.



Edit Company Information

CIK: 0000350001

You may update any or all of the Company Information listed below. Please update this information carefully, since the new information will be public and will appear in all future EDGAR filings for this Company.

We will ask you to confirm your changes after you have clicked on the "Submit Changes" button below. Before EDGAR accepts any change to the Company's name, we will review and confirm the change.

(* indicates required field)

General Information	
Note: The "Company Name" *must* be in English! Also, the value that you enter below will be conformed to meet EDGAR standards. Click here for details.	
Company Name *	BIG'S FUND TRUST CO
Mailing Street 1 *	126 STREETS
Mailing Street 2	CHEC THIS ADDRESS
Mailing City *	CENTREVILLE
Mailing State/Country *	MASSACHUSETTS
Mailing Zip/Postal Code *	A33933
Phone *	BR549
Note: If you do not have a TIN, enter "00-0000000" below.	
Tax Identification Number (TIN) (DD-DDDDDDD) *	45-4545456
Filer Information	
"Doing Business As" Name	Lina Test Co
Foreign Name	Lina Test Co
☐ Business address same as mailing address. Business address is required if not the same.	
Business Street 1 *	126 OAK STREET
Business Street 2	TEST ADDRESS BUSINESS
Business City *	CENTREVILLE
Business State/Country *	VIRGINIA
Business Zip/Postal Code *	A33933
State of Incorporation	GEORGIA
Fiscal Year End (MM/DD)	07/21

Figure 5-4: Edit Company Information Page (Top)

5. Click in the field you want to edit and change the information.
   - If you want to change your Company Name, the company name may be modified by the software to meet the EDGAR conformance standards. These standards can be accessed by clicking on the link in the note above the Company Name field. Note that you will be prompted with these changes before you actually submit them.

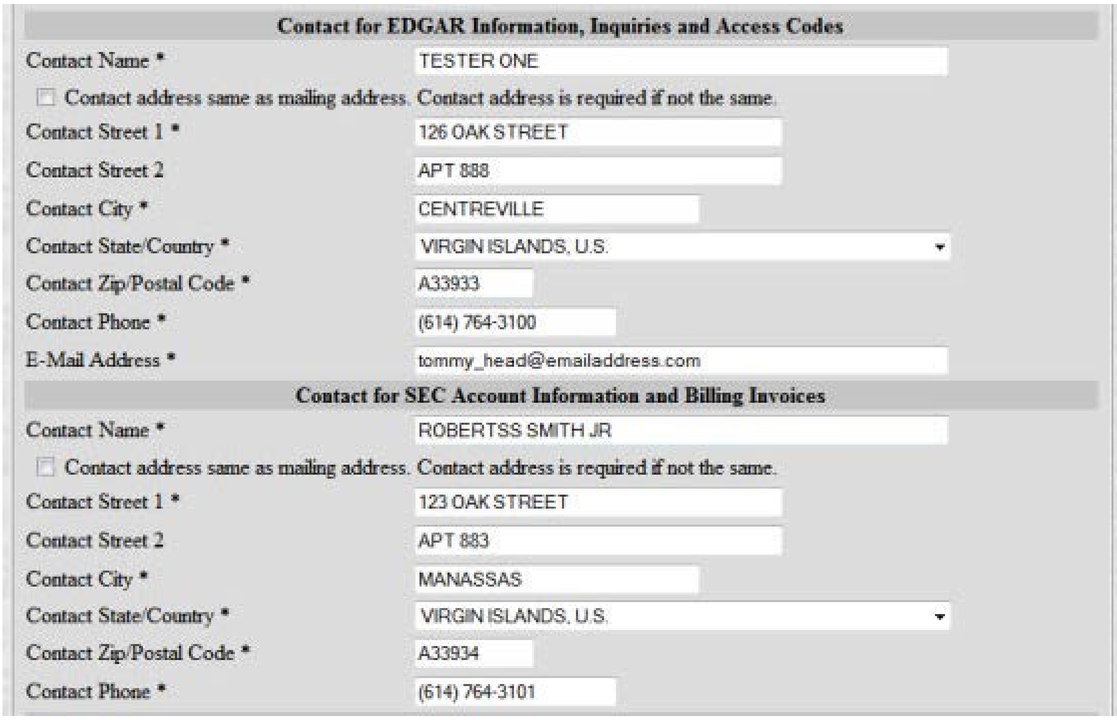


Figure 5-5: Edit Company Information Page (Middle)

- If you want to change one of your addresses to be the same as your Mailing Address, select the “same as” check box next to the appropriate address section. This will clear out the address currently in that section and make it the same as your mailing address upon submission.

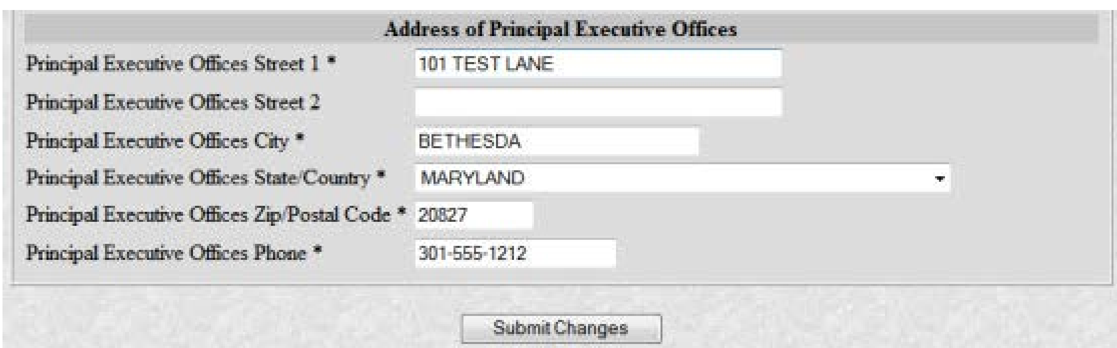


Figure 5-6: Edit Company Information Page (Bottom)

Note: The “Address of Principal Executive Offices” section will be populated with the data provided on the most recently filed DOS, DOS/A, 1-A, 1-A/A, or 1-A POS submission for the CIK and CCC provided on the “Retrieve/Edit Data” page.

