



GREENSHADES
LET US HANDLE THAT

The image displays two overlapping screenshots of the Greenshades Payroll & HR Platform interface. The top screenshot shows the 'Payroll' section with a progress bar for 'Special Payroll: Special Pay Roll' and a summary of costs. The bottom screenshot shows the 'Payroll Dashboard' with a donut chart for the last payroll and a table of recent pay runs.

Payroll Section Summary:

- Check Date: 10/07/2019
- Pay Period: 09/22/2019 - 10/05/2019
- Estimated Total Cost: \$ 17,835.11
- Estimated Total Tax: \$ 3,285.32

Payroll Dashboard Summary:

- Last Payroll: \$ 18,302.03
- Check Date: 10/07/2019
- Pay Period: 09/22/2019 - 10/05/2019
- Employee Net Pay: \$ 13,401.41
- Employer Taxes: \$ 2,018.40
- Benefits: \$ 452.70
- Deductions: \$ 1,162.60

Recent Pay Runs:

Check Date	Total Amount	Action
Check Date: 10/07/2019	\$ 18,302.03	View
Check Date: 10/06/2019	\$ 209.03	View
Check Date: 09/30/2019	\$ 1,083.27	View
Check Date: 09/30/2019	\$ 110.00	View

Run Payroll:

Check Date: 10/01/2019 | Schedule: Monthly | Pay Period: 09/01/2019 - 09/30/2019 | [Start Pay Run](#)

Upcoming Pay Runs:

Frequency	Check Date	Pay Period
Monthly	Check Date: 10/01/2019	Pay Period: 09/01/2019 - 09/30/2019
Monthly	Check Date: 11/01/2019	Pay Period: 10/01/2019 - 10/31/2019

Other Payroll Actions:

[Run Special Payroll](#) | [Reports](#) | [Void Checks](#)

The Greenshades Payroll & HR Platform

A powerful, unified solution for employers and employees alike.

We. Know. Payroll.



Payroll is one of the most critical yet overlooked aspects of running an efficient and effective business. Flawless execution of payroll week after week goes unnoticed. However, make a small error, and the response is immediate and vocal. Increasingly complex regulatory pressures – particularly for multi-state employers – make the job of the payroll professional more challenging than ever. You deserve a partner who can simplify the complex and transform an obstacle into an opportunity.

That's where we come in.

For more than 15 years, Greenshades has been providing exceptional automated payroll, tax reporting, robust employee engagement, and comprehensive compliance solutions to mid-sized employers across North America. Today, through the cloud-based Greenshades Payroll & HR Platform, we can now support your organization on a whole new level.

The **Greenshades Payroll & HR Platform** delivers an independent payroll experience while maintaining the configurability you need. As a result, you get a truly tailored fit without the expense, overhead, and rigidity of an outsourced payroll provider.

Simplify the Process



The Greenshades Payroll & HR Platform provides robust employee self-service capabilities that capture an employee's vital tax and benefit information the moment they join the company. Plus, our simple, step-by-step wizard walks you through each payroll run. Greenshades gives you the power and the confidence you need to execute payroll flawlessly with every run.

System Dashboard
PayrollTest Account Settings Sign Out

Home Employees Payroll Pay History Year-End Forms Reports Settings

Payroll

Special Payroll: Special Pay Roll
Check Date: 10/07/2019
Pay Period: 09/22/2019 - 10/05/2019
Cancel Pay Run

Employees
Hours
Earnings
Deductions
Benefits
Arrears
Review & Submit

Review and submit your payroll for this period. If any changes are required to properly calculate this pay run, you may go back to any prior step and update any necessary fields. To override any calculated values for submission on this pay run, click edit to enter the desired final values. Please note that once you have clicked Submit, you will be unable to undo or cancel this pay run.

Total Employees: 11
Earnings
Salary: \$ 6,653.85
Deductions
Health 2 EF: \$ 687.82
Benefits
Health 2 EF: \$ 271.62

Estimated Total Cost: \$ 17,035.11
HOURL: \$ 9,928.56
Den EO: \$ 180.00
Health 2 EO: \$ 181.08

