

# How to Deallocate Orders

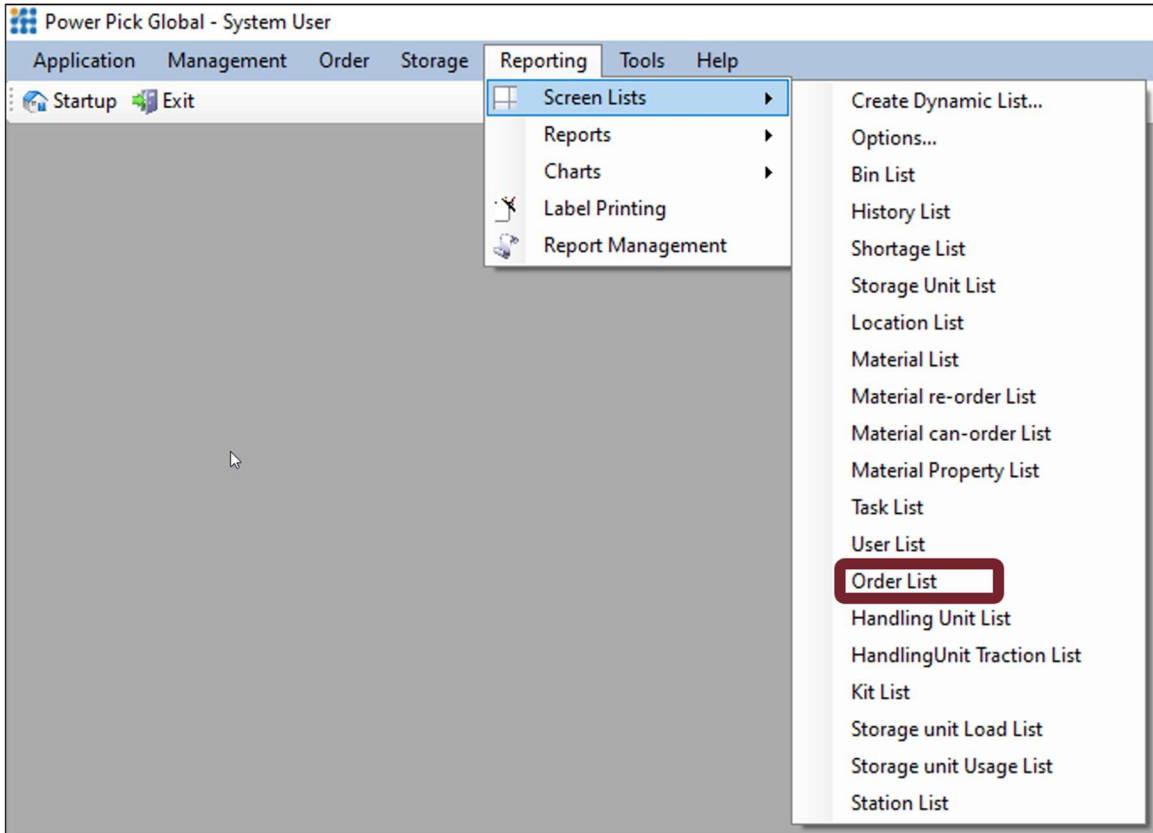
Kardex Power Pick System

## How To Deallocate Orders

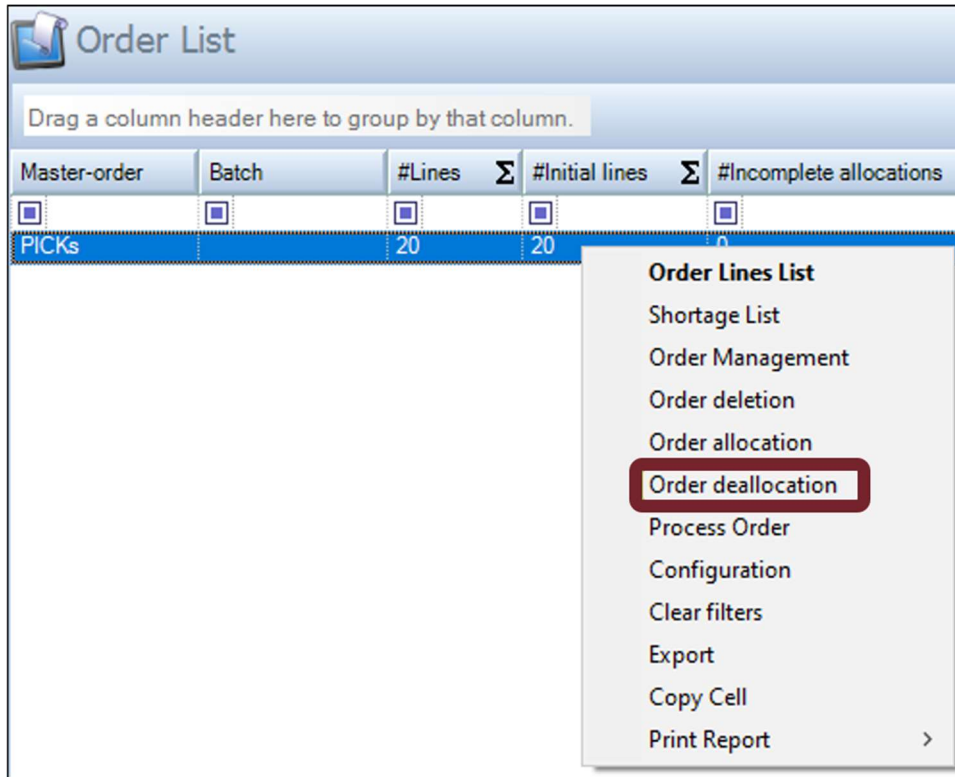
This article covers the most common ways to deallocate order in the Kardex Power Pick System. Allocation is the process that the Kardex Power Pick System uses to choose what locations items will be taken from or added to. This creates expected and dedicated quantities. Follow these steps to remove them.

### Deallocate Orders

1. Open the Reporting > Screen Lists > Order List



2. Highlight the order(s) you want to deallocate (Multiple orders can be selected using normal methods). Then right click and select Order deallocation.



3. The order(s) should now show 0 in the #Locations column. If it does not, please contact Software Support and a Software Analyst will be happy to assist.

Master-order	Batch	#Lines	#Initial lines	#Incomplete allocations	#Locations
PICKs		20	20	0	0

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