6. When finished, click the [Submit Changes] button.
7. Your changes appear on the Company Information Edit Confirmation page. If your company name is conformed, a pop-up dialog indicating your entered company name and the EDGAR conformed company name will appear as a warning.

8. Confirm the changes by clicking the [Confirm Company Changes] button at the bottom of the page. EDGAR will give an indicator that the submission is in progress.

Figure 5-7: Company Information Edit Confirmation Page

- If you want to cancel the changes, click the [Cancel Changes] button or click on the browser's [Back] button.

9. The Edit Company Information Results page appears and confirms your changes. All changes to your company information are made immediately except for changes to your company's name. Filer Support staff will review any changes to your company's name. Filer Support can reject any name change if it is deemed unacceptable. If your proposed name change is rejected, you will receive a suspense notification message; otherwise you will receive an acceptance notification message.

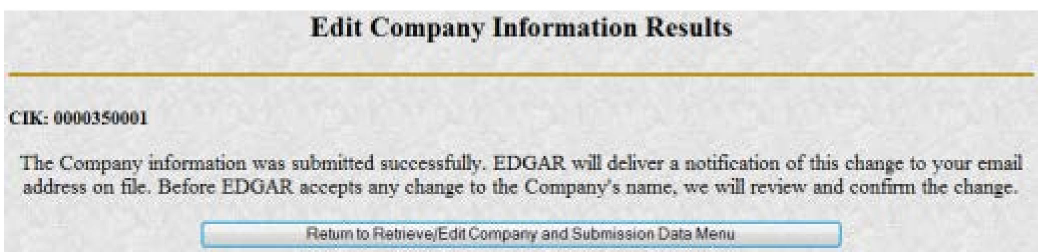


Figure 5-8: Edit Company Information Results Page

If you want to return to the Retrieve/Edit Company and Submission data page, click the [Return to Retrieve/Edit Company and Submission Data Menu] button at the bottom of the Edit Company Information Results page.

Note: Changes to your company information are not disseminated until a live filing is made.

5.4.1 Series and Classes (Contracts) Information

Investment company filers are responsible for keeping their Series and Classes (Contracts) information up-to-date using the Enter Series and Classes (Contracts) Information screen. The Commission requires certain investment companies (referred to as S/C Funds in this discussion) to update series and class (contract) information as required upon specified events, such as name changes, deactivations, liquidations, mergers, or other events resulting in the elimination or merger of a series or class or de-registration of the S/C Fund. The following sections provide more details.

5.4.1.1 Series and Classes (Contracts) Information Page

Series and class (contract) identifiers are created and their names are established on certain registration statement and pre and post effective amendment filings specified in EDGAR Filer Manual Volume II. The Series and Classes (Contracts) Information page provides S/C Funds a mechanism to keep their information up-to-date in support of SEC rules adopted in Release 33-8590 (July 18, 2005) [70-FR43558], "Rulemaking for EDGAR System." We recommend that you refer to the SEC rules releases in conjunction with this section.

In the release, the Commission states that inclusion of identifiers for series and class (contract) are part of the official filing and stresses that it is important for S/C Funds to keep their information up-to-date:

> "We are amending this definition to provide that the electronic identification of investment company type and inclusion of identifiers for series and class (or contract, in the case of separate accounts of insurance companies), as we are requiring under Rule 313 of Regulation S-T, will be deemed part of the official filing. On and after the Mandatory Series/Class (Contract) Identification Date, failure of a S/C Fund to include correctly the required identifiers will mean that a filing for that series and/or class (or contract) has not been made. We also stress that it is important for S/C Funds to keep their information up-to-date, including updating in a timely manner when a series and/or class (contract) deactivates. If a S/C Fund does not do so, we will assume that the S/C Fund is delinquent in reporting for a series or class (contract)."

The investment companies (S/C Funds) that need to keep their information up-to-date are filers whose last registration statement (excluding registrations on Form N-14) and/or post-effective amendment was filed on:

- Form N-1A (Mutual Fund)
- Form N-3 (Separate Account Registered as Open-End Management Investment Company)
- Form N-4 (Variable Annuity UIT Separate Account)
- Form N-6 (Variable Life UIT Separate Account)

The adopting release outlines the implementation of the requirements to electronically collect and utilize series and class (contract) information. Obtaining identifiers for series and classes via a filing is outlined in Volume II. S/C Funds will enter information using the Series and Classes (Contracts) Information page to update series and class (contract) information as required upon specified events, such as name changes, deactivations, liquidations, mergers, or other events resulting in the elimination or merger of a series or class or de-registration of the S/C Fund.

After a new class (contract) is identified on a substantive filing, and it receives a ticker symbol, the filer must use the Series and Classes (Contracts) information page to update the class (contract) information with the ticker symbol.

After a merger involving a series or class (contract) becomes effective, it is the responsibility of the target S/C Fund to update the status for the series or class (contract) to 'Merged' (i.e., inactive due to merger) after the last EDGAR filing is made for the target.

For series or classes (contracts) that are no longer offered, go out of existence, or de-register after the last EDGAR filing for the series/ or class (contract) has been made, it is the responsibility of the S/C Fund to update the status for the series of class (contract) to 'Inactive'.

5.4.1.2 Navigating to the Series and Classes (Contracts) Information Page

You can get to the Series and Classes (Contracts) Information page to enter series and classes (contracts) information from the Retrieve/Edit Company and Submission Data page (Figure 5-2: Retrieve/Edit Company and Submission Data Page) on the EDGAR Filing Website (*https://www.edgarfiling.sec.gov*.) These steps will get you to the page:

1. Login to EDGAR. (See Section 5.1, "Login to EDGAR," if you need detailed instructions.)
2. Click 'Retrieve/Edit Data' under the category "Information Exchange" on the EDGAR menu on the left side of the EDGAR Welcome page.
3. The Retrieve/Edit Data page (Figure 5-9: Retrieve/Edit Data Page) appears and prompts you for your CIK and CCC information. This CIK is the one with which the series and classes (contracts) entered later will be associated.
   - Enter your CIK in the CIK field and press [Tab].
   - Enter your CCC in the CCC field.
   - Click the [Continue] button.