Estimated Total Tax: \$ 3,285.32
Health 2 EO: \$ 294.78

Filter Table...
Total Employees: 11
Download

Employee ID	Employee Name	Hours	Minutes	Gross Pay	Taxable Wages	Deduction Total	Employee Taxes	Net Pay	Employer Taxes	
> AFHEW001	ELDRED WORKS	80	0	\$ 1,538.46	\$ 1,440.20	\$ 98.26	\$ 213.61	\$ 1,226.59	\$ 113.60	Edit
> AFSAE001	ATARAHA EAKER	80	0	\$ 2,884.62	\$ 2,786.36	\$ 98.26	\$ 213.15	\$ 2,573.21	\$ 229.87	Edit
> AFSBK001	BOWMAN KASPAR	80	0	\$ 2,230.77	\$ 2,132.51	\$ 98.26	\$ 379.77	\$ 1,752.74	\$ 175.94	Edit
> AFSDK001	DANAE KROPF	55	0	\$ 1,375.00	\$ 1,096.74	\$ 278.26	\$ 83.90	\$ 1,012.84	\$ 90.48	Edit
> AFSDM001	DOREEN MCSWEENEY	65	0	\$ 1,495.00	\$ 1,396.74	\$ 98.26	\$ 210.69	\$ 1,186.05	\$ 115.23	Edit
> AFSEG001	Elwood Garrett	45	15	\$ 1,448.00	\$ 1,349.74	\$ 98.26	\$ 240.22	\$ 1,109.52	\$ 111.35	Edit
> AFSER001	KARENSA HALDEMAN	33	57	\$ 882.70	\$ 784.44	\$ 98.26	\$ 60.01	\$ 724.43	\$ 64.72	Edit
> AFSED001	ELDRICH STURDIVANT	78	31	\$ 2,119.95	\$ 2,021.69	\$ 98.26	\$ 314.10	\$ 1,707.59	\$ 166.78	Edit
> AFSPM001	FALLON MESSICK	38	38	\$ 965.83	\$ 867.57	\$ 98.26	\$ 107.74	\$ 759.83	\$ 71.58	Edit
> AFSGF001	GIUSEPPINA FONT	65	41	\$ 1,642.08	\$ 1,543.82	\$ 98.26	\$ 195.21	\$ 1,348.61	\$ 127.37	Edit

Previous
Last Saved: 3:44:40 PM
Save & Exit
Submit

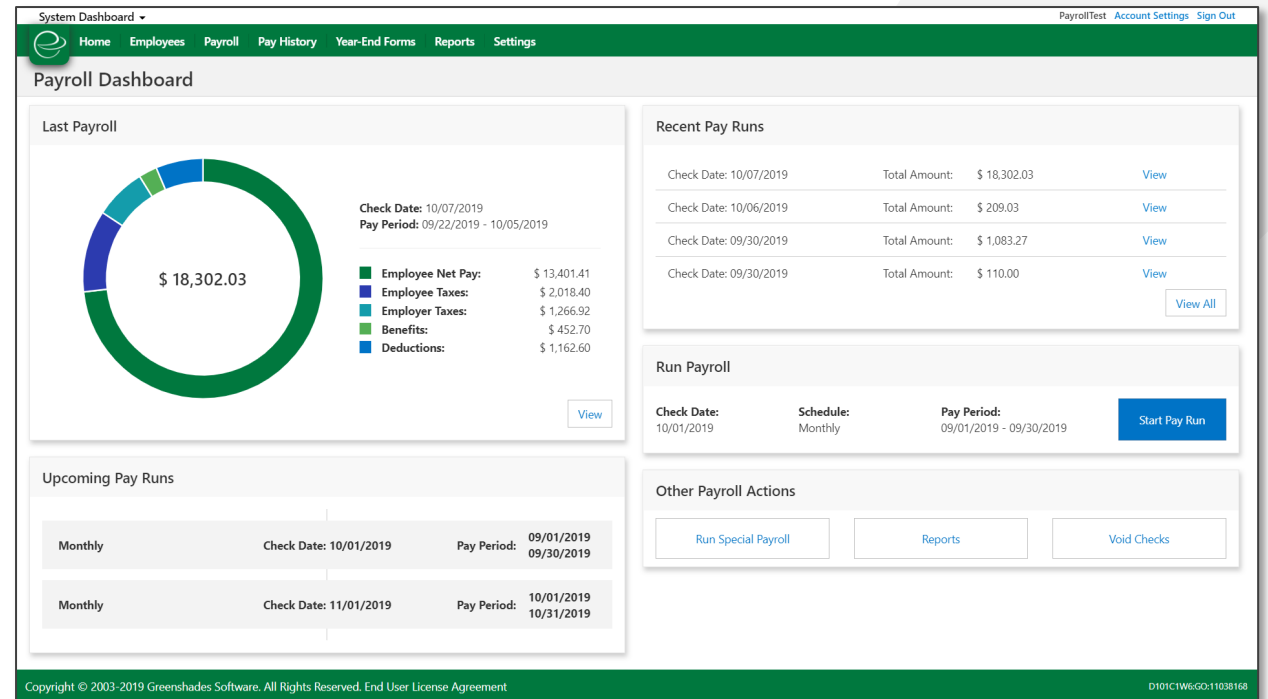
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D101C1WS:GO:11038168

Improve Visibility



Through our Payroll Dashboard, you'll bring "at-a-glance" simplicity into your entire payroll process. The dashboard provides both a simplified view of your last payroll run by category, as well as one-click access to details on any of your previous runs, placing the information you need at your fingertips. You can also look ahead to upcoming payroll runs and even initiate a run, all through a configurable and straightforward interface.



