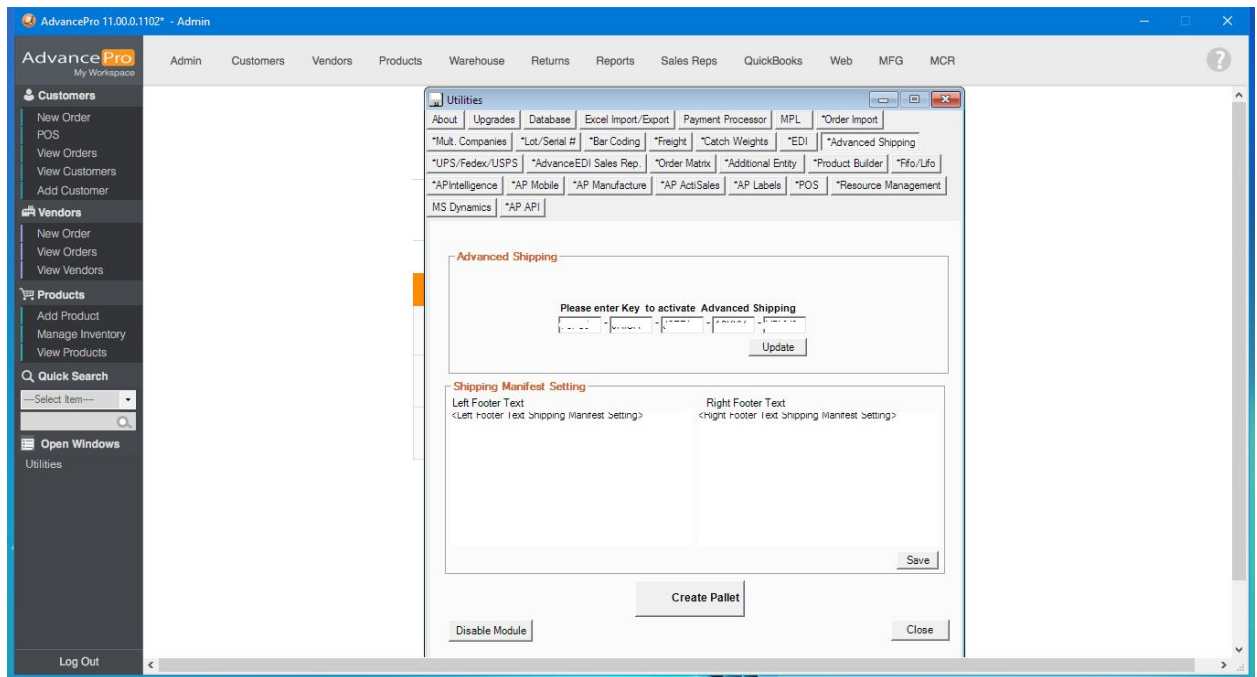
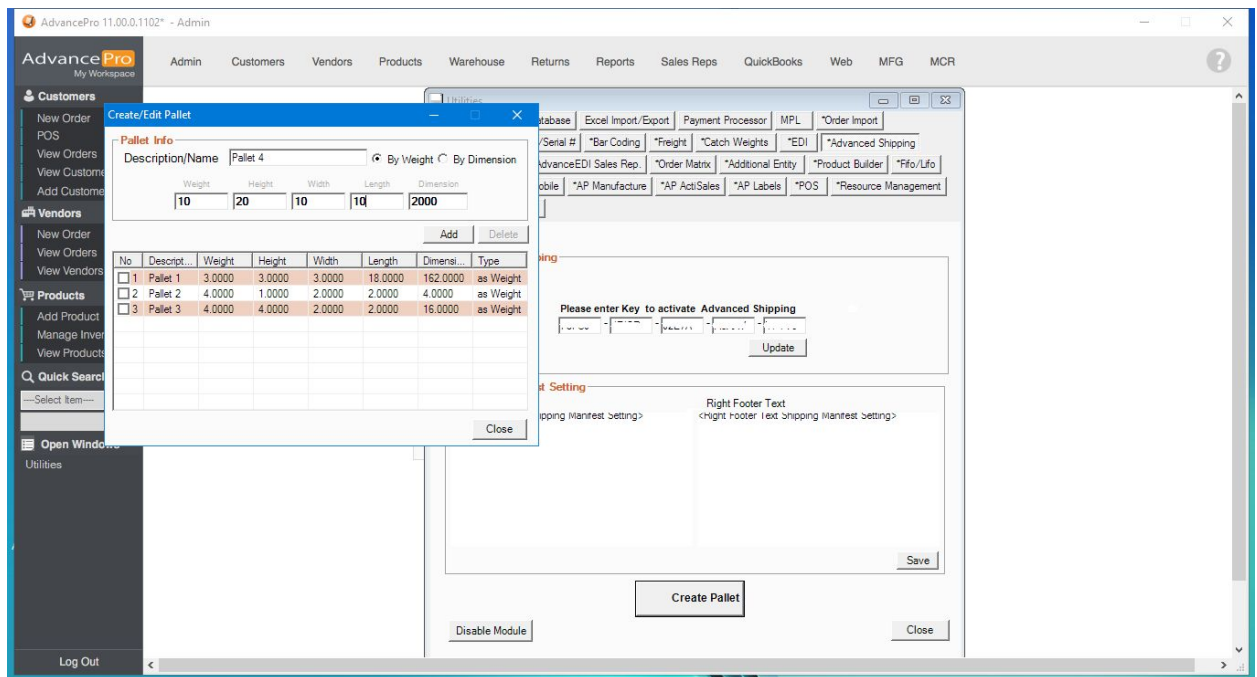


