

HOW TO: CREATE INSTANCES FOR ALL PRODUCTS ON NEW WAREHOUSE

By default, a newly created warehouse will not have any products. If you want to create instances for ALL products on your new warehouse, follow these steps.

1. Go to Products >> **Manage Inventory**
2. Select your warehouse, e.g. "Warehouse 3"

The screenshot shows the 'Manage Product Inventory' window in AdvancePro. The 'Warehouse' dropdown is set to 'Warehouse 3'. The table below shows the inventory for various products:

No	SKU #	UPC	Product	Unit	Reserve	In Stock
1	F00001	5550001	Apple		6	1014
2	P00002	3330002	Bacon		0	1000
3	F00004	5550004	Banana		4	996
4	SKB004	6660007	Beans		0	0
5	B00005	2220005	Beef Back Ribs		0	1000
6	B00006	2220006	Beef Cubes		0	1000
7	V00006	4440006	Bell Pepper		0	995
8	SNB002	6660002	Bindings		0	1000
9	SNB003	6660003	Boots		0	1000
10	B00008	2220008	Briquet		0	1000
11	V00002	4440002	Cabbage		0	1000
12	V00007	4440007	Carrots		0	1005
13	C00002	1110002	Chicken Breast		0	1000
14	C00009	1110009	Chicken Feet		0	1000
15	C00008	1110008	Chicken Gizzard		0	1000
16	C00007	1110007	Chicken Heart		0	1000
17	C00006	1110006	Chicken Liver		0	1000
18	C00004	1110004	Chicken Neck		0	1000
19	C00010	1110010	Chicken Tail		0	1000
20	C00003	1110003	Chicken Wings		0	1000

3. Locate the dolly button  "Create all Product in Selected Warehouse" at the lower right corner of the page.

The screenshot shows the 'Manage Product Inventory' window with the 'Warehouse' dropdown set to 'Warehouse 3'. The table is empty. A red box highlights the 'Create All Product in Selected Warehouse' button at the bottom right of the interface.

To create instances of ALL products to selected warehouse

4. Confirm this option

The screenshot shows the 'Manage Product Inventory' page in AdvancePro. A modal dialog box is displayed in the center with the following text:

AdvancePro
 ? Do you want to create all products in Warehouse 3 Warehouse?. To continue click Yes.

The 'Yes' button is highlighted with a red rectangle.

At the bottom of the dialog, there are 'Yes' and 'No' buttons. The 'Yes' button is highlighted with a red rectangle.

5. All products will now exist on the selected warehouse.

The screenshot shows the 'Manage Product Inventory' page in AdvancePro. The table below displays a list of products in Warehouse 3. The table has columns for No, SKU #, UPC, Product, Unit, Reserve, In Stock, and New Qty.

No	SKU #	UPC	Product	Unit	Reserve	In Stock	New Qty.
1	F00001	5550001	Apple		0	0	
2	P00002	3330002	Bacon		0	0	
3	F00004	5550004	Banana		0	0	
4	SKB004	6660007	Beans		0	0	
5	B00005	2220005	Beef Back Ribs		0	0	
6	B00006	2220006	Beef Cubes		0	0	
7	V00006	4440006	Bell Pepper		0	0	
8	SNB002	6660002	Bindings		0	0	
9	SNB003	6660003	Boots		0	0	
10	B00008	2220008	Brisket		0	0	
11	V00002	4440002	Cabbage		0	0	
12	V00007	4440007	Carrots		0	0	
13	C00002	1110002	Chicken Breast		0	0	
14	C00009	1110009	Chicken Feet		0	0	
15	C00008	1110008	Chicken Gizzard		0	0	
16	C00007	1110007	Chicken Heart		0	0	
17	C00006	1110006	Chicken Liver		0	0	
18	C00004	1110004	Chicken Neck		0	0	
19	C00010	1110010	Chicken Tail		0	0	
20	C00003	1110003	Chicken Wings		0	0	
21	L00001	4440001	Chocolate		0	0	