Comply with Confidence

System Dashboard
Corrina York Account Settings Sign Out
Home Tax Filing Center Year-End Forms Reports Settings

Tax Filing Center
Create E-File Return
Click the drop down menus to get started on building your return.
Type: Federal Withholding
Year: 2019
Reporting Frequency: Quarterly
Reporting Period: Quarter 1
01/01/2019 to 03/31/2019
Jurisdiction Name: All
Rebuild Return
United States
Historical Returns
Clear Filters
Tracking Number: FGG01591964
Name: KW-5
Jurisdiction: KS
View

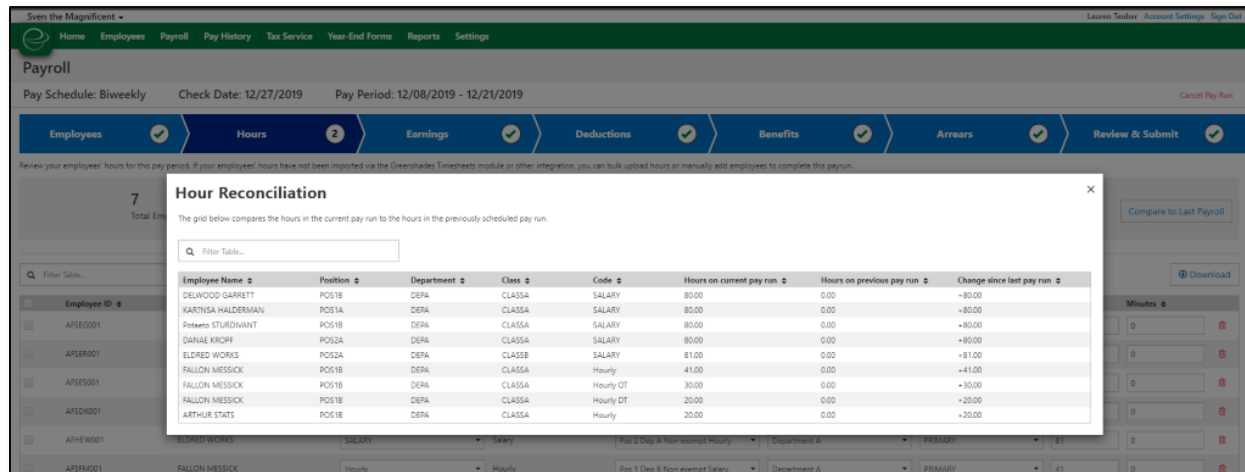
W-4 Create W-4
Federal
01/10/2020 - W-4 - Approved
Arizona
05/01/2018 - WEC - Approved
Minnesota
05/05/2018 - W-AMN - Approved
Mississippi
05/02/2018 - 89-350 - Approved
05/02/2018 - 89-350 - Approved
Oregon
01/13/2020 - Rending
Wisconsin
01/10/2020 - W-4 - Approved

Form W-4 Employee's Withholding Certificate
OMB No. 1545-0047
2020
Department of the Treasury Internal Revenue Service
Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay.
Your withholding is subject to review by the IRS.
Step 1: Personal Information
First name and middle initial: KARTIKEYA b. Last name: ESPIN OZA
Address: 10 Rockefeller Plaza
City or town, state, and ZIP code: New York NY 10020
Social security number:
Do not enter your social security number on this form. Social security numbers are used to verify your identity. Do not enter your social security number on this form.
Step 2: Multiple Jobs or Spouse Works
Complete this step if you (1) hold more than one job at a time, or (2) are married filing jointly and your spouse also works. The correct amount of withholding depends on income earned from all of these jobs.
Do only one of the following:
(a) Use the estimator at www.irs.gov/W4App for most accurate withholding for this step (and Steps 3-4); or
(b) Use the Multiple Jobs Worksheet on page 3 and enter the result in Step 4(c) below for roughly accurate withholding; or
(c) If there are only two jobs total, you may check this box. Do the same on Form W-4 for the other job. This option is accurate for jobs with similar pay; otherwise, more tax than necessary may be withheld.
TIP: To be accurate, submit a 2020 Form W-4 for all other jobs. If you (or your spouse) have self-employment income, including as an independent contractor, use the estimator.
Complete Steps 3-4(b) on Form W-4 for only ONE of these jobs. Leave those steps blank for the other jobs. (Your withholding will be most accurate if you complete Steps 3-4(b) on the Form W-4 for the highest paying job.)
Step 3: Claim Dependents
If your income will be \$200,000 or less (\$400,000 or less if married filing jointly):
Multiply the number of qualifying children under age 17 by \$2,000
Multiply the number of other dependents by \$1,000
Add the amounts above and enter the total here
Step 4: Other income (not from jobs). If you want tax withheld for other income you expect this year that won't have withholding, enter the amount of other income here. This may include interest, dividends, and retirement income.
(a) Other income (not from jobs)
(b) Deductions. If you expect to claim deductions other than the standard deduction and want to reduce your withholding, use the Deductions Worksheet on page 3 and enter the result here.
(c) Extra withholding. Enter any additional tax you want withheld each pay period.
Step 5: Sign Here
Under penalties of perjury, I declare that this certificate, to the best of my knowledge and belief, is true, correct, and complete.
Employee's signature (This form is not valid unless you sign it.)
Date
Employer's Only
Employer's name and address
First date of employment
Employer identification number (EIN)
For Privacy Act and Paperwork Reduction Act Notice, see page 3. Cat. No. 102092 Form W-4 (2020)



