The Scots College
Sydney Australia

Role Description – K-6 Classroom Teacher, Brighton

"In seeking to serve God faithfully, The Scots College exists to inspire boys to learn, lead and serve as they strive for excellence together."

Scots to the Fore: Brave Hearts, Bold Minds – Our Strategic Intent 2016-2025

1.	**Position Title:**	**K-6 Classroom Teacher**
2.	**Role Purpose:**	Support the strategic directions of The Scots College through delivery of effective teaching and learning programs, fostering an inclusive and challenging learning environment and engaging with the College community within and beyond the classroom.
3.	**Location:**	Brighton Preparatory School
4.	**Responsible To:**	Directly responsible to the Head of the Brighton Preparatory School Ultimately responsible to the Principal.
5.	**Principle Relationships:**	Principal, Head of Brighton Preparatory School, Head of Preparatory School, Head of Curriculum – Preparatory, students, parents/carers
6.	**Key Accountabilities:**	• Learning and teaching program • Student outcomes • Student welfare • Adherence to policy and procedures

7. **Key Tasks and Expected Outcomes:**

Position Responsibilities	Core Activities	Key Performance Indicators
Teaching Delivery	• Plan and implement coherent, well sequenced teaching and learning programs that engage students and promote learning • ensure that program and practices throughout teaching reflects the Brave Heats Bold Minds educational philosophy • use a range of teaching strategies to deliver quality teaching programs that are responsive to the learning strengths and needs of students • use effective verbal and nonverbal communication strategies to support student understanding, engagement and achievement • use continuous assessment feedback to inform teaching practices • provide opportunities for students to develop understanding of and respect for a range of cultures including Indigenous and Torres Strait Islander cultures • integrate ICT into teaching and learning programs • provide relevant opportunities for parent/carer involvement in the educative process • create inclusive, supportive learning environments • maintain workable routines in the classroom • manage challenging behaviour.	• Student , parent and carer feedback • range of teaching strategies used • programs developed • student outcomes • quality of feedback to students.
Assessment and Reporting	• Adhere to College assessment and reporting policies and practices • prepare timely and meaningful feedback and reports and notifications to students and parents • participate in moderation activities to support consistent and comparable judgements of student development • maintain clear records pertaining to student development.	• Adherence to policy • quality and timeliness of reports • student, parent and carer feedback • quality of records • moderation reports.

Pastoral Care	• Participate in the Pastoral Care Program and other Co-Curricular Activities • model a Christian example in all activities • ensure that the pastoral care exercised encourages positive behaviour / conduct and 'good standing' of students with some relationship with the fine Scots boy principles • ensure a high-quality transition experience for students • proactively communicate with students, colleagues and parents/carers in a respectful, clear, caring and professional way • establish rapport with students and provide ongoing encouragement • maintain professional confidentiality on information about students • provide professional support to colleagues in all areas of College life • communicate confidentially with appropriate senior staff any issues of perceived danger to a student	• Student, parent and carer feedback • culture surveys.
Policy Implementation	• Contribute to and implement Preparatory School policies and practices in a developmentally appropriate manner • ensure students' wellbeing and safety within the Centre by implementing College and legislative requirements • monitor and minimise risk through implementation of College risk management procedures • incorporate strategies to promote the safe, responsible and ethical use of ICT in learning and teaching • support the Christian ethos of the College • comply with relevant legislative requirements, codes of ethics and conduct established by regulatory authorities, systems and the College.	• Adherence to policy, procedures and legislation.

Co-curriculum and Sport	• Participate in co-curriculum/Sport activities within and outside College hours • plan and deliver a consistent, coherent and relevant program in the co-curriculum/Sport area in collaboration with the Director of Sport and Head of Preparatory School • provide the appropriate duty of care and supervision of students.	• Participation • quality of program student / colleague/ parent/ carer feedback.
Related Duties	• Participate in College functions including Speech Nights, Parent-Teacher Interviews • carry out student supervisory duties as required.	• Participation rates • stakeholder feedback.
Professional Development	• Set and implement individual work and professional development goals • participate in the regular performance appraisal process of the College • participate in professional development activities • gather evidence and participate in accreditation processes • meet regularly with a mentor as part of the performance appraisal and professional development practices of the College.	• Individual plans in place • participation rates • Number of staff moving to higher levels of accreditation.

8. Selection Criteria

Essential:

- Qualification in education and be registered with the NSW Education Standards Authority
- ability to infuse the Christian ethos into teaching practice
- propensity to recognise the value and uniqueness of each individual within the College community
- commitment to one's own ongoing learning
- professional and personal integrity
- being flexible and open to change
- being proactive and innovative
- effective interpersonal communication skills.