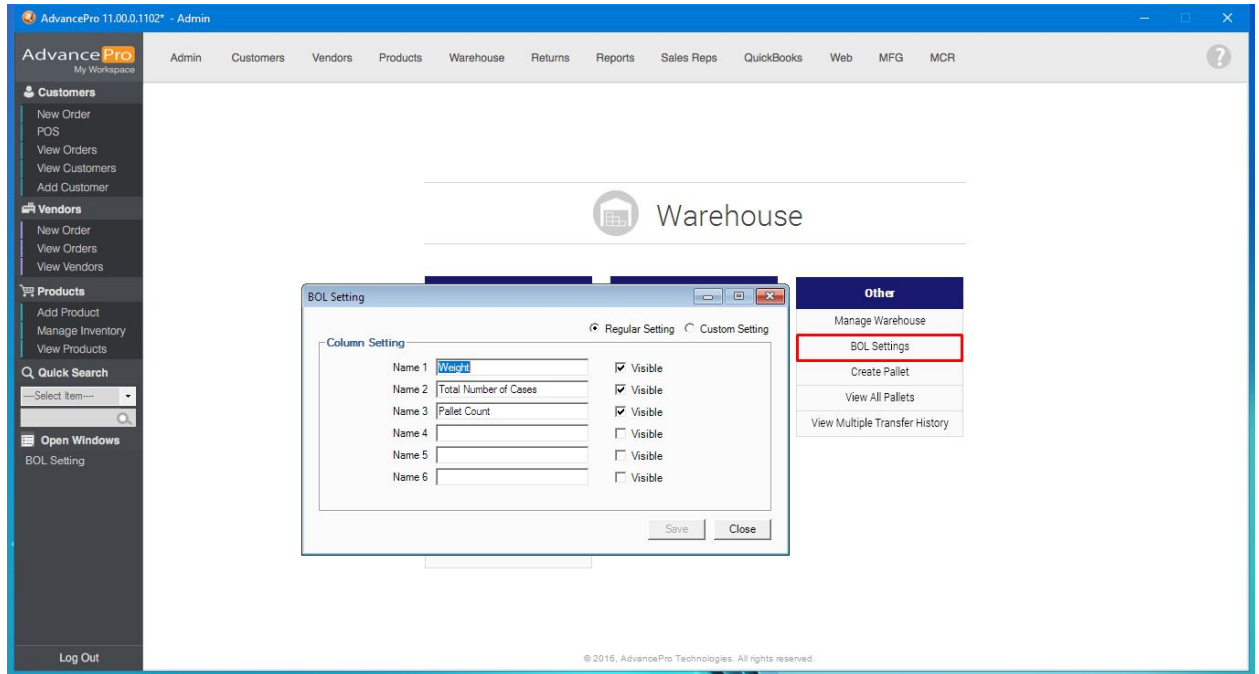
1. Enable Advance Shipping module. ADMIN>>UTILITIES



