



AAST State Legislative Funding Request

State Sleep Societies are eligible to apply to the American Association of Sleep Technologists (AAST) for limited funding for state legislative and regulatory activities. State Sleep societies are eligible for awards up to \$2,500 in matching funds. Societies are eligible for a single award in a calendar year. Requests for additional funds may be considered in subsequent years.

The following guidelines are required to be met by State Sleep Societies when making requests for AAST financial support:

The request for funding must be submitted with a letter of request explaining what services are required, the timeline for the legislative initiative, an outline of the proposed legislative strategy and a draft of the proposed statutory language.

A projected budget with a list of all sources of funding secured to support the legislative and regulatory activities.

A copy of the contract if the society is contracting with a lobbyist.

A description of how the AAST matching legislative funds will be acknowledged to the state society membership.

In order to receive funding, the societies must adhere to AAST's positions concerning state and federal legislative issues. In situations where the AAST requests legislative letters of support from the affiliate societies, the societies must comply.

The state sleep society will receive notification of the AAST Board of Directors decision within 90 days of receipt of the completed application and required documentation.

Records substantiating that funds received have been used solely for the purposes described in the application must be maintained by the state sleep society and be available to the AAST Board of Directors for inspection.

AAST State Legislative Funding Application

Requesting Organization: _____ Date Submitted: _____

Primary Contact Person: _____

State Society Mailing Address: _____

Phone: _____ Email: _____

Alternate Contact Person: _____

Phone: _____ Email: _____

Net Amount Requested: \$ _____ Type of Funding (Legislative/Regulatory): _____

Please attach the following:

- ____ Letter as outlined in the guidelines
- ____ The projected budget and documentation of services required
- ____ List of matching funds raised by the society
- ____ An outline of the proposed legislative/regulatory strategy
- ____ A draft of the proposed statutory/regulatory language
- ____ Lobbying contract if a lobbyist is to be hired

Signature of President

Date

Please send the request to the AAST business office in care of the AAST President
2510 North Frontage Road
Darien, IL 60561-1511

