

Huddle Protocol

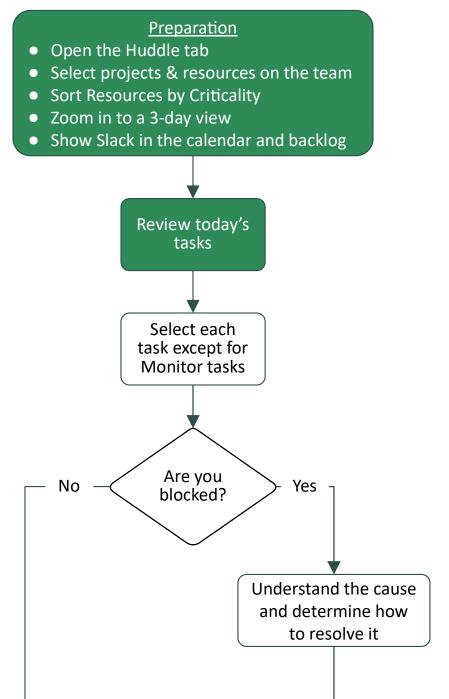
Purpose

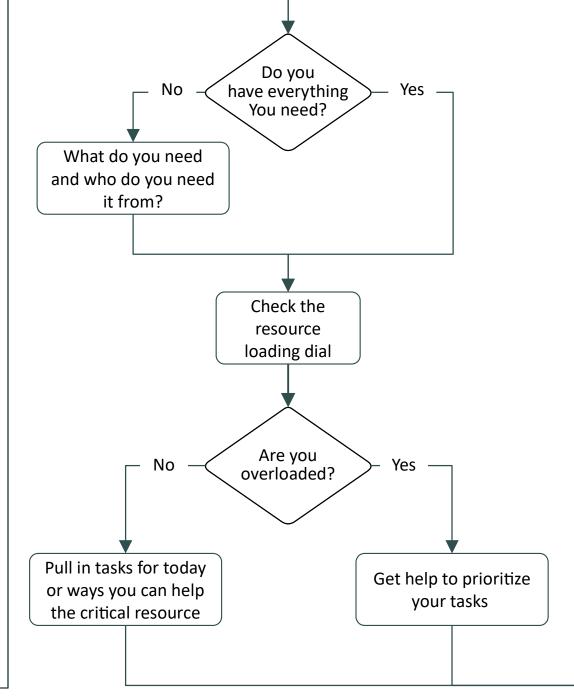
Identify and avoid potential delays*

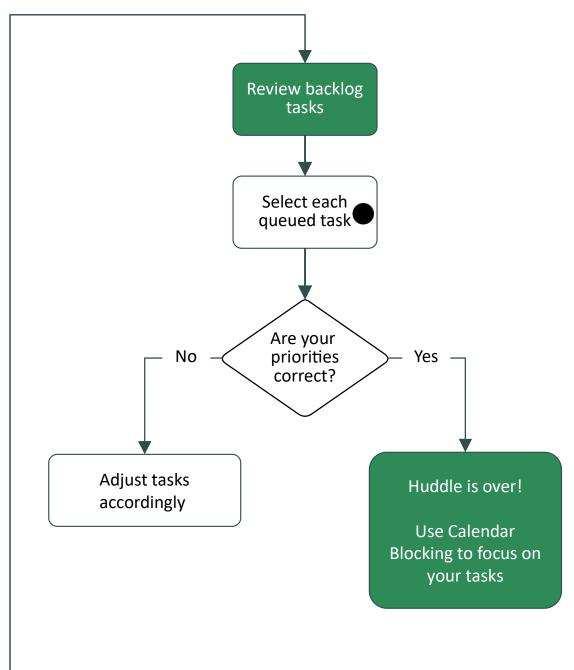
- Ensure everyone has everything they need
- Manage queued tasks waiting in the backlog
- Ensure priorities are clear and correct
- Focused effort, no multitasking
- Manage blockages
- Better teamwork
 - * focus mostly but not only on the critical path

Not the Purpose

- Update Playbook
- (Come prepared update your tasks in advance)
- Not a status meeting
 - (Share new, relevant info)
- In-depth technical conversations
 - (Offline them)
- Pointing fingers
 - (Look for ways to help the team to be successful)







Lean project management software for hardware teams