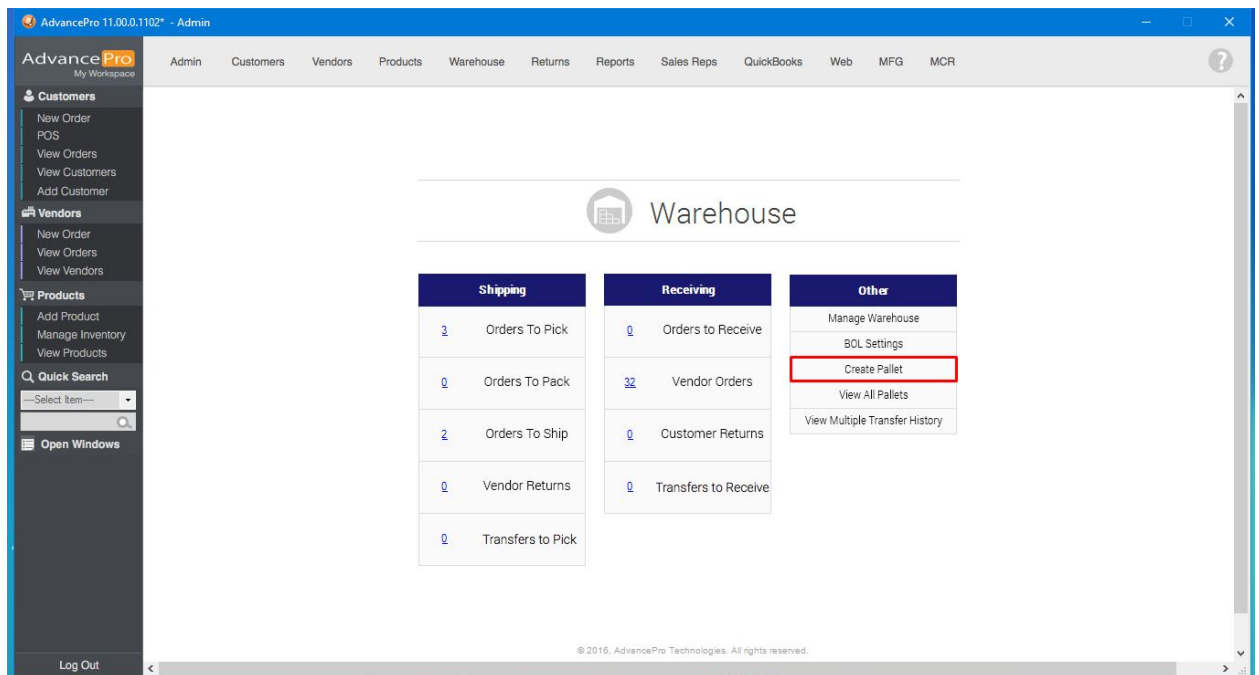
2. Select CREATE PALLET. Enter information of Pallet