Whether you employ workers in one location or all 50 states, we've got you covered. Properly assign taxes, manage multiple jurisdictions and reciprocity, and execute flawless returns. Through our Payroll Plus option, we can provide alarms, alerts, and e-mail reminders to tell you exactly when to file and how much to pay. With Greenshades, you can rest assured that payments will be timely, and returns will accurate from the very first time they're submitted.

Painless Posts



Hour Reconciliation

The grid below compares the hours in the current pay run to the hours in the previously scheduled pay run.

Employee Name	Position	Department	Class	Code	Hours on current pay run	Hours on previous pay run	Change since last pay run
DELUWOOD GARRETT	POS1B	DEPA	CLASSA	SALARY	80.00	0.00	+80.00
KARTINGA HALDERMAN	POS1A	DEPA	CLASSA	SALARY	80.00	0.00	+80.00
POTEMTO STURDINANT	POS1B	DEPA	CLASSA	SALARY	80.00	0.00	+80.00
DANAE KROFF	POS2A	DEPA	CLASSA	SALARY	80.00	0.00	+80.00
ELDRED WORKS	POS2A	DEPA	CLASSB	SALARY	81.00	0.00	+81.00
FALLON MESSICK	POS1B	DEPA	CLASSA	Hourly	41.00	0.00	+41.00
FALLON MESSICK	POS1B	DEPA	CLASSA	Hourly OT	30.00	0.00	+30.00
FALLON MESSICK	POS1B	DEPA	CLASSA	Hourly OT	20.00	0.00	+20.00
ARTHUR STATS	POS1B	DEPA	CLASSA	Hourly	20.00	0.00	+20.00



We've added automated tax code assignment, automated earning code application, and other features that alert you of errors. Greenshades will even alert you if an employee's work hours for the current period deviate from the average, so you can catch missing time submissions or other errors *before* the payroll run is executed.

Future-Proof Your Investment



As the business grows and technologies change, you may need to make modifications to your HR and finance systems. That's why we designed the Greenshades Payroll & HR Platform to be independent and portable. No rip-and-replace required if you change ERP systems. No UI changes to roll out to your employees, and no aggravation or loss of productivity. Compatible with all editions of Microsoft Dynamics, Greenshades is a solution that works with the system you have in-house today and tomorrow.

End-to-End ERP Solutions:



Microsoft Dynamics



Dedicated Industry Solutions:



Acumatica

compeat™

**Additional integrations rolling out quarterly,
plus API connectivity support**

Tailor Your Experience

The screenshot displays the Greenshades Payroll & HR Platform interface. The top navigation bar includes links for Home, Employees, Payroll, Pay History, Tax Service, Year-End Forms, Reports, and Settings. The main section is titled "Employee Management" and shows the profile of "BURDON ACEVES" with a "Back to Employee List" button. The left sidebar contains a navigation menu with options: Employment, Personal, Payroll, Codes, Timesheets, Time Off, Benefits, Documents, and Evaluations. The main content area is divided into three sections: Earnings, Benefits, and Deductions, each with a table of data and an "Add" button. The "Edit TIPS" modal is open, showing fields for Code Name, Pay Stub Name, Description, Wage Type, Earning Group, Calculation Details, Default Amount, Default Location, Default Department, Maximums, and Scheduling Details.

