

**MINUTES OF THE  
9-1-1 BOARD OF MANAGERS'  
REGULAR MEETING**

**January 26, 2012**

**LOCATION:** 9-1-1 Board Room  
150 Hilbig Road, Conroe, Texas

**ATTENDING:** Paul Virgadamo, Vice President  
Vicky Rudy, Secretary  
James Simon, Member  
John Young, Ex-Officio Member  
Larry Foerster, Legal Counsel  
Chip VanSteenberg, Executive Director  
Jeanne Frey, Interim Executive Director  
Russell Steffee, Systems Operations Manager  
Regina Payne, Database Coordinator  
Shane Diaz, GIS Administrator  
Terri Gill, Executive Assistant

**ABSENT:** Jody Binnion, President  
Ann Carr, Treasurer

**GUESTS:** Nancy Flake, Conroe Courier  
Shawn Trainor, Montgomery County Hospital District  
Justin Evans, Montgomery County Hospital District

Mr. Paul Virgadamo, Vice President, called the meeting to order at 1:00 p.m., with a quorum present.

**PUBLIC COMMENTS**

No one requested to address the Board of Managers.

**CLOSED EXECUTIVE SESSION / RECOVENE OPEN SESSION**

Mr. Virgadamo adjourned the regular meeting to closed executive session at 1:00 p.m.

Mr. Virgadamo reconvened the open meeting at 2:10 p.m.

Mr. Virgadamo requested a motion to hire Mr. Chip VanSteenberg as the new Executive Director, subject to final review of the contract.

Ms. Vicky Rudy made the motion to hire Mr. VanSteenberg as the new Executive Director. Mr. James Simon seconded the motion. The motion carried with all in favor.

Mr. Virgadamo requested a motion to adjourn.

Mr. Simon made the motion to adjourn. Ms. Rudy seconded the motion. The motion carried with all in favor.

The meeting adjourned at 2:11 p.m.

Attest:

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Vicky Rudy  
Secretary

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Jody Binnion  
President



Montgomery County Emergency Communication District  
Post Office Box 1830, Conroe Texas 77305-1830  
Phone: (936) 523-5911 / Fax: (936) 539-9111

Doc# 12-0116

**NOTICE OF SPECIAL MEETING**

**POSTED**  
01/23/2012 11:02AM  
Talisa Caldwell  
MARK TURNBULL, COUNTY CLERK  
MONTGOMERY COUNTY, TEXAS

**January 26, 2012**

Notice is hereby given to all interested members of the public, of a meeting of the Board of Managers of the above styled District, at **1:00 p.m., Thursday, January 26, 2012**, at the **MCECD 9-1-1 Boardroom, 150 Hilbig Road, Conroe, Texas**. The purpose of the meeting is as follows:

Open Meeting.

Public Comments. Please sign in and limit comments to three (3) minutes.

**CLOSED EXECUTIVE SESSION**

**1. The Board may meet in closed Executive Session as authorized per the Texas Open Meetings Act, to consider personnel matters pursuant to Texas Government Code, Section 551.074**

A. Discuss matters involving the selection of a new Executive Director.

**2. Reconvene into open session to consider and take action if necessary.**

A. Take action, if needed, on matters involving the selection of a new Executive Director.

**3. Adjourn meeting.**

  
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Jeanne M. Frey, Interim Executive Director

Parking is available in front of the Law Enforcement Center. Please go to the Information Booth in the Center's main lobby and inform the attendant you are here for the 9-1-1 Board Meeting. You will be met at the access gate near the flagpoles. You may also call (936) 523-5911 from the gate located on Hilbig Road. The gate will be opened via remote.

*The Montgomery County Emergency Communication District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney); 551.072 (Deliberations about Real Property); 551.073 (Deliberations about Gifts and Donations); 551.074 (Personnel Matters); 551.076 (Deliberations about Security Devices); and 551.087 (Economic Development).*