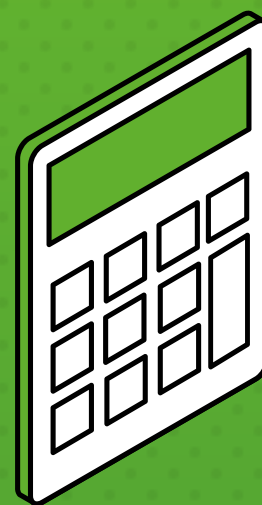


ACCOUNTING TECHNICIAN

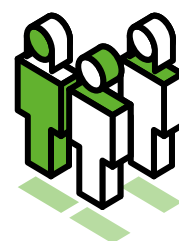
FUNDING
£9,000

17 MONTHS**
LEVEL 4



On this Accounting Technician Level 4 apprenticeship programme, learners will have responsibility for creating/verifying and reviewing accurate and timely financial information within the organisation in which they are employed or on behalf of another organisation. From this apprenticeship, Accounting Technician's will have gained a professional qualification from a leading industry body, essential for anybody wanting a career in finance.

98%
EMPLOYER SATISFACTION*



DELIVERED IN PARTNERSHIP WITH

AVADO >

PROVIDER OF PROFESSIONAL QUALIFICATIONS



aat
Approved



97%
APPRENTICE SATISFACTION*

EMPLOYERS THAT WE WORK WITH



VIACOM



McCANN
LONDON

tribal
worldwide

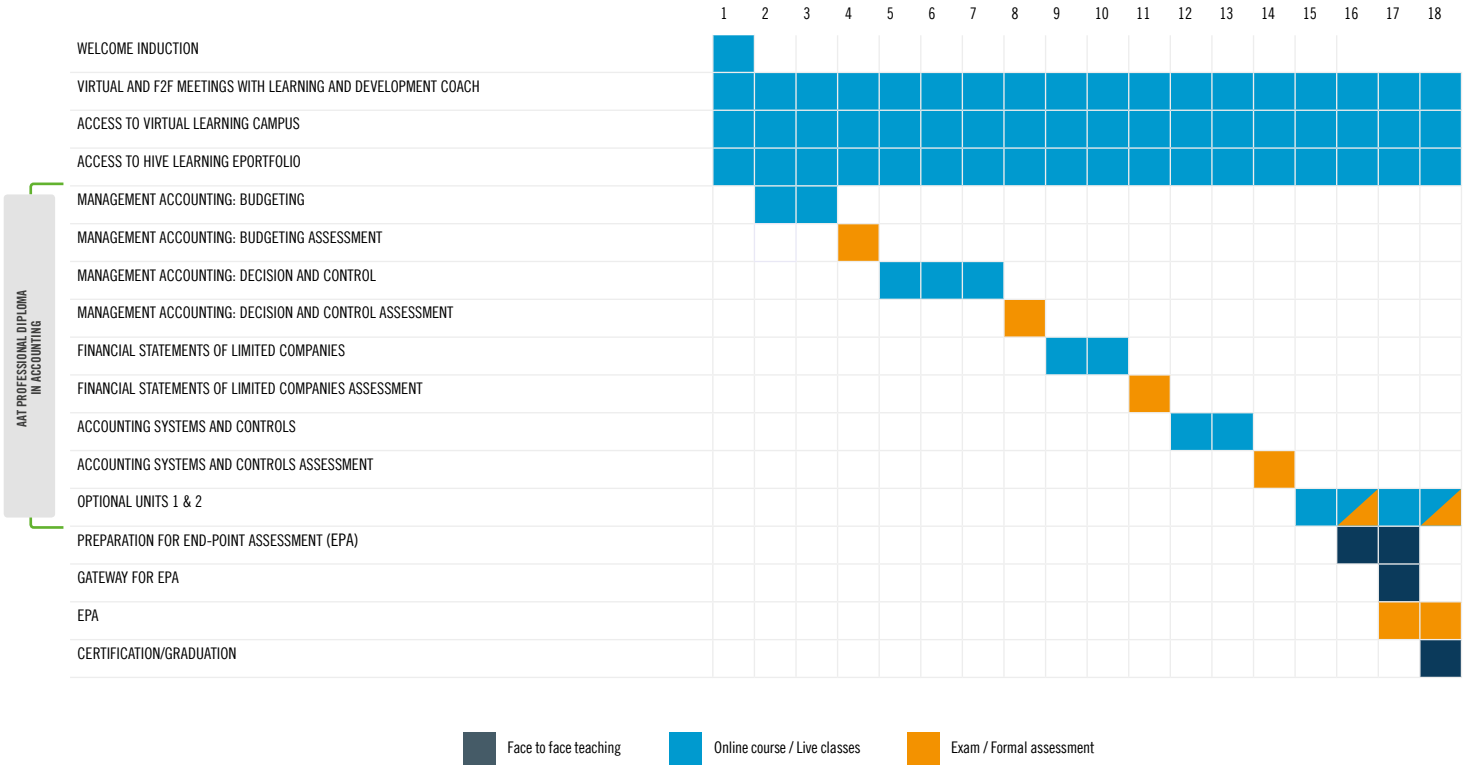
Omnicom
MediaGroup

YOUR LEARNING JOURNEY

This apprenticeship programme is available in two pathways: AAT or ACCA.