Figure 5-9: Retrieve/Edit Data Page

4. Figure 5-10: Retrieve/Edit Company and Submission Data Page, appears. Click the 'Enter Series and Classes (Contracts) Information' option to get to the page that supports the entry of series and class data.

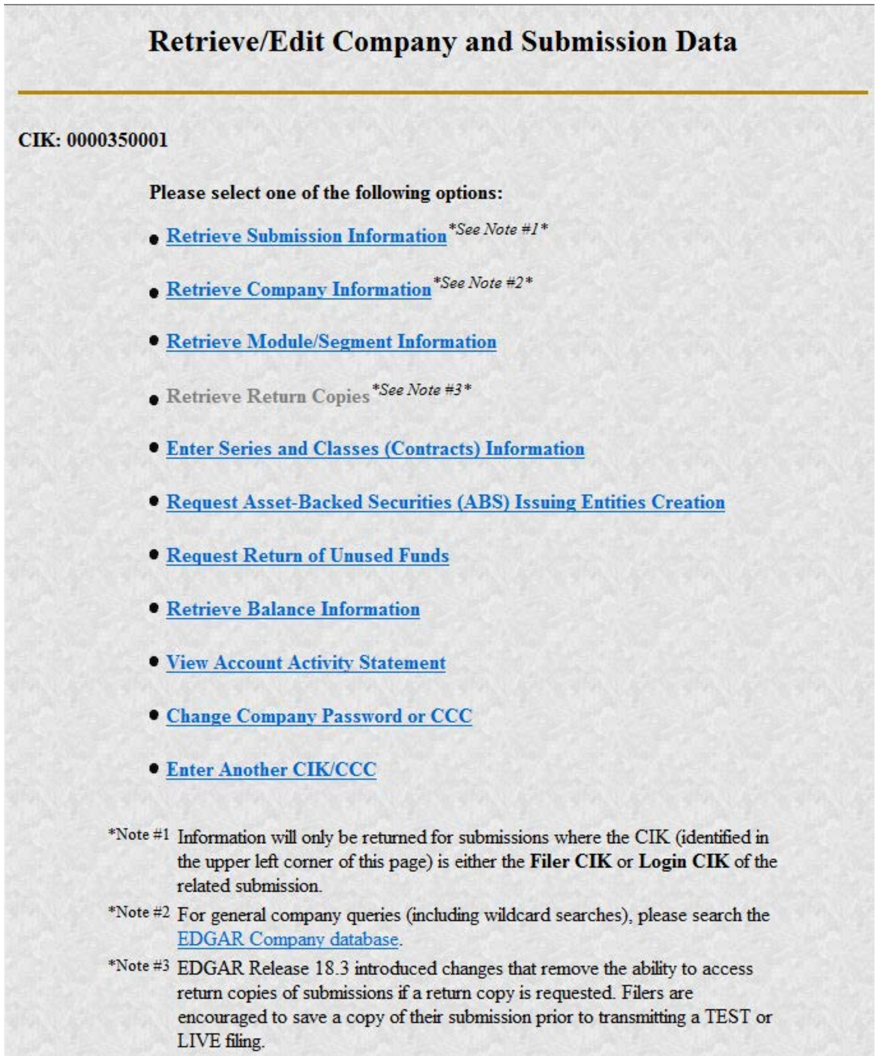


Figure 5-10: Retrieve/Edit Company and Submission Data Page

5.4.1.3 Enter Series and Classes (Contracts) Information Page

Only S/C Funds will need to enter series and class (contract) information. S/C Funds are filers whose last registration statement (excluding registrations on Form N-14) and /or post-effective amendment filing was on one of the following forms:

- Form N-1A
- Form N-3
- Form N-4
- Form N-6

If your investment company is already known in EDGAR as filing on one of the forms indicated, EDGAR will display the Series and Classes (Contracts) Information page shown in Figure 5-12: Series and Classes (Contracts) Information Page. If EDGAR does not know the Investment Company Type or the type is not an S/C Funds type, then Figure 5-11: Not a Series and Classes (Contracts) Investment Company will appear.

Since you are not an S/C Funds type, click the [Close Window] button. You are not required to submit series and class (contract) information.

Figure 5-11: Not a Series and Classes (Contracts) Investment Company

5.4.1.4 Series and Classes (Contracts) Information Page Overview

Figure 5-12: Series and Classes (Contracts) Information Page is the central page you will use to build the data for series and classes (contracts). Most buttons on this page will cause subsequent pages to be displayed to collect information. As the information is collected, you will return to this page where the new information is displayed. The page has two sections:

- The first section is used to display your Investment Company Type Information.
- The second section is used to collect updated series and class (contract) information.

The first section of the Series and Classes (Contracts) Information page provides the following function:

- Modify Company Type

The second section of the Series and Classes (Contracts) Information page provides the following functions:

- Viewing series and class (contract) information
- Modifying series and class (contract) information
- Deleting series and class (contract) information (un-submitted items only)
- Printing the page
- Verifying/submitting series and class (contract) information

As you update your series and class (contract) data, it will be displayed as blue text. After all the information has been collected, you can have it verified and submitted by pressing the [Verify/Submit Changes] button.