System Dashboard | John Smith | Account Settings | Sign Out

Employee Management

BURDON ACEVES
Digital Employee Folder

[Back to Employee List](#)

Earnings

Type	Code	Paystub Name	Department	Work Location	Wage Type	Amount	
Salary	SALARY	Salary - Regular	Department A	Location A	Regular	\$ 30,005.00	Remove
Hourly	DOUBLETIME	Hourly Doubletime	Department A	Location A	Regular	\$ 0.00	Remove
Hourly	HOURLY OT	Hourly OT	Department A	Location A	Regular		
Hourly	Hourly PTO	A Code - Paystub	Department A	Location B	Regular		

[Add Earning](#)

Benefits

Type	Code	Paystub Name	Work Location
Value	Health High EF	Health High Employee Family	Location A

[Add Benefit](#)

Deductions

Type	Code	Paystub Name	Amount
PercentGross	401k Plan Deduction	Default Paystub	3.00 %

[Add Deduction](#)

Edit TIPS

Code Details

Code Name: TIPS

Pay Stub Name: Tips

Description: Tips earning code

Wage Type: ☒ Reported Cash Tips

Earning Group: Tips

Calculation Details

Rate Type: Fixed Amount

☒ Contributes to Regular Rate of Pay

Earning Category: Other

Default Amount: \$ 15,000

Default Location: PRIMARY

Default Department: Department A

Maximums

There are not any maximums on this code.

[Add Maximum](#)

Scheduling Details

Frequency: Biweekly

[Save](#)

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Each organization is unique, so don't settle for an inflexible approach to payroll. With the Greenshades Platform, we make customization a breeze. Through simple on-screen configurations and intuitive employee management capabilities, you can tailor earning codes, benefits, and deductions. Since the Greenshades Payroll & HR Platform is a unified platform, any changes you make will persist across the entire system, eliminating additional code changes or double entry.

Run Payroll Your Way



You'll have access to a complete post-flight checklist that allows you to see a snapshot of the actions you've just taken. The snapshot also provides you with options for additional steps, all according to relevant workflows, policies, procedures, and laws. You have flexibility and control, all while mitigating compliance risks.

HomeEmployeesPayrollPay HistoryTax ServiceYear-End FormsReportsSettings

Post-Payroll

Post Pay Run

Pay Schedule:Custom Pay Run

Schedule Name:Custom Pay Run

Check Date:06/13/2019

Total Employees:49

Pay Period:05/26/2019 - 06/08/2019

Total Cost:\$75,398.41

☐ Pay Your Employees

View Your Pay Run Register

Your pay run register will contain your pay run information per employee.

49 Total Employees
\$75,398.41 Total Payroll Cost

View Report

Download Your Direct Deposit ACH File

Download your ACH file in order to pay your employees via direct deposit.

40 Direct Deposits
\$61,549.73 Total Net Wages

Download

Distribute Paychecks or Pay Stubs

Distribute paper checks yourself or request for Greenshades to Print and Mail these paychecks via Pay History

9 Total Employees
\$13,848.68 Total Net Wages

Distribute

Mark as Complete

☐ Pay Your Benefits & Deductions

☐ Pay Your Taxes

☒ Post Transactions to the General Ledger

Marked done on 06/14/2019

☐ Download Your Payroll Reports

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D\ACTW2\GO-1119739

Get Taxes Right, the First Time, Every Time

The screenshot displays the Greenshades Tax Filing Center interface. The top navigation bar includes links for Home, Tax Filing Center, Year-End Forms, Reports, and Settings. The main content area is divided into two sections: 'Create E-File Return' and 'Historical Returns'.

Create E-File Return: This section allows users to build a return by selecting the Type (Federal Withholding), Year (2019), Reporting Frequency (Quarterly), and Reporting Period (Quarter 1). It also shows the Jurisdiction Name (All) and a 'Rebuild Return' button.

Historical Returns: This section provides a table of historical returns with columns for Tracking Number, Name, and Jurisdiction. A 'Clear Filters' button is available.

File United States Withholding Form 941 with Schedule B: This section shows the IRS.gov logo and a table of Totals. The table lists various tax components and their amounts.

Total	Amount
Total Employees	106
Total 941 Wages	\$611,539.44
Total 941 Income Tax Withheld	\$73,229.66
Social Security Wages	\$611,539.44
Social Security Tips	\$0.00
Medicare Wages	\$611,539.44
Medicare Wages Subject to Additional Tax	\$0.00
Month 1 Liability	\$250,192.73
Month 2 Liability	\$0.00
Month 3 Liability	\$0.00
Cobra Payments	\$0.00
Cobra Recipients	0

At the bottom, there is a 'Submit Return' section with buttons for 'Back' and 'Create File'.



Greenshades also offers a variety of tax-related options for employers of any size. Through the platform, you can automatically generate payment and filing deadlines, track confirmations, even file unemployment, withholding, and new hire returns. Greenshades also empowers you to review and edit information during every step of the process, allowing you to have full control over your reporting, improve accuracy, and add another layer of risk mitigation.

