



STELLENBOSCH
GRADUATE INSTITUTE



COURSE PROSPECTUS

TEAMING FOR A PURPOSE

Build teams to achieve goals and objectives.

ONLINE MICROLEARNING

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PROSPECTUS OUTLINE

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- Always start with why
- Career impact

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- About this course
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SECTION 1

LIVING YOUR BEST LIFE

Always start with why

If you want to understand how to build teams to achieve goals and objectives, then this Microlearning opportunity is for you. It is intended for managers in all economic sectors; typically second level managers such as heads of department, section heads or divisional heads, who may have more than one team reporting to them.

Microlearning is the ideal way to acquire knowledge if you just want a short burst of quick learning that gives you the practical tools that can be applied immediately in your working world.

Career impact

Students who complete the **Teaming for a purpose Microlearning** with [Stellenbosch Graduate Institute](#) differentiate themselves from their peers with their leadership and managerial skills.



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Career impact (continued)



Self assessment

As part of the Short Course you will understand your interests, values, strengths and weaknesses better and this is the first step to success in career planning.



Career counselling and coaching

The student is assisted by a learning coach who is experienced in making the most of your studies. Individual sessions with our counsellors/coaches are available. These sessions are useful to help you clarify your goals and develop personalised job search strategies.



Recruitment referrals

[Stellenbosch Graduate Institute](#) builds strong relationships with companies and will advise on the availability of positions within these companies.



Networking events

Individual contacts and being in the right place at the right time often lead to job opportunities. Students are encouraged to attend networking events and informal social functions to meet professionals from a variety of industries that bring alumni and students together.

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SECTION 2

WHAT YOU WILL LEARN AND HOW TO APPLY IT PRACTICALLY

About this course

The [Stellenbosch Graduate Institute](#) **Teaming for a purpose Microlearning** is an online short course that provides you an opportunity to get ahead and succeed as it is about goal setting for teams.

After completing the **Teaming for a Purpose Microlearning**, you will be able to:

- understand the theory of teams.
- apply the theory of teams to team dynamics.
- explain the process of building teams.
- analyse the role of the team leader in building teams.
- evaluate and improve the effectiveness of a team.
- build teams to achieve goals and objectives.



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The below captures a more detailed presentation of the skills you will acquire:

MODULE 1: THEORY OF TEAMS	<ul style="list-style-type: none">• Compare the characteristics of a team and team interaction with those of a group.• Describe different types of teams in terms of their unique roles and characteristics.• Motivate the importance of teams for achieving workplace goals and objectives, with examples of the contributions of teams.
MODULE 2: APPLY THE THEORY OF TEAMS TO TEAM DYNAMICS	<ul style="list-style-type: none">• Explain the dynamics of teams in terms of practical examples.• Analyse the reasons for disagreements and conflict that could disrupt the functioning of the team, with reference to interpersonal and other factors.• Identify unique challenges presented by different types of teams with specific reference to cross-functional and virtual teams.
MODULE 3: EXPLAIN THE PROCESS OF BUILDING TEAMS	<ul style="list-style-type: none">• Explain the process of building a team with reference to the steps in the process• Analyse the stages of team development in terms of the human behaviour that drives the different stages.
MODULE 4: ANALYSE THE ROLE OF THE TEAM LEADER IN BUILDING TEAMS	<ul style="list-style-type: none">• Explain the role of the team leader in relation to improving team effectiveness.• Consider the impact of different leadership styles in relation to the leader's role in promoting team effectiveness.• Describe techniques for the constructive management of team dynamics and conflict with specific reference to promoting trust, cohesion, creativity and productivity.
MODULE 5: EVALUATE AND IMPROVE THE EFFECTIVENESS OF A TEAM	<ul style="list-style-type: none">• Evaluate the functioning of a team against the characteristic of high performance teams.• Develop an action plan for improving the effectiveness of the team.

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The duration and process

The student will complete the **Test the Teaming for a Purpose Microlearning** online in a one and a half-week period. It involves a combination of online learning components, practical workplace applications, various videos, structured learning content and assignments online. The student has access to templates and tools to complete the assessments effectively.