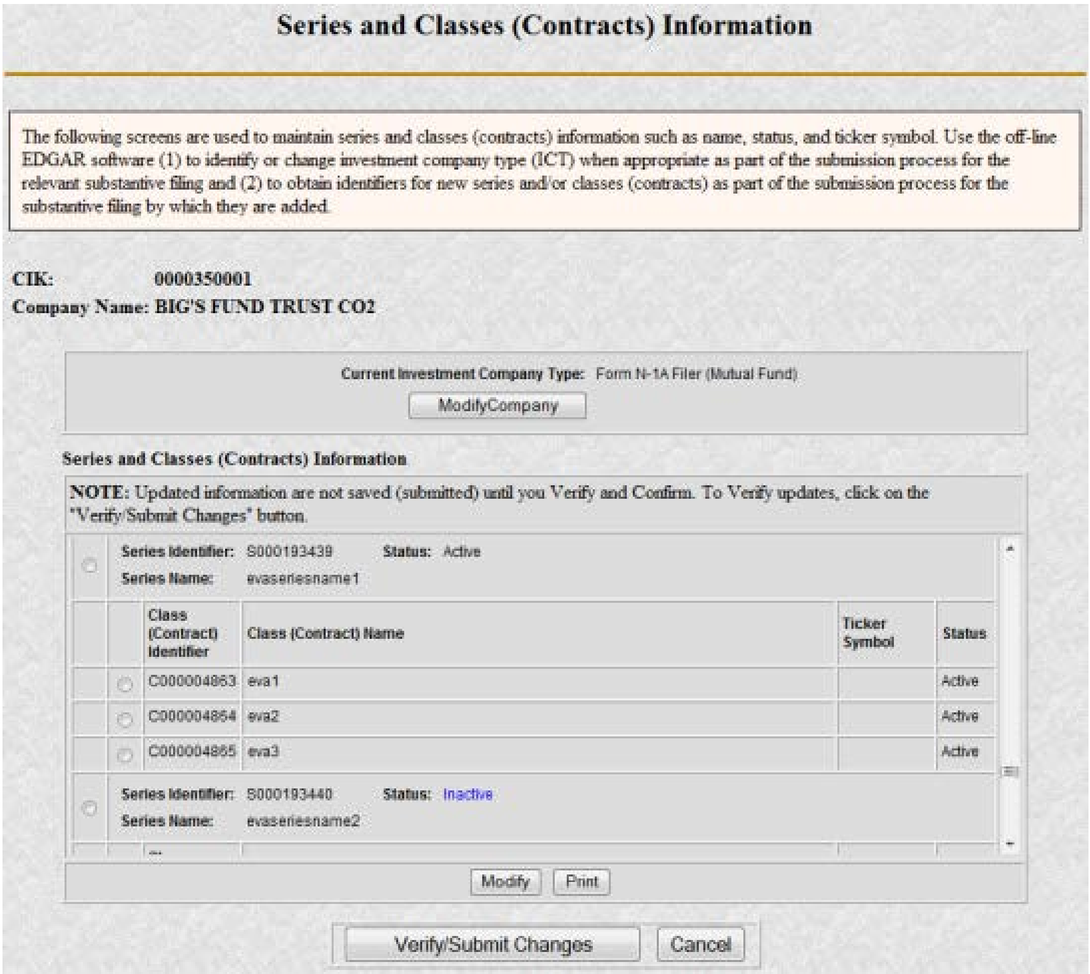


Figure 5-12: Series and Classes (Contracts) Information Page

Note: Updated data appears in blue.

The following section describes each button function on the Series and Classes (Contracts) Information page.

[Modify Company] Button

The [Modify Company] button can be used to change the Investment Company Type.

When the button is clicked, the Edit Investment Company Type page displays (see Figure 5-13: Edit Investment Company Type Page).

Figure 5-13: Edit Investment Company Type Page

To change your Investment Company Type:

- Click on the Investment Company Type drop down list. The selections are as follows:
  - Form N-1 Filer (Open-End Separate Account with No Variable Annuities)
  - Form N-1A Filer (Mutual Fund)
  - Form N-2 Filer (Closed-End Investment Company)
  - Form N-3 Filer (Separate Account registered as Open-End Management Investment Company)
  - Form N-4 Filer (Variable Annuity UIT Separate Account)
  - Form N-5 Filer (Small Business Investment Company)
  - Form N-6 Filer (Variable Life UIT Separate Account)
  - Form S-1 or S-3 Filer (Face Amount Certificate Company)
  - Form S-6 Filer (UIT, Non-Insurance Product)
  - No longer an Investment Company Type in the selection list
- Scroll down the list and select your new ICT by clicking on it.
- Click [OK] to accept the selection and return to the Series and Classes (Contracts) Information page.
- Click [Cancel] to cancel your selection and return to the Series and Classes (Contracts) Information page.

[Modify] Button

The [Modify] button can be used to modify a series or class (contract):

- To select a series, click on the radio button at the left of the series.
- To select a class, click on the radio button at the left of the class (contract).

Next, click the [Modify] button.

When the button is clicked, checks are made to see if the selected series or class (contract) can be modified, based on:

- Investment Company Type
- Whether any series or class (contract) is selected
- If a class (contract) is selected, whether the corresponding series status is Active

To modify a class (contract) for a series with a status of Inactive, the series must first be modified to make the status Active.

If a series can be modified, the Edit Series page described in Section 5.4.1.4.1, "Edit Series Page," is displayed. If a class can be modified, the Edit Class (Contract) page described in Section 5.4.1.4.2, "Edit Class (Contract) Page," is displayed.

[Print] Button

The [Print] button provides a mechanism for you to print your data in landscape mode.

[Verify/Submit Changes] Button

The [Verify/Submit Changes] button is used to verify the changes and transmit the data into the EDGAR system.

When the button is clicked, checks are made to see if the series and class (contract) information is correct:

- If there is more than one series with an Active status, you will be asked to review the series names to be sure they are appropriate.
- If there is a series with more than one class (contract) with an Active class status, you will be asked to review the class (contract) names to be sure they are appropriate.

After you have confirmed the series and class (contract) information is correct, the Series and Classes (Contracts) Information Edit Confirmation page is displayed. It is shown in Section 5.4.1.4.3, "Series and Classes (Contracts) Information Edit Confirmation Page."

