



VBS CHECKLIST

Your Perfect Vacation Bible School Is as Easy as 1 - 2 - 3!

1) RECRUIT - To provide your children with the best possible VBS experience, we recommend filling the following positions on your volunteer team.

- **Host/MC:** This role will be filled by a warm, outgoing personality. This person will handle opening/closing announcements, facilitate the Q&A discussion, and communicate transitions.
- **Worship Leader:** Each day will open with a time of worship led by the Worship Leader. A list of suggested songs is provided. The worship leader will also teach your kids about the heart of worship.
- **Teachers:** Each day of Kingdom Heroes has two teaching times. This is another role ideally suited for those who are outgoing and love sharing God's Word.
- **Game Leaders:** Each day includes two all-group games. The Game Leaders are responsible for running each game and making any necessary modifications based on your VBS location.
- **Skit Leader:** All groups will participate in a daily skit. The Skit Leader's job is to provide each skit overview, give creative examples, and then oversee the final skit presentation.
- **Small-Group Leaders:** These volunteers will lead a small group of children during teachings, small-group discussion, games, and activities.
- **Media Director:** Kingdom Heroes is packed with digital Bible videos and quizzes, lesson slideshows, and announcement slides. The Media Director ensures that all digital content is displayed/presented as needed. This is a great behind-the-scenes role for a tech-savvy volunteer.

2) PROMOTE - If you want a successful VBS, then you need to get the word out! Good thing Kingdom Heroes comes jammed packed with promotional resources.

- **Bulletin Inserts:** Let your congregation know what Kingdom Heroes is about, when it's happening, and how they can sign up with these customizable printouts.
- **Promotional Posters:** Create a buzz with the families of your church by hanging these beautifully designed promotional posters around your church.
- **Announcement Slides:** Use these vibrant announcement slides to help your church family catch the VBS vision, share key information, and recruit volunteers.
- **Social Media:** These graphics have been custom designed for Facebook, Pinterest, Instagram and Twitter.

3) DELIVER - Setting aside time to prepare for your VBS is key. Save countless hours of last-minute stress and frustration by completing this VBS checklist in advance:

- **Environment:** With a few simple steps, you can transform any space into epic Hall of Heroes for your children.
 - **Graphics:** Center your room around a large screen that can display the amazing graphics and videos included in this VBS bundle.
 - **Decoration:** Cover your walls with the Kingdom Heroes posters and wall banners. Then let your imagination run wild, and make the room your own with any other decorations you'd like.

- **Printouts:** Kingdom Heroes comes with plenty of printouts, so make sure that these are ready to go when you need them.
 - **Promotional:** Bulletin inserts, promotional posters, banners, registration packets, volunteer checklist, and thank you cards.
 - **In-Class:** Service outlines, name tags, hero award badges, transcripts for skits, small-group discussion guides, and activity printouts.

- **Prize Packs:** At the end of each day, a drawing will be held to award students who earned hero award badges for displaying Kingdom Hero Character. These packs can include the Kingdom Hero posters, collectable cards, and stickers; they can also be stuffed with candy, dollar-store trinkets, and anything else you'd like. Assemble as many prize packs as you decide to give away at the end of service.

- **Skit Station:** Each day, your groups will put on a short skit based on the day's lesson video. Assemble a collection of costumes and props to help them really get into character.

- **Games:** Your kids will participate in daily games. Review the supply lists for each game, and make sure everything is prepped and ready to go.

- **Projection/Presentation:** Kingdom Heroes comes with an amazing assortment of digital videos and slideshows. Review these resources, and customize the presentation for your VBS!

- **Volunteer Checklist:** We've provided you with a list of every volunteer you'll need to host an incredible summer VBS. Use our volunteer checklist to keep track of who's joined your team and what roles you still need to recruit for during weekend announcements.

- **Group Assignments:** Kingdom Heroes has been designed to build relationships between students and their leaders. As children sign up, assign them a group and a leader.

- **Snacks:** If you feed them, they will come! Each day of Kingdom Heroes has two 15-minute snack times built in, so plan accordingly. Get a handle on any food allergies or dietary restrictions by sending parents a list of all the snacks that will be served.

- **Thank You Cards:** Volunteers are the backbone of any vibrant VBS. Fill out these thank you postcards in advance, and hand-deliver them to each leader as your VBS ends. Printing out one card for each child to give to their leader on Day 5 is another great way to show appreciation..

It's Go Time!

A Quick Overview of Your 5-Day VBS

Service Outlines - Each day of Kingdom Heroes comes with an outline of the day's events. This outline is a great resource to see your service at a glance and make sure that you stay on schedule.

Service Script - Each daily lesson includes a service script giving the instructions you'll need to make sure everything on the service outline is done with excellence.

The Big Picture - Kingdom Heroes: Over the next five days, your kids will embark on an epic adventure in which they discover five amazing promises of God! Together, these promises make up the Foundations of Faith. This summer, your children's lives will be transformed as they discover five essential Bible promises, each one building the foundation of a true Kingdom Hero!

- **Day 1: Saving Faith** - Anything is possible when we trust in the promises from God.
 - **Day 2: Redemption** - God has purchased our freedom and set us free from sin.
 - **Day 3: Justification** - We can stand before God confident, without fear of judgement.
 - **Day 4: Adoption** - God wants to adopt us into his family as children of the King.
 - **Day 5: Salvation** - If we choose to believe, God will give us everything He promises.
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Modifying Your VBS for Stations: Kingdom Heroes is designed for a full group to move through daily events together; however, if you would like to run a station-based VBS, we recommend the following:

- 1) Keep the opening and closing hours of each day the same. This will ensure a strong opening and closing of each day and provide consistency over the course of your VBS week.
- 2) Break your room into the following four stations that kids will rotate through on 30-minute intervals. The four stations include: Skit, Games, Activities, Small-Group Discussion. An overview for each of these stations is provided in this handbook as each day is outlined.