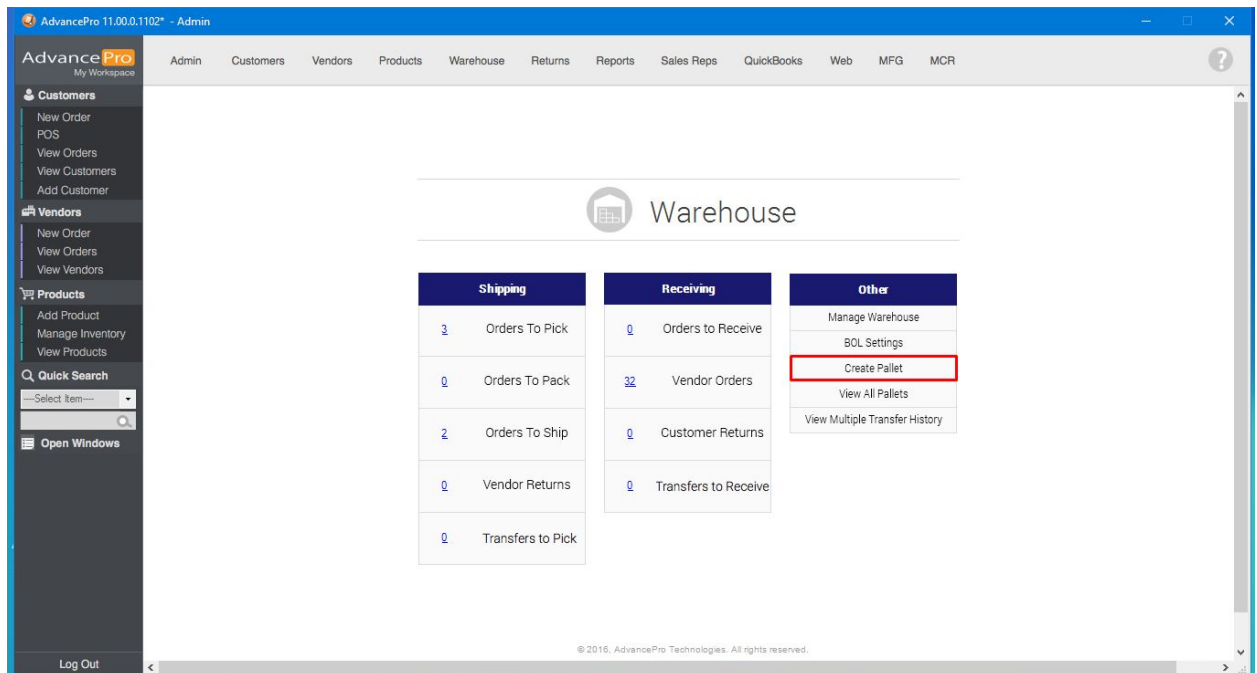
3. Go to Warehouse>>BOL SETTINGS. Enter additional column information you want shown.