5.4.1.4.1 Edit Series Page

The Edit Series page appears when a series is selected and the [Modify] button is clicked on the Series and Classes (Contracts) Information page. The page is shown in Figure 5-14: Edit Series Page. You will use the page to change a Series Name and/or its status.

Figure 5-14: Edit Series Page

Note: "*" indicates a required field.

To edit the Series information:

1. Edit the Series Name as necessary
2. If displayed, click on the appropriate Series Status selection indicator
3. When the entry is complete, click the [OK] button.

Note: If the Series Status is changed to Active, the status of all Classes (Contracts) for the Series will also be set to Active. The status change will be blocked for SEC review and may be suspended.

Note: If the Series Status is changed from Active to Inactive, the status of all Classes (Contracts) for the Series will also be set to Inactive. Any changes to the Series Name and any previous changes to Class (Contract) Name and Ticker Symbol of the Series in this session will revert to values assigned prior to the current session. These values will be listed on the Series and Classes (Contracts) Information page.

Note: For a status to be changed to Merged, the original status must be Active. If the Series Status is changed to Merged, the status of all Classes (Contracts) for the Series will also be set to Merged. Any changes to the Series Name and any previous changes to Class (Contract) Name and Ticker Symbol of the Series in this session will revert to values assigned prior to the current session. These values will be listed on the Series and Classes (Contracts) Information page.

When the [OK] button is clicked, the following data is validated:

- Series Name must be entered
- Series Name cannot be used for more than one series of the Company

If the data is correct, you are returned to the Series and Classes (Contracts) Information page and the updated data is displayed. If the data is not valid, you will have the opportunity to change the data or cancel the function.

5.4.1.4.2 Edit Class (Contract) Page

The Edit Class (Contract) page appears when a class (contract) is selected and the [Modify] button is clicked on the Series and Classes (Contracts) Information page.

The Edit Class (Contract) page is used to change a Class (Contract) Name, Ticker Symbol, and/or the Class (Contract) status. Figure 5-15: Edit Class (Contract) Page shows the page as it will appear.

Figure 5-15: Edit Class (Contract) Page

Note: "*" indicates a required field.

To edit the Class (Contract) information:

1. Edit the Class (Contract) Name as necessary
2. Edit the Ticker Symbol as necessary
3. If displayed, click on the appropriate Class (Contract) Status selection symbol
4. Click the [OK] button.

Note: If the Class (Contract) Status is changed to Active, the status change will be blocked for SEC review and may be suspended.

Note: For a status to be changed to Merged, the original status must be Active.

If the Class (Contract) is the only one for an Active Series, then its status cannot be changed to Inactive because an Active Series must have at least one Active Class (Contract). If you change the series status to Inactive then the class status will automatically be changed to Inactive.

If the Class (Contract) is not the only remaining class for an Active Series and the Class (Contract) Status is changed from Active to Inactive, any previous changes to Class (Contract) Name and Ticker Symbol in this session will be reverted to original values.

When the [OK] button is clicked, the following data is validated

- Class (Contract) Name must be filled in
- Class (Contract) Name cannot be used for more than one class of the Series

- Class Ticker Symbol cannot be a duplicate for the Company

If the data is correct, you are returned to the Series and Classes (Contracts) Information page with the updated data displayed. If the data is not valid you will have the opportunity to change the data or cancel the function.

5.4.1.4.3 Series and Classes (Contracts) Information Edit Confirmation Page

The Series and Classes (Contracts) Information Edit Confirmation page is displayed when you click the [Verify/Submit Changes] button on the Series and Classes (Contracts) Information page.

Figure 5-16: Series and Classes (Contracts) Information Edit Confirmation Page

Figure 5-16: Series and Classes (Contracts) Information Edit Confirmation Page, shows the page as it appears after all updates to your series and class (contract) data have been validated but prior to transmission to EDGAR. This gives you a final chance to review your series and class (contract) data. Use this page to review and confirm all changes you made. Click the [Continue Edit] button to continue making additional changes. We recommend that you create a printed copy of your series and class (contract) data to keep for your records. Click the [Print] button to print this page. After your successful review, click the [Confirm/Submit Changes] button to transmit the information to EDGAR.

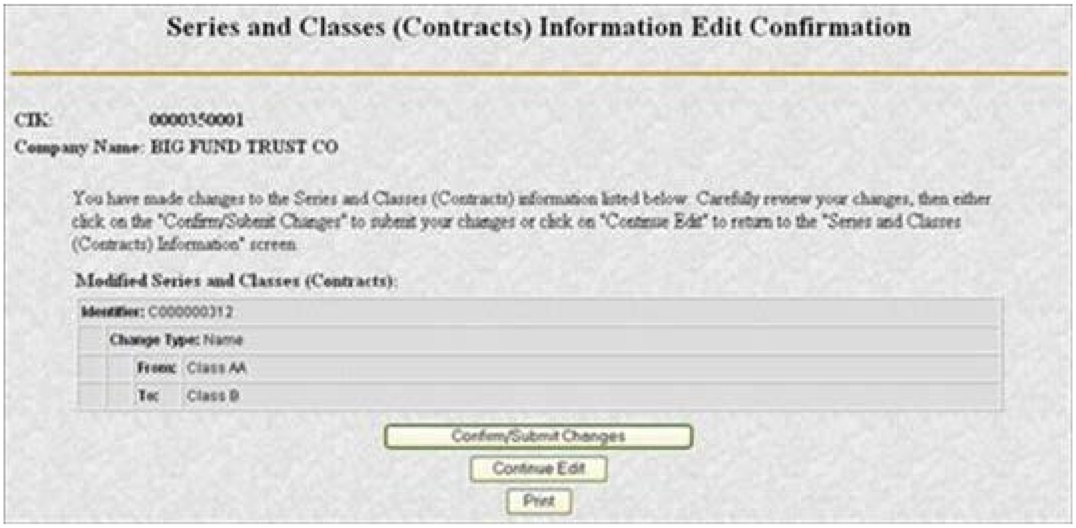


Figure 5-17: Series and Classes (Contracts) Information Edit Confirmation Page

The successful transfer of the data to EDGAR will be shown on the Series and Classes (Contracts) Information Edit Result page as shown in Figure 5-18. This confirms that EDGAR has received your updated series and class (contract) information. EDGAR will deliver a notification of this change to your e-mail address on file. Click the [Close Window] button to close the window.