Once you have completed all the tasks, assignments and assessments for the Microlearning the student receives feedback on their progress. Assessments for Microlearning are completed every eight weeks and your submission will be assessed after the closing date (see dates further down). Once marked, you will get your results (either determined as competent or not yet competent).

Where this short course can take you

Upon successful completion you are awarded the much-coveted **Stellenbosch Graduate Institute Teaming for a Purpose Microlearning Certificate**.

This Microlearning is recognised by SAQA (South African Qualifications Authority) with the unit standard name of Build teams to achieve goals and objectives and unit standard # 252037. On successful completion, you will have acquired **6 credits** at an NQF (National Qualifications Framework) Level 5.

On the path towards lifelong learning, this short course articulates and allows you to enter the following at Stellenbosch Graduate Institute:



Managing Teams Short Course

- You will be exempt from the objectives of the same name and automatically receive the 6 credits of the 25 credits needed for this short course.

National Certificate in Generic Management: General Management with Stellenbosch Graduate Institute.

- You will be exempt from the objectives of the same name and automatically receive the 6 credits of the 162 credits needed for this qualification.



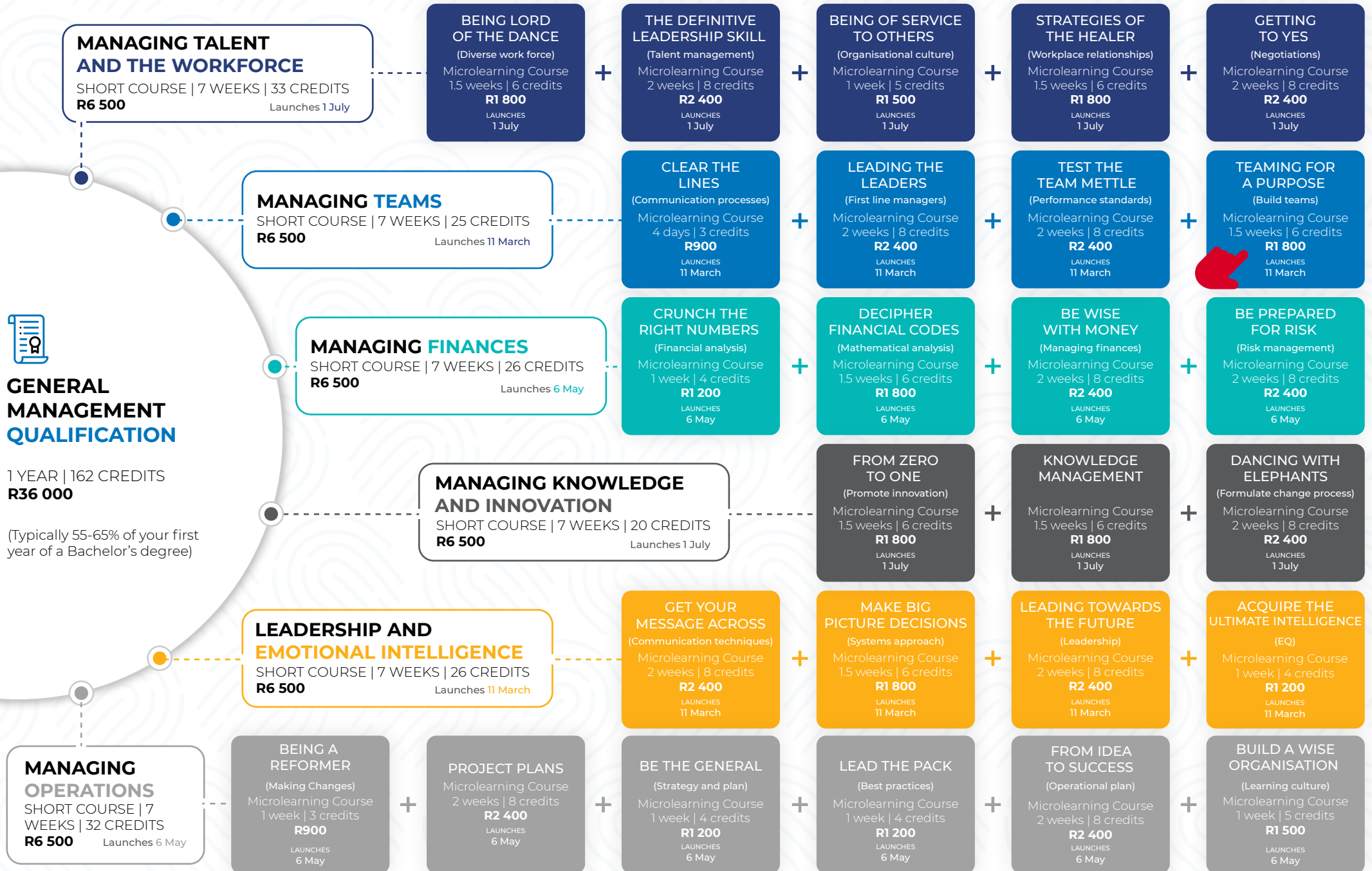
Where this qualification can take you (continued)



