

**STUDENT DETAILS**

Student Number: \_\_\_\_\_

Surname/Family Name: \_\_\_\_\_

Given Name(s): \_\_\_\_\_

Visa Type: \_\_\_\_\_

Email: \_\_\_\_\_  
(Email address must be provided in block letters)

Mobile: \_\_\_\_\_

Address: \_\_\_\_\_

**COURSE INFORMATION**

Cancellation/Suspension Effective **Start Date**      /      /

Cancellation/Suspension Effective **End Date**      /      /

**Name or courses you are or have been enrolled in:**

General English  
Pronunciation in Context  
IELTS Preparation  
Cambridge:    KET    PET    FCE    FCE On-Demand    CAE    CPE  
English+ Creative Technology  
English for Business  
English for Vocational Courses (EVS)  
English for Academic Purposes (EAP)

Certificate II in Business  
Certificate III in Business  
Certificate IV in Business  
Certificate IV in Leadership and Management  
Certificate IV in Project Management Practice  
Certificate IV in Marketing and Communication  
Diploma of Business  
Diploma of Leadership and Management  
Diploma of Project Management  
Diploma of Marketing and Communication  
Diploma of Event Management  
Advanced Diploma of Leadership and Management  
Advanced Diploma of Program Management

**REASON**

Provide the reason for this request

**DECLARATION**

I understand and agree that:

- Changes to my enrolment may affect the status and validity of my visa, and that I should contact the Department of Home Affairs for further information
- My Enrolment Cancellation/Suspension Request will be made in accordance with the Greenwich College Terms and Conditions of Enrolment
- My agent will be informed about my intention to cancel / suspend my enrolment

Signature

Date

**OFFICE USE ONLY**

Received on	Date	/	/	E-mail Sent	Release Letter Sent:
By				Yes	Yes
Reason:	Approve	Reject	Signature	PRISMS updated	Not applicable
				Yes	Signature
				Not applicable	
				STARS updated	
				Yes	
				Not Applicable	
	Date	/	/		Date
					/
					/

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