Figure 5-18: Series and Classes (Contracts) Information Edit Result Page

If you click the [Verify/Submit Changes] button on the Series and Classes (Contracts) Information page and make no changes, the page shown in Figure 5-19: Series and Classes (Contracts) Information Edit Confirmation Page, will be displayed stating, “No changes have been detected.” EDGAR will give an indicator that the submission is in progress. You will see a button to return to the Series and Classes (Contracts) Information page.

Figure 5-19: Series and Classes (Contracts) Information Edit Confirmation Page

5.4.1.4.4 Series and Class Notification

Figure 5-20: Series and Class Notification, Modified Items, shows a sample of the notification resulting from the modification of existing series and class data.

As with acceptance/suspense messages you receive for filings, EDGAR will deliver these notifications to your e-mail address on file (you may also view this notification using the Retrieve Submission Information option on the Retrieve/Edit Company and Submission Data page shown in Figure 5-1: Retrieve/Edit Data Page, and described in Section 5.2, “Accessing Submission and Company Information”). Note that the form type of the Series and Classes (Contracts) update transmission is SCUPDAT. Each notification provides a summary of the changes.

Series and Class Notification, Modified Items

```
THE FOLLOWING SUBMISSION HAS BEEN ACCEPTED BY THE U.S. SECURITIES AND EXCHANGE
COMMISSION.

COMPANY:        BIG FUND TRUST CO
FORM TYPE:      SCUPDAT                 NUMBER OF DOCUMENTS: 1
RECEIVED DATE: 13-Sep-2004 09:56        ACCEPTED DATE:       13-Sep-2004 09:56
TEST FILING:    NO                      CONFIRMING COPY:     NO

ACCESSION NUMBER: 0000350001-04-017580

FILE NUMBER(S):
1. None.

THE PASSWORD FOR LOGIN CIK 0000350001 WILL EXPIRE 01-Apr-2005 15:15.

PLEASE REFER TO THE ACCESSION NUMBER LISTED ABOVE FOR FUTURE INQUIRIES.

REGISTRANT(S):

1. CIK:         0000350001
COMPANY:     BIG FUND TRUST CO
FORM TYPE:   SCUPDAT
FILE NUMBER(S):
1. None.

SUMMARY OF CHANGES:

MODIFIED THESE CLASSES (CONTRACTS):

1. CLASS (CONTRACT) ID: C000000312
OLD NAME: Class AA
NEW NAME: Class B

------------------------------ NOTICE ------------------------------

URGENT: Verify that all of your addresses on the EDGAR database are
correct. An incorrect address in the EDGAR Accounting Contact Name
and Address information may result in your fee Account Activity
Statement being returned to the SEC as undeliverable. Please correct
outdated addresses via the EDGAR filing website.

The EDGAR system is available to receive and process filings from
6:00 a.m. to 10:00 p.m. Eastern Time on business days. Filer Support
staff members are available to respond to requests for assistance from
7:00 a.m. to 7:00 p.m. Eastern Time.

We strongly encourage you to visit the Filing Website at
https://www.edgarfiling.sec.gov. You can download our current version
of the EDGARLink/Windows software and templates, the Filer Manual,
receive on-line help, and access Frequently Asked Questions.
```

Figure 5-20: Series and Class Notification, Modified Items

5.5 Request Return of Unused Funds

Filers must request a return of unused account funds via the EDGAR Filing Website.

Once you have logged into EDGAR and accessed the Retrieve/Edit Company and Submission Data page, you can request for a return of unused funds:

1. Click the ‘Request Return of Unused Funds’ link. The Select the Method of Payment page displays (Figure 5-21: Method of Payment Selection Page).

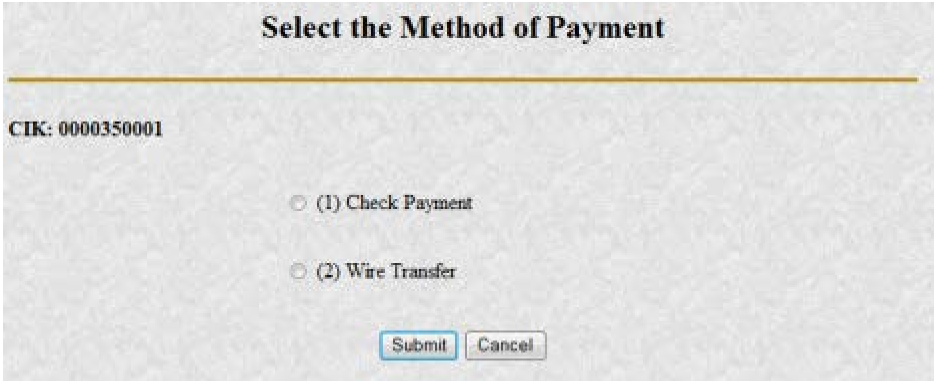


Figure 5-21: Method of Payment Selection Page

2. Select whether you would like a return of your unused funds in the form of a check payment or a wire transfer.
3. Click the [Submit] button. The Request Return of Unused Funds page displays. Alternatively, click the [Cancel] button to return to the Retrieve/Edit Company and Submission Data page.
4. Enter either your Social Security Number or Tax Identification Number in the corresponding fields. Ensure that the format of your SSN is DDD-DD-DDDD or your TIN is DD-DDDDDDD, where D is a digit.
5. Enter the amount (in dollars) to be refunded in the Amount of Request in US Dollars field.
6. Justify your request by selecting from the options given. If you select “Other”, then provide a description in the text box provided.
7. Enter the e-mail address (up to three) of anyone else that you want to notify if the request for refund has been accepted or rejected. An e-mail address must be in the standard e-mail format and include one “@” and at least one “.” after the “@”.
8. If necessary, you may update the Contact Name and Phone Number for this return of unused funds request.