4. Select CREATE PALLET

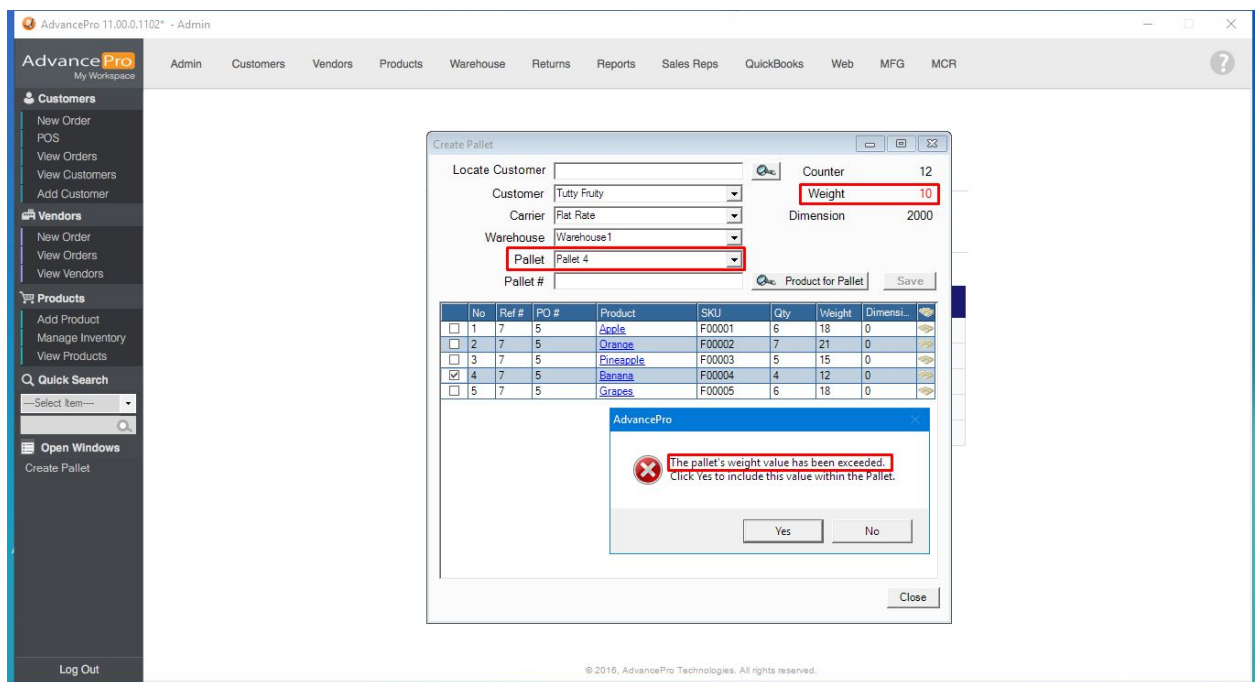


5. Select the CUSTOMER, CARRIER, WAREHOUSE and select PRODUCT FOR PALLET to display products that meet the criteria



NOTE: Order MUST BE in the TO SHIP STAGE and MUST HAVE a CARRIER

6. Select the PALLET you want to use. You will get a warning if you exceed weight limit. You can override this.



7. Enter PALLET NAME and SAVE

AdvancePro 11.00.0.1102* - Admin

Customers: New Order, POS, View Orders, View Customers, Add Customer

Vendors: New Order, View Orders, View Vendors

Products: Add Product, Manage Inventory, View Products

Quick Search: --Select Item--

Open Windows: Create Pallet

Log Out

Admin Customers Vendors Products Warehouse Returns Reports Sales Reps QuickBooks Web MFG MCR

Create Pallet

Locate Customer: [Field] Counter: 18

Customer: Tutty Fruity Weight: 10

Carrier: Flat Rate Dimension: 2000

Warehouse: Warehouse1

Pallet: Pallet 4

→ Pallet # [APPLE - 18 lbs] Product for Pallet [Save]

No	Ref #	PO #	Product	SKU	Qty	Weight	Dimensi...	
<input checked="" type="checkbox"/>	1	7	5	Apple	F00001	6	18	0
<input type="checkbox"/>	2	7	5	Orange	F00002	7	21	0
<input type="checkbox"/>	3	7	5	Pineapple	F00003	5	15	0
<input type="checkbox"/>	4	7	5	Banana	F00004	4	12	0
<input type="checkbox"/>	5	7	5	Grapes	F00005	6	18	0

Close

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8. Go to VIEW ALL PALLETS

AdvancePro 11.00.0.1102* - Admin

Customers: New Order, POS, View Orders, View Customers, Add Customer

Vendors: New Order, View Orders, View Vendors

Products: Add Product, Manage Inventory, View Products

Quick Search: --Select Item--

Open Windows

Log Out

Admin Customers Vendors Products Warehouse Returns Reports Sales Reps QuickBooks Web MFG MCR

Warehouse

Shipping	Receiving	Other
3 Orders To Pick	0 Orders to Receive	Manage Warehouse
0 Orders To Pack	32 Vendor Orders	BDL Settings
2 Orders To Ship	0 Customer Returns	Create Pallet
0 Vendor Returns	0 Transfers to Receive	View All Pallets
0 Transfers to Pick		View Multiple Transfer History

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9. Select the PALLET(s) you want to print and hit PRINT NEW

