

HOT TO SET ITEM KIT COSTS, PRICES AND VOLUME DISCOUNTS

Setting Item Kit Costs, Prices and Volume Discounts

If you are returning to an item kit after having initially created the kit, you can edit the kit to create or change the kit's cost and price. From the **Product Switchboard**, click **Edit Product**. Then, click the **Edit** button to open the Item Kit form, and click the **Pricing Info** tab.

1. At the **Pricing Info** tab, you will notice that the cost price is calculated using the costs of all the various products that make up the kit.

The screenshot shows a web application window titled "Item Kit: Sample Kit 1". The window has a navigation bar with tabs: "Serial #s", "Commissions", "Images/Hyperlinks", and "Cross Sellers". Below this is a sub-navigation bar with tabs: "Product Information", "Product Info", "Pricing Info" (highlighted with a red box), "Customer Pricing", and "Additional Info".

The "Pricing Info" section contains the following fields and controls:

- Cost Price \$**: 1250.00 (unit: *per/ Box*)
- Adjustment \$**: 0.00 (description: Amount to add to the cost price)
- Total Cost \$**: 1250.00 (description: Cost price plus adjustment)
- Mark Up %**: 140 (description: Rounds selling price to the nearest \$. i.e.: 1.01 -> .99; 1.15 -> 1.19 (to 2 decimal points))
- Selling Price \$**: 600
- Suggested Retail Price \$**: 0
- Round Price** button

The "Miscellaneous Info" section contains the following fields and controls:

- Volume Discounts**: Add/View button
- Product Is Taxable**: checked checkbox
- Commission %**: 0.00
- Max Order Qty**: 0 (description: 0: No Limit (For web service only))

At the bottom of the window are three buttons: "Save & Close", "Save & Next", and "Close".

If you need to add an adjustment to the total cost, enter it in the adjustment field. To lower the cost, enter a negative amount.

2. For the selling price, you can enter your markup, and AdvancePro will calculate your selling price, or vice versa.
3. You can click Round Price to round your price up or down. You can customize how you want to round prices in the **Admin Switchboard > Site Settings > Additional Settings** tab.
4. You can suggest a retail selling price if desired.
5. You can enter volume discounts for customers if you wish. Next to Volume Discounts, click **Add/View**.

Item Kit: Sample Kit 1

Serial #s | Commissions | Images/Hyperlinks
Product Information | Product Info | Pricing Info | Customer

Pricing Info
Enter Cost Price and Mark Up % to Calculate Price. Or enter Cost Price and Selling Price

Cost Price \$ 250.00 per/ Box
Adjustment \$ 0.00 Amount to add to total
Total Cost \$ 250.00 Cost price plus adjustment
Mark Up % 140.00 Rounds selling price
Selling Price \$ 600.00 1.01 -> .99; 1.11
Suggested Retail Price \$ 0

Miscellaneous Info
Volume Discounts **Add/View**
Product Is Taxable
Commission % 0.00
Max Order Qty 0 0: No Limit (For)

Assign Volume Discounts
Assign Volume Discounts to this Product

Product Info
SKU # KIT-001
Product Name Sample Kit 1
Selling Price \$ 600

Create Volume Discount
? Move mouse over for instructions
Threshold Qty [] Discount % [] \$ [] Selling Price
Calculate
Add New Add Delete

Volume Discounts
Select a volume discount to edit or delete

No.	From Qty	To Qty	Discount %	New Price

Done

Save & Close Save & Next Close

6. The Assign Volume Discounts form will open. Enter the threshold, and one of these options:

- The discount and then click **Add**. AdvancePro will calculate the price OR
- The price, and then click **Calculate** and then **Add**. AdvancePro will calculate the discount.

7. Click **Done**.

To edit or delete any volume discounts, as with most other forms in AdvancePro, select the discount using the checkbox and make your edits. Click **Update** or Delete when done.

8. In the **Pricing Info** tab under **Miscellaneous Info**, click the **Product is Taxable** checkmark if you wish to charge taxes on the product.
9. Enter a commission if appropriate.
10. Enter a maximum order quantity if applicable (only applies to Web Services Module).
11. Click **Save & Close** or **Save & Next**.