

The background features a low-angle photograph of modern skyscrapers with glass facades. A large, dark blue geometric shape, resembling a stylized 'A' or a large triangle, is overlaid on the right side of the image. A thin white diagonal line cuts across the top left corner of the blue shape.

@WORK

BY FRANK LAW



What is @work?

@work by Frank Law is a subscription, offering unlimited expert legal advice tailored to your organisation. The service has 6 modules that are packaged together to cover all your organisation's legal needs. @work is built on relationships and backed by technology. We believe that more than ever organisations need timely, strategic and pragmatic advice.



Unlimited Advice



Fixed Monthly/Annual Cost



Flexible Terms

AN OVERVIEW OF THE MODULES

1.DEDICATED
LEGAL TEAM

2. EMPLOYMENT
AND HR

3. CONTRACTING
AND AGREEMENTS

4. CASHFLOW,
DEBTOR AND DISPUTE
MANAGEMENT

5.CORPORATIONS
LAW COMPLIANCE

6. COMPETITION
AND CONSUMER
LAW COMPLIANCE

1.

Dedicated Legal Team

All things to ensure that you receive the right guidance when you need it. We guarantee quick turnarounds, and specific and pragmatic advice to achieve your desired outcome.

- ✓ A Dedicated Contact Solicitor
- ✓ Access to Full Legal Team
- ✓ Priority Response Time
- ✓ All General Advice, Including Written and Telephone Advice
- ✓ Monthly Check-ins (Face to Face or Video Conference)
- ✓ Quarterly Check-ins with your Key Advisors (Accountants, Financiers etc)

2. Employment and HR

All things to do with people: Engagement, Management, Dismissal and Statutory Obligations.

- ✓ Payroll Advice and Award Advice
- ✓ Tailored Workplace Agreements
- ✓ Tailored Policies and Procedures
- ✓ Enterprise Bargaining Training
- ✓ Staff Misconduct Investigations
- ✓ Advice on Fair Work Commission / NSW Industrial Relations Commission
- ✓ Legal representation for Mediation for Fair Work Commission

3.

Contracts and Agreements

All things contractual including Contracts, Licenses, T&Cs, Tenders, Procurement, Credit Terms, PPSR and Security Documents.

- ✓ Reviewing, Drafting, Advising and Negotiating Documents
- ✓ Managing Contracts
- ✓ Review of Tender Applications
- ✓ Real Property Leases
- ✓ Sales and Purchases of Assets (<\$250,000)
- ✓ Loan Agreements, Security Documents and PPSR
- ✓ Shareholder and Unitholder Agreements

4. Cashflow, Debtor and Dispute Management

All things to ensure that you are paid on time, in the manner in which you expected, and to deal with any disputes that may arise prior to litigation.

- ✓ Letters of Demand
- ✓ Dispute Management (Pre Litigation)
- ✓ Debt Agreements
- ✓ Creditor Management
- ✓ Statutory Demands

5. Corporations Law Compliance

All things involved in complying with your Australian Corporations Law obligations.

- ✓ Directors Duties Advice
- ✓ Corporate Governance Advice
- ✓ Risk Management and Liability (Corporate and Officers) Advice
- ✓ Corporate Structure Advice
- ✓ Governance Tools (Resolutions, Minutes and Education)
- ✓ Corporate Secretary Appointment (if requested)

6. Competition and Consumer Law Compliance

All things involved in complying with the Australian Competition and Consumer Laws.

- ✓ Review of Advertising Collateral and Campaigns
- ✓ Advice on Misleading or Deceptive Conduct Claims
- ✓ Product Liability Advice
- ✓ Consumer Guarantee Advice
- ✓ Strategic Partnership and Cartel Advice

What is excluded?

The @work package excludes:

- Enterprise Bargaining Agreements (Documentation and Negotiations)
- All Litigation
- Insolvency and Restructuring involving External Administration
- Safe Harbour Appointments under s588GA Corporations Act
- Mergers, Acquisitions and Sales of Assets over \$250,000
- Capital Raising



Next Steps

Meet with our team to discuss what
@work looks like for your organisation.
Request a free meeting by [clicking here](#).