GENERAL MANAGEMENT QUALIFICATION

1 YEAR | 162 CREDITS
R36 000

(Typically 55-65% of your first year of a Bachelor's degree)



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HOW YOU WILL LEARN

Lecturers with industry experience

Business education involves putting theory into practice and therefore, through our exposure to multiple industries, we have assembled a world-class team of faculty with exceptional

industry experience for you. Each lecturer will inspire you with their practical experience-based insights, best practices, what works and what does not.



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Assessments

The student will complete an online portfolio of evidence for this course. A portfolio of evidence is made up of a range of activities that you will do on your own time (and in the workplace) to show that you are competent in understanding the theory and practice of the module.

Assessment activities vary and may include simple answers to questions, multiple choice, short writing sections, preparation of individual presentations, group presentations, written assignments and summative assessments.

Textbooks

There is no additional charge for textbooks that you can access online. These and other books for interest are provided online with 24/7 access.

Library

The student will have access to a digital library with thousands of subject relevant books. Learn as much as you need to about business and the latest in your specific areas of interest.

Online support

We want you to succeed. To achieve this, you will have access to a state-of-the-art online learning system that helps you keep track of where you are and what you will be doing next.

Study guides

Our study guides include:

- Clear learning outcomes.
- Study materials for the specific subsection.
- Self-contained guide with all module requirements.
- Examples and case studies.
- Activities that can be completed individually or as part of a team.

We also require reading from leading periodicals, journals and independent study of the subject area through the guidelines provided.



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Starting date

Microlearning can be started at any time. Assessments for Microlearning are completed every eight weeks and your submission will be assessed after the closing date.

Assessment closing dates for 2019 are as follows:

27 April 2019

22 June 2019

17 August 2019

12 October 2019

7 December 2019

Entry requirements

Any individual who has a matric certificate or matric equivalent with communication, literacy and mathematics skills at NQF Level 4 can qualify to apply.

As this is an online qualification, computer literacy is assumed and you will need an email address, access to a computer and access to stable internet.



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The cost of your investment in yourself

Teaming for a Purpose
Microlearning:
R1 800

The price of the Teaming for a Purpose Microlearning is R1 800 as a once off fee payable in advance.

Should a student be found not yet competent, the student may apply for one resubmission at R400.

Course Benefits



**SIX INTAKES
PER YEAR**



**WORK &
LEARN**



**NO TRAVEL
REQUIRED**



**PAY PER
MODULE**



**OPPORTUNITY
TO CONNECT**

Information about Stellenbosch Graduate Institute

At [Stellenbosch Graduate Institute](#) we want to bring inspiring people together whatever their social or cultural background in an open-minded space conducive for learning and research. We want a virtual place where students (and lecturers and staff) can obtain and apply knowledge to thrive and realise their own potential that also positively impacts and transforms our society and world.

We offer a new approach to education, an approach that provides students access to a cutting-edge, digital, online educational experience in a professional and innovative

way. [Stellenbosch Graduate Institute](#) provides learners with practical skills, excellence and entrepreneurship, that prepares students for their future by offering online qualifications, short courses and customised programmes.

By 2020, based on our recent application and submissions with the relevant South African bodies, we will be an accredited higher education institution. Over the next ten years, [Stellenbosch Graduate Institute](#) will grow nationally and internationally, expanding our student participation in our qualifications and short courses across Africa.



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[REGISTER ONLINE](#)



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Contact us

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