



## **SAP Business ByDesign**

Localization Capabilities for Asia Pacific Countries as of 1908

## TABLE OF CONTENTS

AUSTRALIA .....	3
CHINA.....	5
INDIA .....	5
JAPAN.....	7
NEW ZEALAND .....	9
COUNTRY-INDEPENDENT FEATURES .....	10
COUNTRY SPECIFIC TEMPLATES FOR CUSTOMER FACING FORMS .....	11

Want to run your entire business on a single, cloud-based software solution? Discover SAP Business ByDesign. Ideally suited for small and medium enterprises (SMEs) and subsidiaries of large corporations, it is a complete and integrated suite, on which you can run financials, human resources, sales, procurement, customer service, and supply chain. To know more about each topic, please visit our [SAP Business ByDesign Library Country-Specific Features](#) or contact us at [globalization@sap.com](mailto:globalization@sap.com).

In the following tables you find the most relevant country-specific features enhancing the standard functionality of the respective country.

**AUSTRALIA**

Topic	Description
Statutory reports	<ul style="list-style-type: none"> <li>• Financial reporting structures</li> <li>• Schedule of fixed assets, detailed AU version</li> </ul>
Customer invoicing	<ul style="list-style-type: none"> <li>• Country specific templates for customer facing print forms</li> </ul>
Human capital management	<ul style="list-style-type: none"> <li>• Data privacy management: obligation to disclose and deletion on request</li> <li>• Employee hiring, transfer, termination and re-hire</li> <li>• Payroll hiring and payroll file download</li> <li>• Personnel file, data migration</li> <li>• Time and compensation</li> </ul>
Taxes	<ul style="list-style-type: none"> <li>• GST report (BAS)</li> <li>• GST: product tax calculation</li> <li>• Withholding tax calculation</li> <li>• Withholding tax return</li> </ul>
Financial accounting	<ul style="list-style-type: none"> <li>• Country specific templates for customer facing print forms</li> <li>• Chart of accounts, account determination and financial reporting structures</li> <li>• Closing cockpit: country specific adaptation</li> <li>• Fixed asset valuation and depreciation configuration</li> </ul>
Payments	<ul style="list-style-type: none"> <li>• Outgoing Payment file format (BECS Format)</li> <li>• Check letter without withholding tax amount</li> <li>• Bank Statement processing (BAI2)</li> <li>• Form changes to Include withholding tax data - payment advice and outgoing check</li> </ul>
Expense and reimbursement management (ERM)	<ul style="list-style-type: none"> <li>• Expense reports</li> <li>• Basic configuration, mileage allowance, lodging allowance, meal receipt reimbursements</li> <li>• ERM round-offs</li> <li>• One day trip</li> <li>• Mobile scenario enhancement</li> <li>• One day trip enhancement</li> </ul>



**CHINA**

<b>Topic</b>	<b>Description</b>
Statutory reports	<ul style="list-style-type: none"> <li>• Financial reporting structures, Balance sheet, income statement, direct cash flow statement, journal entry printing and other reports</li> <li>• Chinese legal reports</li> <li>• Golden audit (certified)</li> <li>• Chinese trial balance and forms</li> <li>• Summarized trail balance form</li> </ul>
Human capital management	<ul style="list-style-type: none"> <li>• Employee hiring, transfer, termination and re-hire</li> <li>• Payroll hiring and payroll file download, XSLT transformation rule to create payroll file in XLS format</li> <li>• Personnel file, data migration</li> <li>• Time and compensation</li> </ul>
Taxes	<ul style="list-style-type: none"> <li>• Golden tax interface, Golden tax number in financials</li> <li>• Golden Tax Classification Number</li> <li>• Golden Tax Interface File Formats: Aisino Excel File, Aisino Text File and Best-Wonder/Baiwan Text File</li> <li>• Tax reporting</li> <li>• VAT calculation</li> <li>• VAT returns and VAT correction</li> <li>• Withholding tax</li> </ul>
Financial accounting	<ul style="list-style-type: none"> <li>• Country specific templates for customer facing print forms</li> <li>• Chart of accounts, account determination and financial reporting structures</li> <li>• Closing cockpit: country specific adaptation</li> <li>• Fixed asset valuation and depreciation configuration</li> </ul>
<ul style="list-style-type: none"> <li>• Expense and reimbursement management (ERM)</li> </ul>	<ul style="list-style-type: none"> <li>• Basic configuration about expense reporting and per diem rates for meals</li> </ul>

