

**MINUTES OF THE
9-1-1 BOARD OF MANAGERS' MEETING**

March 27, 2006

LOCATION: 9-1-1 Board Room
150 Hilbig Road, Conroe, Texas

ATTENDING: John Chancellor, President
Ricky Rogers, Vice President
J.C. Edwards, Treasurer
Allen Fletcher, Secretary
Charlie Ray, Member
Randy Hagan, Ex-Officio Member
Larry Foerster, Legal Counsel
Robert Gunter, Executive Director
Deborah Turner, Deputy Director

GUESTS: Capt. Peggy Frankhouser, MCSO
Lt. David Park, MCSO

Chief John Chancellor, President, called the meeting to order at 11:38 a.m. Chief Chancellor noted that all members were present.

PUBLIC COMMENTS

No citizen requested to address the Board of Managers.

EXECUTIVE DIRECTOR'S REPORT

Mr. Robert Gunter inquired whether anyone had any questions regarding the information presented in the Executive Director's Report? There were no questions.

RESOLUTIONS

- A. Montgomery County Sheriff's Office, Dictaphone Deck and related Expenditure**
- B. Montgomery County Sheriff's Office and Console Furniture**
- C. Montgomery County Sheriff's Office and Compaq Professional Workstation**
- D. Woodlands Fire Department and Dictaphone Freedom System**

Mr. Gunter provided a brief explanation for each equipment transfer, and the additional expenditure for the MCSO Dictaphone. Mr. Foerster stated he had reviewed and approved the resolutions with certain language changes that had been made.

Chief Chancellor requested a motion to approve four resolutions (as noted above). Mr. Ricky Rogers made the motion to approve four resolutions. Mr. J.C. Edwards seconded the motion. The motion carried.

E. City of Shenandoah and Compaq Professional Workstations

Chief Chancellor stated the City of Shenandoah cannot use the workstations, they will be returned, and therefore the resolution is unnecessary.

CONSENT AGENDA

Chief Chancellor noted items three (3), four (4), and five (5) of the consent agenda. Mr. Fletcher made the motion to approve these items in their entirety. Chief Ray seconded the motion. The motion carried.

There were no invoices requiring approval.

MATTERS REQUIRING ATTENTION BUT NO IMMEDIATE ACTION

Mr. Gunter stated that in meetings with the County, the EOC, etc., the question had risen whether or not the District should purchase video conferencing equipment at four sites. This equipment could be used during emergency situations as well as for training. Mr. Gunter stated he had procured four quotes, ranging from \$25,000 to \$38,000 per unit. Mr. Gunter stated he had reviewed the budget with Ms. Turner, and there are reserve funds of \$136,000 from the back-up center's construction funds. Mr. Gunter said a competitive bid would be required, since there are no existing contracts with HGAC or TX-DIR.

Chief Chancellor inquired whether other agencies or the EOC or Homeland Security funds would be available to help procure this system?

Mr. Foerster recommended that an agreement be created prior to requesting bids, which details maintenance, ownership, and participation. Chief Chancellor stated the District should proceed, in the interest of time, as another hurricane season is approaching.

After further discussion, the Board requested that Mr. Gunter put together an RFP to present to them at a special meeting, and to meet with local agencies to determine the levels of participation and the number of locations desired.

A. Call-handling Procedures

Ms. Deborah Turner explained that meetings are held with dispatch agencies to discuss call-handling; each agency has agreed to use the protocol. The next meeting will be held June 20 at the WFD at noon.

B. Interlocal Agreement with MCHD (tenancy)

Mr. Gunter stated he has been working with the County and MCHD to establish a renewal of the expired interlocal agreements. Ms. Turner briefly reviewed the method for determining rental rates, with utilities, etc. Chief Chancellor inquired whether the agreements with the County and MCHD could include the facility maintenance and utilities. Mr. Gunter replied positively, the County's agreement includes janitorial services, among other items.

Mr. Foerster stated that the Board must decide, given it's mandate, the Board can make decisions that involve not charging entities for certain rental services, etc. if in your judgment, by doing that, it is consistent with it's mandate. Long-term, financially, can the District do this?

Chief Ray stated he would like to see how the other 9-1-1 entities compare, he is not in favor of doing away with charging rent until a comparison is completed and presented for the Board's review.

The Board requested Mr. Gunter continue to pursue the contracts with the County and MCHD.

Ms. Turner reminded the Board Members to complete and submit the Conflict Disclosure Statements.

Chief Chancellor requested a motion to adjourn. Mr. Rogers made the motion to adjourn the meeting. Mr. Edwards seconded the motion. The meeting adjourned at 12:38 a.m.

Attest:

B. Allen Fletcher
Secretary

John R. Chancellor
President