   Note: The Contact Name, Phone Number, CIK, Company or Individual name, and Mailing Address are pre-populated. However, only the Contact Name and Phone Number fields are editable for this request. Changes made to the Contact Name and the Phone Number on the request will not update the information stored in the EDGAR company database. To make a permanent change to the Contact Name, Phone Number, or other information maintained in EDGAR (e.g., name, mailing address, contact information, e-mail address), use the ‘Edit Company Information’ link available on the Request Return of Unused Funds page.

9. Provide the following additional details if you selected ‘Wire Transfer’ as the method of payment:
   - Name of the institution: Enter the name of the institution.
   - 9-digit routing number (ACH ABA#): Enter the 9 digit routing number in the format DDDDDDDDD where D represents a digit.

- Depositor’s Account Number: Enter the account number of the depositor.
- Type of Account: Specify the type of account, whether it is a savings or a checking account.

10. Click the [Submit Request] button on the Request Return of Unused Funds page. The Request Return of Unused Funds Confirmation page displays (Figure 5-22: Request Return of Unused Funds Confirmation).

Request Return of Unused Funds Confirmation

You have requested a return of unused fee account funds. Carefully review the information provided below, then either select "Submit Request" or "Cancel Request" to return to the Request Return of Unused Funds screen.

Method of Payment:	Check Payment
CIK:	0000350001
Company or Individual Name:	BIG'S FUND TRUST CO2
Mailing Street 1:	126 STREETS
Mailing Street 2:	CHEC THIS ADDRESS
Mailing City:	CENTREVILLE
Mailing State:	MA
Mailing Zip/Postal Code:	A33933
Social Security Number (SSN):	
Tax Identification Number (TIN):	00-0000000
Amount of Request in US Dollars:	$25.99
Contact Person:	TESTER ONE
Contact Phone:	123-456-7890
Justification for Request:	Duplicate Payment made
Explanation:	
Notification Email Address: 1)	
Notification Email Address: 2)	
Notification Email Address: 3)	

Cancel Request | Submit Request

Figure 5-22: Request Return of Unused Funds Confirmation

11. Click the [Submit Request] button on the Request Return of Unused Funds Confirmation page. EDGAR will give an indicator that the submission is in progress. You will be notified of the status of your request via e-mail – whether the request for return of unused funds was accepted or denied.

    Note: You can also view the notification via the ‘Retrieve Submission Information’ link on the OnlineForms Management or the EDGAR Filing website.

    Click the [Cancel Request] button to return to the Request Return of Unused Funds page.

5.6 View Fee Account Information

Filers can view their account balance and the amount of most recent deposit, via the EDGAR Filing Website. The account balance may include any offsets used to pay for fees, as well as possible refunds and deposits. Additionally, filers can view their account activity statement for the previous 12 months, one month at a time.

Note: The account information may take up to 24 hours from the date and time of the last transaction to display updated information on the Balance Information page.

5.6.1 View Account Balance and Amount of Last Deposit

Once you have logged into EDGAR and accessed the Retrieve/Edit Company and Submission Data page, you can view your balance information and amount of last deposit.

1. Click the ‘Retrieve Balance Information’ link. The Balance Information page (Figure 5-23: Balance Information Page) opens displaying the CIK, account balance, and last deposit information for the filer.

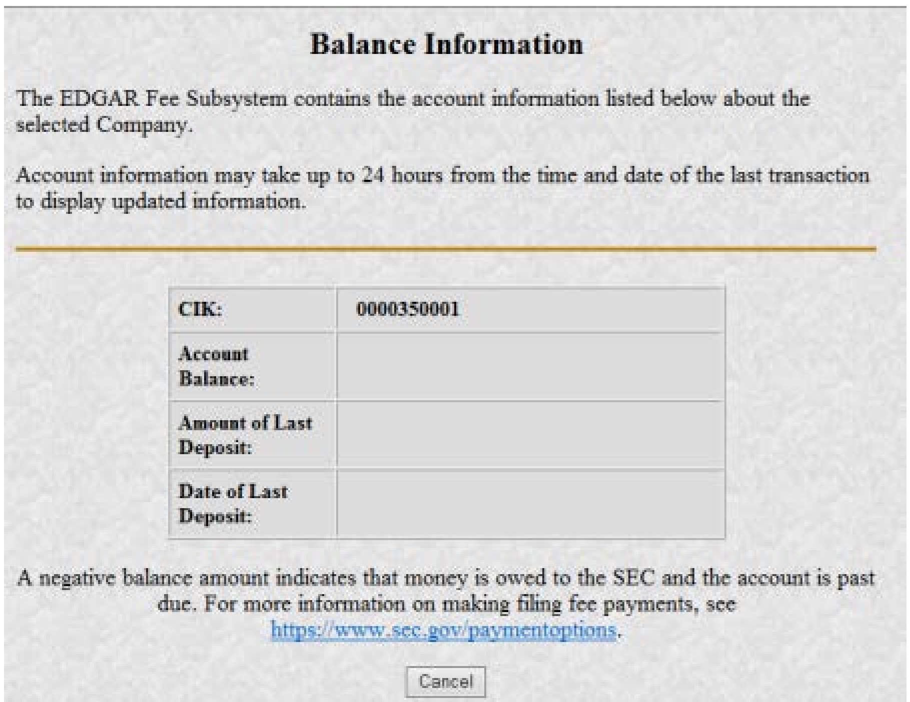


Figure 5-23: Balance Information Page

2. View the account balance in the **Account Balance** field.
3. View the date and amount of the last deposit in the **Date of Last Deposit** and **Amount of Last Deposit** fields.

5.6.2 View Account Activity Statement

Once you have logged into EDGAR and accessed the Retrieve/Edit Company and Submission Data page, you can view your account activity statement for the previous 12 months, one month at a time:

1. Click the ‘View Account Activity Statement’ link. The View Account Activity Statement page opens (Figure 5-24: View Account Activity Statement Page).