Empower Your Employees



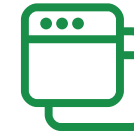
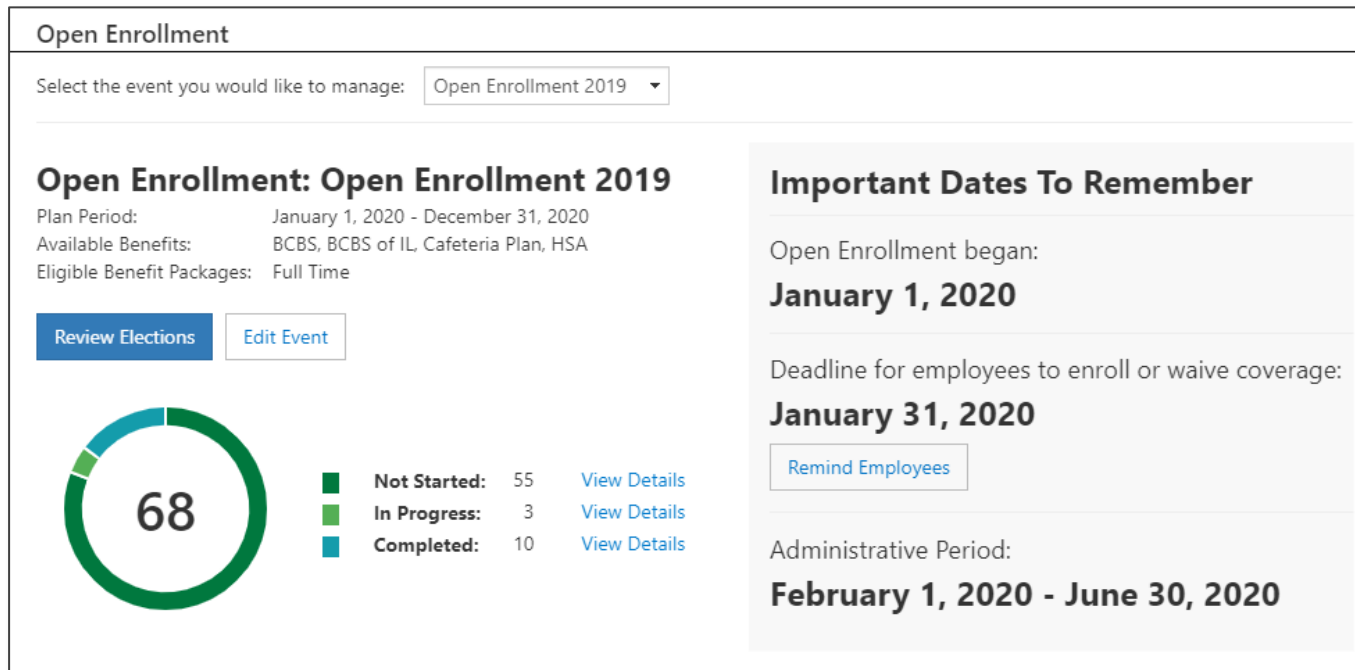
The Greenshades Platform a powerful tool for Payroll and HR personnel, complete with an equally powerful employee portal component. Through the portal, your team members can access a diverse range of data; PTO balances, pay stubs, notes, notifications, employee directories, and access to benefits programs. There's even an online time clock to record start/stop times. The Greenshades Payroll & HR Platform offers a diversity of capabilities tailored to meet your organization's unique needs.

The screenshot displays the 'Home' dashboard of the Greenshades Payroll & HR Platform. The interface features a green navigation bar at the top with links for 'Employee Home', 'HR Profile', 'Timesheet', 'Time Off', 'Pay History', 'Benefits', and 'Documents'. The main content area is divided into several sections:

- Tasks and Notifications:** A section with filters for 'Message Type' and 'Module', both set to 'All'. It lists tasks and notifications, including 'Your Benefits has been created and needs your attention' and 'The Handbook document has been updated by an administrator and must be re-signed by 9/30/2019'. Each item has 'View' and 'Remove' links.
- Time Clock:** A central section showing the last clock-in time as '0 hours 7 minutes starting at 9/24 2:44 PM'. A large digital clock displays '3:54 PM EDT Tuesday, Sep 24'. Below the clock are dropdowns for 'Time Code' (set to 'Hourly') and 'Location' (set to 'Location C'), and a 'Clock In' button.
- Employee Directory:** A section with a search bar and a 'View Complete Directory' link. It lists employees: Adeola Stilwell, AMAL CRANFORD, and Anthony Griffey.
- Your Most Recent Paystub:** A section with a dropdown arrow.
- Co-Workers Taking Time-Off:** A section with a calendar icon and a table with columns for 'Employee' and 'Period'. It includes checkboxes for 'Show Just My Department' and 'Show Just My Location'.
- Employee Discount Program:** A section with a shopping cart icon and a dropdown arrow.
- Time Off Balance:** A section with a green arrow icon and a dropdown arrow.

