

## Mi-Co Partners – Sample Sales Process Flow

**Establish BANT** (Budget, Authority, Need, Timing)

**Register Deal** <https://www.mi-corporation.com/partner-resources/register-a->

**Provide customer with Mi-Co materials, webinars / demonstrations, whitepapers, evaluations as needed.**

PowerPoint presentations, whitepapers, etc are available on our Partner Portal.  
<https://www.mi-corporation.com/mi-account/>  
Mi-Co sales team is available to help at any stage of the process.

Be sure to “quantify the pain” the client is feeling and emphasize the ROI Mi-Forms can provide. Recall per form processing is costing the customer \$X, staff for redundant data entry is costing \$X, etc. ROI calculator is available on Partner Portal.

**Determine pricing model that works best for this customer**

### **Named-User –**

Number of users?  
level of software required ?  
perpetual, term or hosted licenses?  
Capital or operating budget?

### **Forms Submitted –**

“annual” expense as forms expire  
as consumed or 1 year expiry

Does the customer require evaluation software and / or a Pilot (Proof or Concept)?  
Has customer given you a RFI?

Provide RFI Specs to customer to help if they have to go to RFP (Partner Portal)

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**Ensure Mi-Forms cost and customers' budgets are in line. Provide customer a business analysis of current process.**

The Mi-Forms Pricing Calculator for Named User Pricing is available in the Pricing Pages of the Partner Portal:  
<http://www.mi-corporation.com/partner-resources/sales-tools/>  
Pricing for the Forms Submitted Model is available here as well. Mi-Co sales team is available to help you price this deal.

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**If the customer requires a basic evaluation** – have them register onto Mi-Co's website and then request evaluation software. It is best for them to indicate that they are working with you on the request form.

**If customer requires a Pilot** – determine scope of pilot, get sample of form(s) along with form requirements so that Mi-Co can quote pilot. The customer may be required to sign Pilot Letter of Intent and submit a survey to the users. \* Samples located on Portal\*

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**Client is ready for Quote –**

Determine/Confirm if / how much Mi-Co Design, Training or Support Services will be needed

Verify w/ Customer pricing model, number of users, etc

\*\*Partner is to send PLA along with quote

Send quote to customer & distributor (if applicable)

Mi-Co Sales Team is available to help with quoting

PLA on Portal (select appropriate addendum)

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Upon receipt of PO and signed PLA from Customer, Partner will send PO and PLA to Mi-Co/Distributor

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When Mi-Co receives PO and PLA, Mi-Co will generate an invoice and Mi-Forms licenses that will be sent to Partner/Distributor.

If the client has not yet downloaded software they will be instructed to do so from their Mi-Account