**INDIA**

<b>Topic</b>	<b>Description</b>
Statutory reports	<ul style="list-style-type: none"> <li>• GSTR 1 – Outward Supplies</li> <li>• GSTR 2 – Inward Supplies</li> <li>• GSTR 3 - Monthly Return</li> </ul>
Logistics	<ul style="list-style-type: none"> <li>• Official Document Numbering for Customer Invoice</li> <li>• Stock Transfer Invoice</li> <li>• Down Payment and Reverse Charge Invoice for Unregistered Vendor Purchase.</li> <li>• Official Document Number for Self Invoice</li> <li>• E-Way Bill</li> <li>• Official Document Number for Outbound Delivery</li> </ul>

Customer invoicing	<ul style="list-style-type: none"> <li>• Form for Tax invoice of India (includes Customer Invoice, Credit Note, Advance Payment DPR, Stock Transfer Outbound Delivery and Reverse Charge Supplier Invoice)</li> <li>• Flexible Document numbering GSTIN wise</li> <li>• Bill From / To Party Address, GST Identification Number mapping in the Tax Invoice</li> <li>• TRU determination for GST</li> </ul>
Human capital management	<ul style="list-style-type: none"> <li>• Address variant</li> <li>• Data privacy management: obligation to disclose and deletion on request</li> <li>• Employee hiring, transfer, termination and re-hire</li> <li>• Payroll hiring and payroll file download / integration with payroll partner Greytip</li> <li>• Personnel file, data migration</li> <li>• Time and compensation</li> </ul>
Taxes	<p>GST</p> <ul style="list-style-type: none"> <li>• Provision to maintain GST Identification Number (GSTIN) in Company Tax Arrangement.</li> <li>• HSN / SAC maintenance for Materials and Services and Mass maintenance.</li> <li>• HSN/SAC Code upload to Business Configuration with csv file.</li> <li>• Customer and Vendor GSTIN capture</li> <li>• CGST, SGST and IGST Tax Types</li> <li>• GST Tax Codes for interstate/intrastate scenarios, exports, import of service (reverse charge) and import of goods</li> <li>• Tax calculation for Stock Transfer Order Delivery</li> <li>• Tax calculation for Advance Payment received</li> <li>• Excel download for GSTR1, GSTR2</li> </ul> <p>Non GST</p> <ul style="list-style-type: none"> <li>• Add on for excise tax functionality in distribution scenario (PDI)</li> <li>• Entry tax for sales scenarios</li> <li>• Excise round-offs, add-on for mother invoice scenario</li> <li>• Excise round-offs (3rd party job work/enhanced cross-utilization based on feedback/stock transfer)</li> <li>• Excise round-offs to improve fitment for larger manufacturing and tier one distributors</li> <li>• Excise tax calculation for EOU sale to DTA</li> <li>• Excise: computation, utilization and excise Challan, registers, excise based numbering and forms</li> <li>• Tax collected at source (TCS)</li> <li>• Tax pre-payments and manual tax journals for all tax types</li> <li>• TDS (withholding tax) Challan: support for non-company payment scenarios</li> <li>• VAT: computation including regional rates and CST, payment return forms</li> <li>• Withholding tax (TDS): computation incl. income type 194IA, payment, statutory returns (26Q file, 16A form)</li> <li>• Kerala Flood Cess (KFC)</li> </ul> <p>Creation of new tax rate type</p>
Financial accounting	<ul style="list-style-type: none"> <li>• Country specific templates for customer facing print forms</li> <li>• Chart of accounts, account determination and financial reporting structures</li> <li>• Closing cockpit: country specific adaptation</li> <li>• Fixed asset valuation and depreciation configuration</li> <li>• G/L account determination per tax type</li> </ul>

Payments	<ul style="list-style-type: none"> <li>• Check printing for payments</li> </ul>
Expense and reimbursement management (ERM)	<ul style="list-style-type: none"> <li>• Basic configuration about expense reporting and per diem rates for meals</li> </ul>

