

**MINUTES OF THE
SPECIAL 9-1-1 BOARD OF MANAGERS' MEETING**

October 10, 2005

LOCATION: 9-1-1 Board Room
150 Hilbig Road, Conroe, Texas

ATTENDING: John Chancellor, President
Ricky Rogers, Vice President
Allen Fletcher, Secretary
J.C. Edwards, Treasurer
Charlie Ray, Member
Robert Gunter, Executive Director
Deborah Turner, Deputy Director
Jeanne Frey, Database Manager
Russell Steffee, MIS Manager

ABSENT: Larry Foerster, Legal Counsel
John Bane, Ex-Officio Member

GUESTS: Randy Hagan, SBC

Chief John Chancellor, President, called the meeting to order at 11:33 a.m. Chief Chancellor noted that member, Mr. Allen Fletcher and legal counsel, Mr. Larry Foerster were not in attendance.

PUBLIC COMMENTS

No citizen requested to address the Board of Managers.

ANNOUNCE MAYOR'S APPOINTMENT TO 9-1-1 BOARD OF MANAGERS

Mr. Gunter announced that the Mayors had appointed Chief Charlie Ray of the Conroe Police Department to the 9-1-1 Board of Managers.

OATHS OF OFFICE

Ms. Deborah Turner, Deputy Director, administered the Oath and Sworn Statement to those members present, namely Chief Chancellor, Mr. Edwards, Chief Ray, and Mr. Rogers.

ELECTION OF OFFICERS

Chief Chancellor requested nominations for President. Mr. Ricky Rogers nominated Chief Chancellor.

Mr. J.C. Edwards seconded the motion. The motion carried.

Chief Chancellor requested nominations for Vice President. Chief Chancellor nominated Mr. Rogers. Mr. Edwards seconded the motion. The motion carried.

Chief Chancellor requested nominations for Treasurer. Mr. Rogers nominated Mr. Edwards. Chief Ray seconded the motion. The motion carried.

**Mr. Allen Fletcher arrives, and the Oath and Sworn Statement are administered.

Chief Chancellor requested nominations for Secretary. Mr. Rogers nominated Mr. Fletcher. Chief Chancellor seconded the motion. The motion carried.

Chief Ray will fill the Member position.

EXECUTIVE DIRECTOR'S REPORT

Mr. Gunter inquired whether everyone had an opportunity to review the Executive Director's Report. That being the case, Mr. Gunter requested that the report be approved for inclusion in the meeting's minutes.

Mr. Ricky Rogers made the motion to approve the inclusion of the Executive Director's Report in the meeting's minutes. Mr. J.C. Edwards seconded the motion. The motion carried.

Mr. Gunter presented Mr. Russell Steffee, MIS Manager, for a report on the call volume during Hurricane Rita. Mr. Steffee reviewed charts and data for the edification of the 9-1-1 Board.

Mr. Gunter presented Ms. Jeanne Frey, Database Manager, for a report on the TN's (telephone number) and EAA's (external access arrangement) supplied by SBC and other telephone companies. Ms. Frey reviewed her findings since the active review of this data began in May 2005.

PROPOSED 2005/2006 MEETING SCHEDULE

Chief Chancellor noted the proposed meeting schedule for 2005/2006, and requested a motion to approve.

Mr. Rogers made the motion to approve the proposed meeting schedule for 2005/2006. Mr. Fletcher seconded the motion. The motion carried.

ADOPT 2006 HOLIDAYS

Chief Chancellor noted the 2006 holidays, and requested a motion to approve.

Mr. Rogers made the motion to approve the 2006 holidays. Mr. Edwards seconded the motion. The motion carried.

CONSENT AGENDA

Chief Chancellor noted items seven (7), and eight (8) of the consent agenda. Mr. Rogers made the motion to approve these items in their entirety. Mr. Fletcher seconded the motion. The motion carried.

Chief Chancellor noted item nine (9) of the consent agenda, TML Intergovernmental Risk Pool insurance payment due. Mr. Rogers made the motion to approve the payment to TML IRP. Mr. Fletcher seconded the motion. The motion carried.

MATTERS REQUIRING ATTENTION BUT NO IMMEDIATE ACTION

Mr. Gunter reported on the status of the videoconferencing for the MCSO EOC and the 9-1-1 EOC, to coordinate between the two, plus the communications center, during a disaster or other major event. Mr. Gunter has received three (3) proposals for the project:

1. \$48,473.00 – Capability Five
2. \$97,184.00 – Ford Audio Visual
3. \$72,546.00 – Global Interactive

After further discussion, the Board requested that Mr. Gunter include the Conroe Police Department EOC in the videoconferencing.

Mr. Gunter stated he will present a detailed request for approval at the next board meeting.

Chief Chancellor remarked that some protection should be explored for the south side windows, i.e. roll-down shutters.

Chief Chancellor requested a motion to adjourn. Mr. Edwards made the motion to adjourn the meeting. Mr. Rogers seconded the motion. The meeting adjourned at 12:33 p.m.

Attest:

B. Allen Fletcher
Secretary

John R. Chancellor
President