Figure 5-24: View Account Activity Statement Page

2. Select the statement period of the account activity statement from the **Statement Period** field. You can select the period that you want to view from one of the 12 previous statement periods.
3. Click the [Submit Request] button. EDGAR will give an indicator that the submission is in progress. The account activity statement for the selected period displays on the Account Activity Statement page.

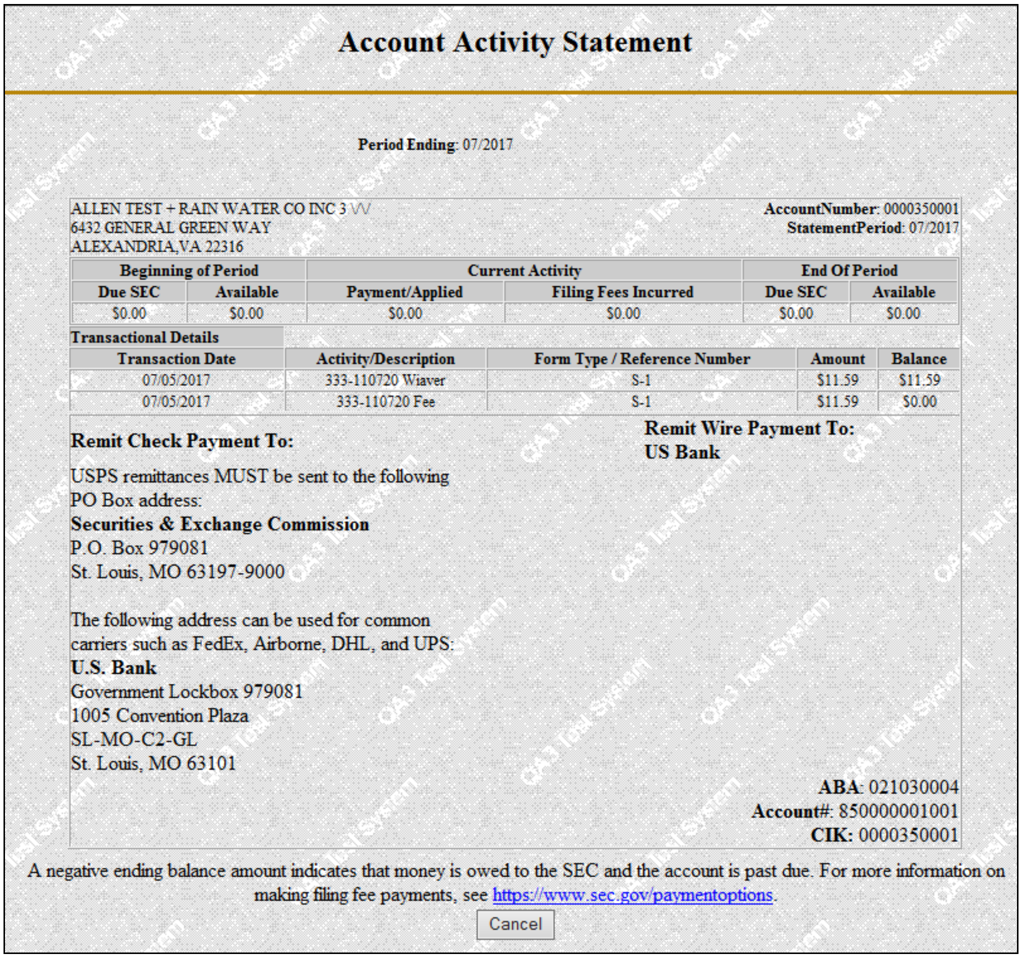


Figure 5-25: Account Activity Statement Page

Table 5-1 contains a list of all the fields and descriptions available on the Account Activity Statement page.

Table 5-1: A Description of Fields on the Account Activity Statement Page

Field	Description
Period Ending	Refers to the end period/date of the Account activity statement.
Account Number	The account number that identifies your account. This number should be referenced when corresponding with the SEC.
Statement Period	Period of time covered by the statement – for example 10/1/2011 – 10/31/2011.

Beginning of Period

Field	Description
Due SEC	Total amount of funds due to the SEC at the beginning of the statement period.
Available	Total amount of funds available at the beginning of the statement period.

Current Activity

Field	Description
Payment Applied	Total amount of funds received during the statement period. Includes corrections made during the statement period.
Filing Fees Incurred	Total filing fees incurred during the statement period. Includes adjustments made during the statement period.

End of Period

Field	Description
Due SEC	Total balance owed to the SEC at the end of the statement period.
Available	Total balance of funds available at the end of the statement period.
Transaction Details	A detailed listing of account transactions and corrections made during the statement period.
Transaction Date	The date the transaction was posted to your account. This date may differ from the actual filing date of the document or receipt of funds.

Field	Description
Activity/Description	Describes various fee payment methods; for example – wire transfer, mail.
Form Type/Reference Number	Refers to the type of form (reference number).
Amount	The amount of the transaction.
Balance	The balance remaining after the transaction.
Remit Check Payment to	Provides information on where to submit your check if you owe payment to the SEC.
Remit Wire payment to	Provides information on where to send your wire payment if you owe payment to the SEC.
ABA	The US bank's 9-digit routing number (Format: DDDDDDDDD).
Account Number	The US bank account number designated for SEC filers.
CIK	The login Central Index Key.

5.7 Logging in with a Different CIK

As you navigate through the Submission and Company Information page, the information you retrieve is limited to your login CIK. If you have more than one CIK you can change to an alternative CIK:

1. From the Retrieve/Edit Company and Submission Data page (Figure 5-2: Retrieve/Edit Company and Submission Data Page), click 'Enter Another CIK/CCC'. The Retrieve/Edit Data login page (Figure 5-1: Retrieve/Edit Data Page) appears.
2. Enter your CIK and CCC and click the [Continue] button.

You can then access or edit all information associated with that CIK.