**JAPAN**

Topic	Description
Statutory reports	<ul style="list-style-type: none"> <li>• G/L line item report face - Japan</li> <li>• Journal report face - Japan</li> <li>• Trial balance report face - Japan</li> </ul>
Logistics	<ul style="list-style-type: none"> <li>• Country specific templates for customer facing print forms</li> <li>• Summarization of payer invoices based on grouping units of the included documents</li> <li>• Ageing report for summary invoice-report to show the aging/overdue status of summary invoice item documents</li> <li>• Zero amount invoices - payer invoices and summary invoices without any documents but only carry forward and payments are supported</li> <li>• New numbering formats for summary invoicing</li> <li>• Credit memo inclusion in JPSI status update MDRO</li> <li>• Summary invoice initialization run - create initial summary invoice in the migrated system</li> </ul>
Customer invoicing	<ul style="list-style-type: none"> <li>• Cancellation of summary invoice</li> <li>• Summary invoice: manual clearing of open items included in summary invoice through bank statement</li> <li>• Summary invoice: move due date in invoice/credit memo based on customer master data settings</li> <li>• Summary invoice: inclusion of down payment request</li> <li>• Summary invoice: handling of zero amount invoice</li> <li>• Summary invoice; forms; due date management using closing date pattern</li> <li>• Official document numbering</li> <li>• Incoming Remittance Bank Statement</li> <li>• Closing date pattern in Japan Summary migration template</li> </ul>
Human capital management	<ul style="list-style-type: none"> <li>• Data migration</li> <li>• Data privacy</li> <li>• Hire, rehire, transfer, terminate, personnel file</li> <li>• Japanese address format</li> <li>• Time hiring and administration</li> <li>• Employee - multiple script enablement</li> <li>• Address maintenance</li> <li>• Bank branch and account type in personal file of an employee for Japan</li> </ul>
Taxes	<ul style="list-style-type: none"> <li>• VAT calculation (multiple tax rate)</li> <li>• VAT return support</li> </ul>
Financial accounting	<ul style="list-style-type: none"> <li>• Chart of accounts, account determination and financial reporting structures</li> </ul>

	<ul style="list-style-type: none"> <li>• Fixed asset valuation and depreciation configuration for straight line depreciation w/o cut off value</li> </ul>
<p>Payments</p>	<ul style="list-style-type: none"> <li>• Adoption of financial forms</li> <li>• Bank charges in bank statement processing and outgoing payments processing</li> <li>• Business configuration view to maintain bank charges in a bank statement</li> <li>• Electronic bank statement: processing using Zenginkyo (Japanese bankers association) format</li> <li>• Country-specific master data fields</li> <li>• Outgoing payment file format: domestic bank transfer using Zenginkyo (Japanese bankers association) format</li> <li>• Multiple script for bank directory entry and payment file adoption</li> <li>• Outgoing file for foreign transfer</li> <li>• Wareki output for legal report - reporting period in Wareki</li> <li>• Bank directory file upload</li> <li>• Bank directory creation via file upload</li> <li>• Payment purpose code maintenance and inclusion in foreign format</li> <li>• Nayose for business partners</li> <li>• Automatic clearing by uploading bank statement</li> <li>• Nayose for private accounts</li> <li>• Bank branch and account type in tax authority screen for VAT payments</li> <li>• International bank to bank transfer</li> </ul>
<p>Expense and reimbursement management (ERM)</p>	<ul style="list-style-type: none"> <li>• Basic configuration</li> </ul>