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Encourage Employee Self-Service

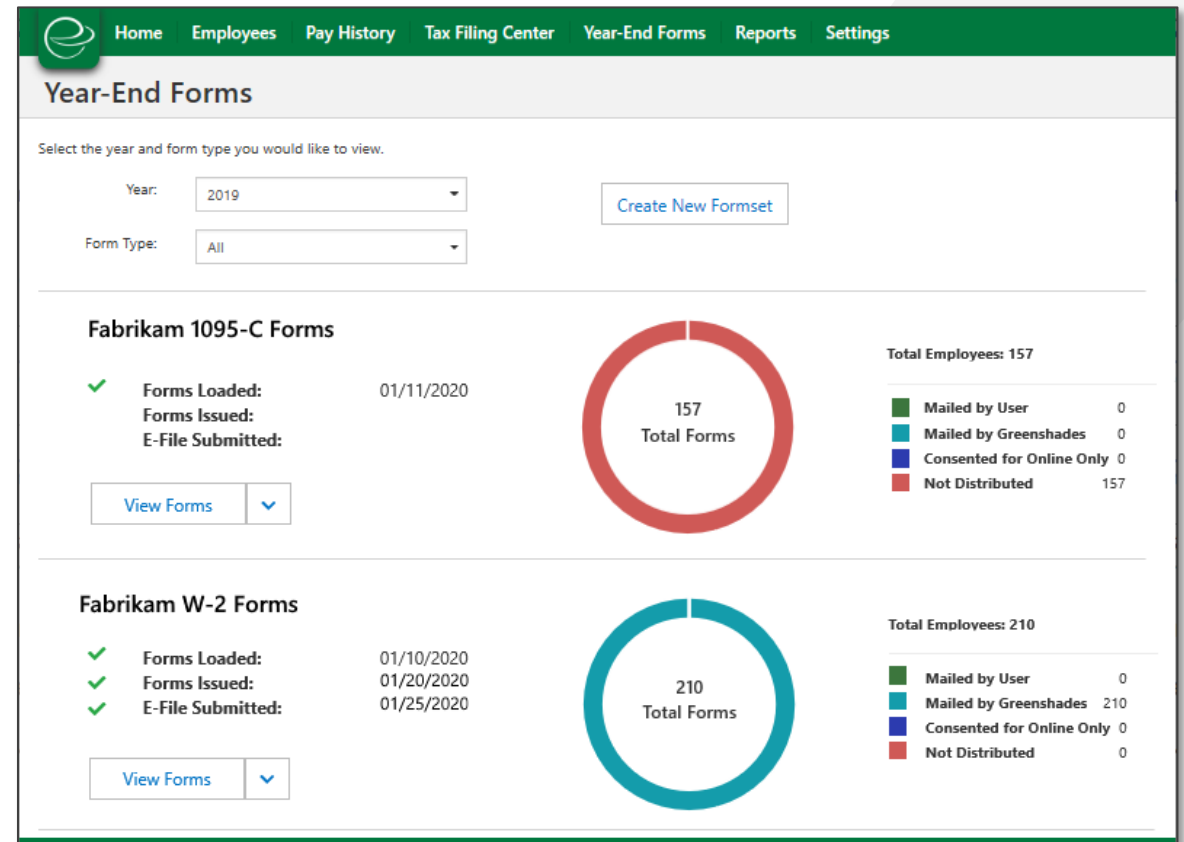


One of the most time-consuming aspects of the HR experience is the intake, maintenance, and provision of employee data. Through the Greenshades Payroll & HR Platform, employees can access and update their profiles. We even offer a native mobile app to make the experience even more accessible. Your employees can also review, select, and update benefit data on their own. This access encourages employees to become more independent. Plus, it allows HR team members to spend less time on administrative tasks and more time focusing on strategic pursuits.

Move From “To-Do” to “All Done”



Year-end processing is historically a stressful time for HR and payroll teams. Lots of forms. Lots of formalities. Incredibly high stakes. It's a recipe for stress unless you're working with Greenshades. We transform year-end processing into a simple step-by-step process, walking you through each of the critical to-do items from beginning to end. Greenshades also offers turnkey year-end form processing services, adding yet another layer of peace of mind to this once challenging task. Ask your Greenshades account executive for more information.



Key Platform Benefits



Cloud-Based Efficiency

The Greenshades Payroll & HR Platform empowers you to keep payroll in-house, offering greater control and lower costs, plus you'll get all the benefits of a cloud-based solution, including constant updates and enhancements.