AAT

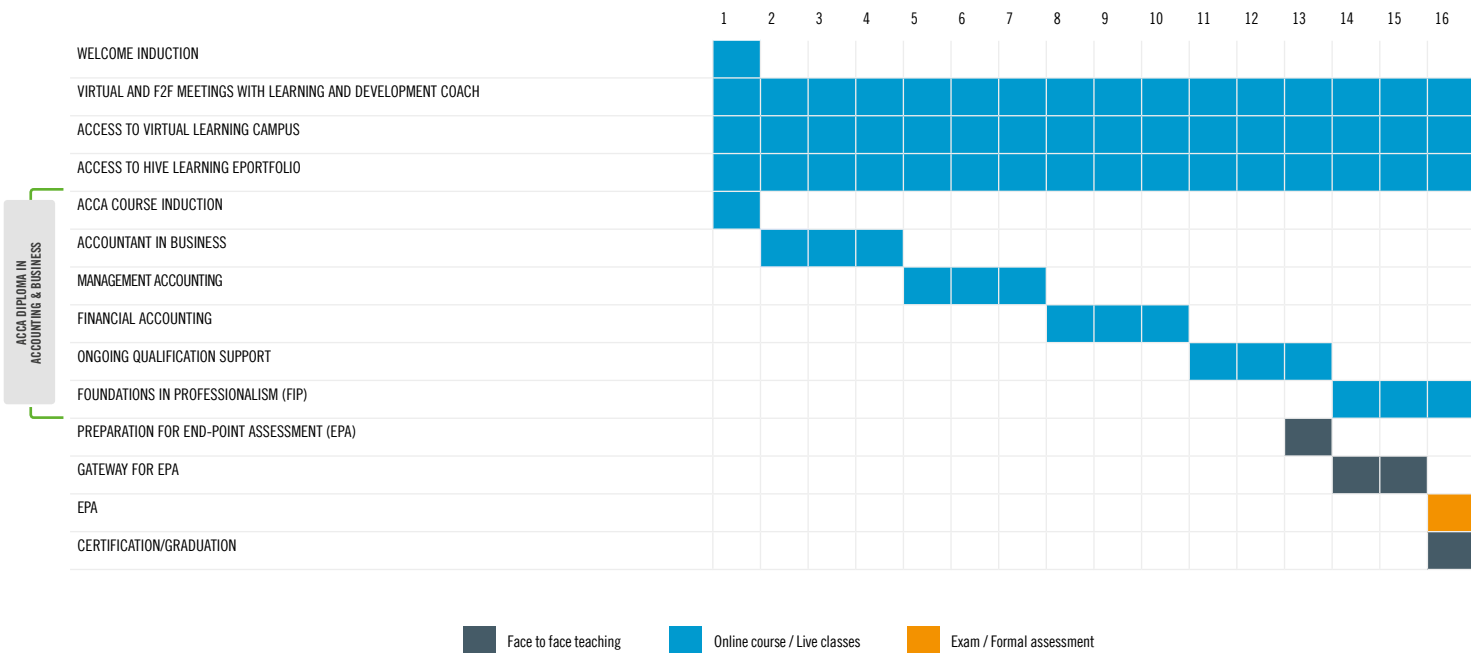
The Association of Accounting Technicians (AAT) is the UK's leading professional body offering skills-based accountancy and finance qualifications. This programme is 18 months long and from it learners will gain the AAT Professional Diploma in Accounting.



ACCA

The Association of Chartered Certified Accountants (ACCA) is the global body for professional accountants. This programme is 16 months long and from it learners will gain the ACCA Diploma in Accounting & Business.

In 2017, AVADO won Best Online Distance Learning Programme for their ACCA programme at the Learning Technologies Award.



ACCOUNTING TECHNICIAN



ABOUT CREATIVE PIONEERS

- Creative Pioneers™ is an award winning nationwide campaign to find the next generation of advertising, creative and digital media talent.
- The brainchild of Janet Hull OBE, since 2012 the Institute of Practitioners in Advertising (IPA) ran Creative Pioneers and worked with 300+ advertising agencies.
- With the Apprenticeship Levy introduced in April 2017, the IPA chose Arch Apprentices to power the programme to keep up with increasing demand.
- In 2016, Ofsted rated Arch 'Outstanding' in every area making them one of the top 5% of all independent learning providers.

WHAT'S INCLUDED IN THE APPRENTICESHIP?

20% of the apprenticeship must be done away from the apprentices' work to count towards their off-the-job training - this can be a mix of face to face and virtual classrooms, projects, distance learning and meetings with their dedicated Learning and Development Coach.

Qualifications included:

- **ACCA Diploma in Accounting & Business OR**
- **AAT Professional Diploma in Accounting**

PRE ENTRY REQUIREMENTS

- Must already have English and Maths GCSEs at Grade C (4) or above and preferably a total of five GCSEs.



THE PERSON YOU'LL HAVE AT THE END OF THE APPRENTICESHIP WILL:

- ✓ Have knowledge and understanding of the core elements of double entry bookkeeping.
- ✓ Comply with the fundamental principles of integrity, objectivity, professional competence and due care and confidentiality.
- ✓ Understand the industries and environments in which an organisation operates, in order to create/validate/report financial information.
- ✓ Understand and evaluate an organisation's systems and processes and make recommendations for improvement, as appropriate.
- ✓ Understand and apply professional standards and legal regulations to an organisation's financial information.