## NEW ZEALAND

Topic	Description
Statutory reports	<ul style="list-style-type: none"> <li>• Closing cockpit</li> <li>• Financial reporting structures, Generic Balance Sheet, Income Statement and Cash flow</li> <li>• NZ legal reporting based on standard international reports</li> </ul>
Logistics	<ul style="list-style-type: none"> <li>• Country specific templates for customer facing print forms</li> <li>• Document numbering</li> </ul>
Human capital management	<ul style="list-style-type: none"> <li>• Data migration</li> <li>• Employee hiring, transfer, termination and re-hire</li> <li>• Employee master data</li> <li>• New Zealand address format</li> <li>• Personnel file</li> <li>• Time administration</li> </ul>
Taxes	<ul style="list-style-type: none"> <li>• GST / product tax computation</li> <li>• Tax payment using generic return</li> </ul>
Financial accounting	<ul style="list-style-type: none"> <li>• Chart of accounts, account determination and financial reporting structures</li> <li>• Fixed asset valuation and depreciation configuration</li> </ul>
Payments	<ul style="list-style-type: none"> <li>• Electronic bank statement: PCBB</li> <li>• Outgoing payment file format: PCBB</li> <li>• Bank account validation</li> </ul>
Expense and reimbursement management (ERM)	<ul style="list-style-type: none"> <li>• Basic configuration, mileage, lodging, meal reimbursements maximum amounts, deductible amounts</li> <li>• Aliquotation: 24 hours rule for meal per diem reimbursement - fully domestic or foreign trips/ trip segments</li> </ul>
General	<ul style="list-style-type: none"> <li>• Internationalization (I18N): calendar / other country internationalization features</li> </ul>

## **COUNTRY-INDEPENDENT FEATURES**

Country-independent Features description can be found in [SAP Business ByDesign Library](#) by each Business Area .

## COUNTRY SPECIFIC TEMPLATES FOR CUSTOMER FACING FORMS

Country specific templates are provided by using the DE template in standard. Customers can adopt these templates to own requirements.

Topic	Description
<b>LOGISTIC FORMS</b>	<ul style="list-style-type: none"> <li>• Sales order confirmation</li> <li>• Sales quote</li> <li>• Service request</li> <li>• Service order confirmation to customer</li> <li>• Customer invoice</li> <li>• Customer credit memo</li> <li>• Customer correction invoice</li> <li>• Customer contract</li> <li>• Purchase order</li> <li>• Cancelled purchase order</li> <li>• RFQ for purchase order</li> <li>• RFQ for contract</li> <li>• Quote result notification</li> <li>• ERS notification</li> <li>• Purchasing contract</li> <li>• Drop ship order</li> <li>• Delivery note</li> <li>• Advanced shipping notification</li> </ul>
<b>PAYMENT CUSTOMER FACING FORMS</b>	<ul style="list-style-type: none"> <li>• Balance confirmation request</li> <li>• Balance confirmation letter with return letter</li> <li>• Balance confirmation letter with due date list</li> <li>• Balance notifications</li> <li>• Dunning letter</li> <li>• Reminder letter</li> </ul>

[www.sap.com/contactsap](http://www.sap.com/contactsap)

© 2019 SAP SE or an SAP affiliate company. All rights reserved.  
No part of this publication may be reproduced or transmitted in any form or for any purpose without the express permission of SAP SE or an SAP affiliate company.

The information contained herein may be changed without prior notice. Some software products marketed by SAP SE and its distributors contain proprietary software components of other software vendors. National product specifications may vary.

These materials are provided by SAP SE or an SAP affiliate company for informational purposes only, without representation or warranty of any kind, and SAP or its affiliated companies shall not be liable for errors or omissions with respect to the materials. The only warranties for SAP or SAP affiliate company products and services are those that are set forth in the express warranty statements accompanying such products and services, if any. Nothing herein should be construed as constituting an additional warranty.

In particular, SAP SE or its affiliated companies have no obligation to pursue any course of business outlined in this document or any related presentation, or to develop or release any functionality mentioned therein. This document, or any related presentation, and SAP SE's or its affiliated companies' strategy and possible future developments, products, and/or platform directions and functionality are all subject to change and may be changed by SAP SE or its affiliated companies at any time for any reason without notice. The information in this document is not a commitment, promise, or legal obligation to deliver any material, code, or functionality. All forward-looking statements are subject to various risks and uncertainties that could cause actual results to differ materially from expectations. Readers are cautioned not to place undue reliance on these forward-looking statements, and they should not be relied upon in making purchasing decisions.

SAP and other SAP products and services mentioned herein as well as their respective logos are trademarks or registered trademarks of SAP SE (or an SAP affiliate company) in Germany and other countries. All other product and service names mentioned are the trademarks of their respective companies. See [www.sap.com/copyright](http://www.sap.com/copyright) for additional trademark information and notices.