The screenshot shows the 'All Pallets (Warehouse)' window in the AdvancePro software. The window has a sidebar on the left with navigation options like Customers, Vendors, Products, and Quick Search. The main area displays a table of pallets with columns: No, Pallet ID, Pallet No, Customer, Carrier, Shipped, Qty, Weight, Dimension, Status, and a checkbox. Two pallets are listed: Pallet 1 (ID 1, No 123, Customer Boardz, Carrier Flat Rate, Qty 5, Weight 5, Dimension 0, Status To Ship) and Pallet 2 (ID 2, No APPLE-18 lbs, Customer Tutty Fruity, Carrier Flat Rate, Qty 6, Weight 18, Dimension 0, Status To Ship). At the bottom right, there is a 'Print BOL' button highlighted with a red arrow.

No	Pallet ID	Pallet No	Customer	Carrier	Shipped	Qty	Weight	Dimension	Status	
1	1	123	Boardz	Flat Rate		5	5	0	To Ship	<input type="checkbox"/>
2	2	APPLE-18 lbs	Tutty Fruity	Flat Rate		6	18	0	To Ship	<input checked="" type="checkbox"/>

10. You can change the NOTES and fill in other information needed. Hit PRINT once set.

The screenshot shows the 'Print BOL' dialog box in the AdvancePro software. The dialog box has several sections: 'From Shipper' (AdvancePro Technologies, 1661 Rint Road, Toronto, M3J 2W8), 'To Consignee' (Tutty Fruity), 'Shipper #' and 'Carrier #' fields, 'Date Shipped' (1/31/2017), 'Carrier' (Flat Rate), and 'Route' fields. There is a 'Special Instructions/Notes' section with the text 'PERISHABLE GOODS - DO NOT DELAY!'. Below this is a table with columns: Weight, Total Number of Cases, and Pallet Count. The table has one row: Weight 18, Total Number of Cases 1 Case Only, Pallet Count 1. At the bottom, there is a 'Totals' section with fields for Weight (18), Cases (6), and Pallets (1). A 'Disclaimer' section is also present. The 'Print BOL' button is highlighted with a red box.

Weight	Total Number of Cases	Pallet Count
18	1 Case Only	1

11. Bill of Lading

View/Print/Export Report

Main Report

BILL OF LADING

31-Jan-2017

From Shipper AdvancePro Technologies 1661 Flint Road Toronto, M3J 2W8 Canada		To Consignee Tutty Fruity	
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Shipper No.:	Carrier No.:	Carrier Name	Ship Date:	Route:
		Flat Rate	1/31/2017	

Special Notes:

PERISHABLE GOODS - DO NOT DELAY!

Weight	Total Number of Cases	Pallet Count
18	1 Case Only	1

Total Weight: 18.00 Total Cases: 6.00 Total Pallets: 1

Received, subject to classifications and lawfully filed tariffs in effect on the date of the issue of receipt by the carrier of the property described in the Original Bill Of Lading, the property described above in apparent good order, except as noted (contents and condition of contents of packages unknown), marked, consigned, and destined as indicated above, which said carrier (the word carrier being understood throughout the contract as meaning any person or corporation in possession of the property under the contract) agrees to carry to its usual place of delivery at said destination, if on its route, otherwise to deliver to another carrier on the route to said destination. It is mutually agreed as to each carrier of all or any of, said property over all or any portion of said route to destination and as to each party at any time interested in all or any of said property, that every service to be performed hereunder shall be subject to all terms and conditions of the Uniform Domestic Straight Bill Of Lading set forth (1) in Uniform Freight Classifications in effect on the date hereof, if this is a rail or a rail-water shipment, or (2) in the applicable motor carrier classification or tariff if this is a motor carrier shipment. Shipper hereby certifies that he is familiar with the all the terms and conditions of the said bill of lading, set forth in the classification or tariff which governs the transportation of this shipment, and the said terms and conditions are hereby agreed to by the shipper and accepted for himself and his assigns.

This is to certify that the above named materials are properly classified, described, packaged, marked and labeled, and are in proper condition for shipment.

Current Page No.: 1 Total Page No.: 1 Zoom Factor: 100%