



OPTIMAS SOLUTIONS

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.optimas
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22nd May 2020

Subject: Centralisation of Optimas Components sales functions as of 1st June 2020.

As a valued partner of Optimas Solutions, Components Division, we are writing to notify you of some important changes.

As of **1st June 2020** all functions for Optimas Components will be done from our head office in Quedgeley, Gloucester.

We will also be transferring our computer system on to the main Optimas system, therefore you will notice various changes in stationery formats on future order related correspondence.

Optimas are making these changes as part of an ongoing drive for efficiency and customer service improvements. It is a strategy that will allow the business to become more unified and aligned, which in turn will broaden the scope of products, services and customer support that we can offer.

Below are the new contact information details as of the 1st June:

Telephone: 01452 880500

Email:
General Enquiries: sales@optimas.com

Purchase Orders: purchase.orders@optimas.com

Postal address: Optimas OE Solutions Ltd
Waterwells Drive,
Quedgeley,
Gloucester
GL2 2FR

Please note our old telephone numbers and email addresses will remain active for at least 3 months. However, we ask that you update your systems as soon as possible with the new details.



Amended Bank Account Details:

Please also note that all invoices sent to you **after the 1st June** will need payments made to the following bank accounts:

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For Payments in GBP Pound Sterling:	
Optimas OE Solutions Ltd Bank of America N.A	
Sort Code:	16-50-50
Account No:	52392017
BIC code:	BOFAGB22
IBAN code:	GB80 BOFA 1650 5052 3920 17
Remittance email address:	customer.remittances@optimas.com
For Payments in EUROS:	
Optimas OE Solutions Ltd Bank of America N.A	
Sort Code:	16-50-50
Account No:	52392025
BIC code:	BOFAGB22
IBAN code:	GB58 BOFA 1650 5052 3920 25
Remittance email address:	customer.remittances@optimas.com
For Payments in US Dollars:	
Optimas OE Solutions Ltd Bank of America N.A	
Sort Code:	16-50-50
Account No:	52392033
BIC code:	BOFAGB22
IBAN code:	GB36 BOFA 1650 5052 3920 33
Remittance email address:	customer.remittances@optimas.com

Over the coming weeks, your new account manager will be in touch with you directly to introduce themselves and to confirm their direct contact details.

In the meantime, please do not hesitate to contact us should you require any additional information or have any questions.

Yours sincerely,

Andrew Fletcher
Managing Director