ERP Agnostic = Freedom

Built to work with the ERP you have today, yet flexible enough to work seamlessly with the ERP of tomorrow. Using Greenshades means you can always choose the ERP that works best for your business.



A Unifying Force

One unified record. One source of truth. A single user experience for your entire employee population, manager, and individual contributor alike.

Every Budget, Every Need

Payroll

\$6
PEPM

- ✓ Self-service Payroll Processing
- ✓ Payroll Tax Returns
- ✓ PTO Policies & Accruals
- ✓ Time-Entry Import (CSV or API)
- ✓ W-4 Employee Access & Employer Management
- ✓ I-9s Employee Access & Employer Management
- ✓ Employee Direct Deposit Access & Management
- ✓ Employee Profile Management & Self-Service
- ✓ Employee Pay History & W-2 Service
- ✓ Year-End Tax Management
- ✓ Self-Service Garnish Management

Payroll + Tax Service

\$9
PEPM

- ✓ Self-service Payroll Processing
- ✓ Payroll Tax Returns
- ✓ PTO Policies & Accruals
- ✓ Time-Entry Import (CSV or API)
- ✓ W-4 Employee Access & Employer Management
- ✓ I-9s Employee Access & Employer Management
- ✓ Employee Direct Deposit Access & Management
- ✓ Employee Profile Management & Self-Service
- ✓ Employee Pay History & W-2 Service
- ✓ Year-End Tax Management
- ✓ Self-Service Garnish Management
- ✓ Full payroll Tax Service with Automated Tax Liability Reporting & Deposits
- ✓ Dedicated Support Rep.

Payroll + HR

\$8
PEPM

- ✓ Self-service Payroll Processing
- ✓ Payroll Tax Returns
- ✓ PTO Policies & Accruals
- ✓ Time-Entry Import (CSV or API)
- ✓ W-4 Employee Access & Employer Management
- ✓ I-9s Employee Access & Employer Management
- ✓ Employee Direct Deposit Access & Management
- ✓ Employee Profile Management & Self-Service
- ✓ Employee Pay History & W-2 Service
- ✓ Year-End Tax Management
- ✓ Self-Service Garnish Management
- ✓ Electronic Document Management with Employee Self-Service (ESS)
- ✓ New Employee Onboarding with Flexible Templates
- ✓ ACA Management with Proactive Alerts & Eligibility Tracking
- ✓ ACA Reporting, including 1095/1094-C Management
- ✓ Employee Performance Evaluations with ESS and Manager Self-Service (MSS)
- ✓ Company Organizational Chart and Directory

Payroll + HR Complete

\$12
PEPM

- ✓ Self-service Payroll Processing
- ✓ Payroll Tax Returns
- ✓ PTO Policies & Accruals
- ✓ Time-Entry Import (CSV or API)
- ✓ W-4 Employee Access & Employer Management
- ✓ I-9s Employee Access & Employer Management
- ✓ Employee Direct Deposit Access & Management
- ✓ Employee Profile Management & Self-Service
- ✓ Employee Pay History & W-2 Service
- ✓ Year-End Tax Management
- ✓ Self-Service Garnish Management
- ✓ Full payroll Tax Service with Automated Tax Liability Reporting & Deposits
- ✓ Dedicated Support Rep.
- ✓ Electronic Document Management with Employee Self-Service (ESS)
- ✓ New Employee Onboarding with Flexible Templates
- ✓ ACA Management with Proactive Alerts & Eligibility Tracking
- ✓ ACA Reporting, including 1095/1094-C Management
- ✓ Employee Performance Evaluations with ESS and Manager Self-Service (MSS)
- ✓ Company Organizational Chart and Directory
- ✓ Self-Service Benefits Management with Employee Self-Service (ESS)
- ✓ On-Demand Legal Advice via my|HR|counsel.com

**Time
Entry**

+\$1
PEPM

Add Employee Time Entry to **ANY** package for an additional \$1 Per Employee / Per month

- ✓ Employee Time Clock Kiosk via Web or Mobile App
- ✓ Full Employer Access & Manager Self-Service (MSS)

Experience Superior Support

All of this comes with Greenshades' top-rated support. From the first day you become a client, to your open enrollment season, through year-end processing and form mailing, Greenshades has you covered. We provide a diverse array of services and support designed to provide the assistance you need, when you need it, directly from one of our Greenshades' product experts.

Our unique concierge-level support offering has led to some of the highest NPS ratings in the business and an average client tenure of over 11 years.

Find out why more than 10,000 companies have already turned to Greenshades to support their payroll, HR, and employee communication needs. Visit us online at [Greenshades.com](https://www.greenshades.com) or contact us directly at [888.255.3815](tel:888.255.3815).





GREENSHADES
LET US HANDLE THAT

Thank You

For more information, visit www.greenshades.com