



TechQuarters

Collaboration with Microsoft Teams

What is Microsoft Teams?

A collaborative digital work space that enables users to communicate through **chat**, **teleconferencing** and **integrated business apps**.



Chat and Meetings

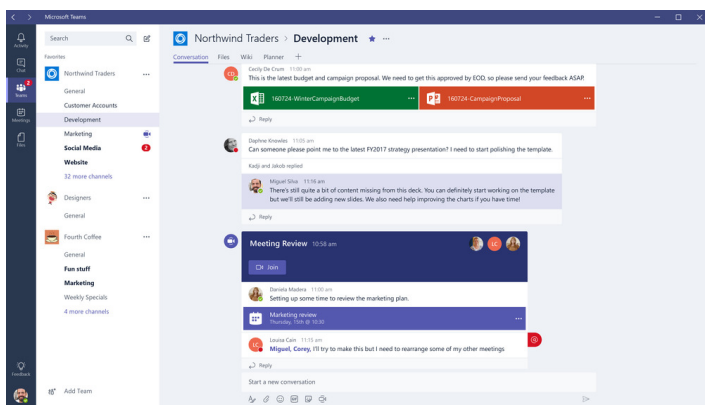
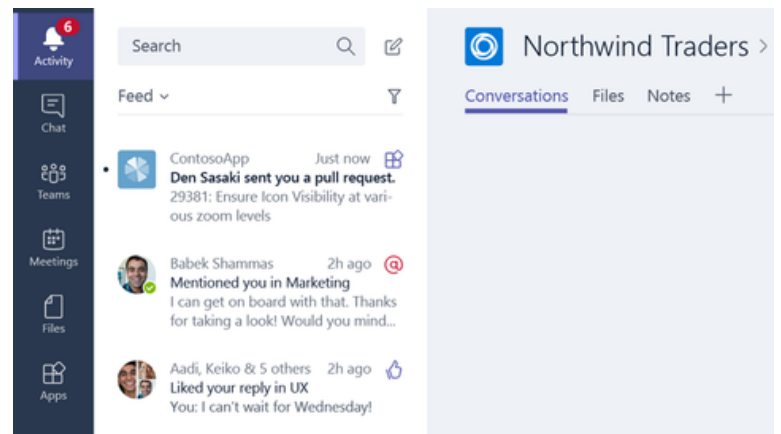
Users can chat and access upcoming meetings, accept and decline - all from within the app.

They can also take incoming and outgoing calls, attend video & audio conference calls.

Activity & Files

Users can save, access and collaborate important files in OneDrive through Microsoft Teams.

They can see recent activity in the activity tab, helping users stay up to date with changes, conversations and much more.



Teams Tab & Applications

Users can create Teams channels where users can work together within various Office 365 applications.

Teams tab also includes the chat feature, so users can instantly communicate whilst collaborating.



0800 148 8001

Get in Touch to see how we can help you get the most out of Teams.



Collaboration with Microsoft Teams

HOW CAN YOU BENEFIT?

- ✓ Faster & Smarter Working
- ✓ Productivity Gains
- ✓ Centralised Work-space
- ✓ Return on Investment
- ✓ Flexible Working

WHAT ARE THE MAIN FEATURES?

- ✓ Chat & Secure Messaging
- ✓ Access Meetings Online
- ✓ Audio and Video Conferencing
- ✓ Business Apps Integrated
- ✓ Collaboration Tools



Teams Facts

329K businesses are actively using Microsoft Teams

87 Fortune 500 Companies use Microsoft Teams

The fastest growing Business App in Microsoft History

Teams is available in 44 Languages.

Get started on Teams

Fast track your way to Teams best practice with our complimentary quick start programme.

- ✓ Best Practice Setup
- ✓ User Training

Please note, the duration of these sessions will be half day each. For more information, contact us on 0800 148 8001 or email tellmemore@techquarters.com



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