

**MINUTES OF THE
9-1-1 BOARD OF MANAGERS' MEETING**

October 23, 2006

LOCATION: 9-1-1 Board Room
150 Hilbig Road, Conroe, Texas

ATTENDING: John Chancellor, President
Charlie Ray, Vice President
Allen Fletcher, Secretary
J.C. Edwards, Treasurer
Jerry Bittner, Member
Larry Foerster, Legal Counsel
Robert Gunter, Executive Director
Deborah Turner, Deputy Director
Terri Gill, Executive Assistant

ABSENT: Rhon Anthony Green, Ex-Officio Member

GUESTS: Capt. Peggy Frankhouser, MCSO
Lt. David Park, MCSO
Dianna Porche, AT&T
Anne Carr, Montgomery County

Chief John Chancellor, President, called the meeting to order at 2:30 p.m., with all members present.

PUBLIC COMMENTS

No citizen requested to address the Board of Managers.

EXECUTIVE DIRECTOR'S REPORT

Mr. Robert Gunter inquired whether everyone had a chance to review the Executive Director's Report and had any questions. He briefly reviewed the report.

Mr. Gunter distributed a *Call Answer Report* for October 2005 through September 2006. He explained how the information contained in the report validated the number of call-takers needed at both MCSO and CPD.

****Please note, due to a technical error the taped record is not available.***

ELECTION OF OFFICERS

Mr. J.C. Edwards requested the floor, where he complimented Chief Chancellor on his leadership of the 9-1-1 Board, suggesting to the members that Chief Chancellor remain president, that Chief Charlie Ray fill the vacant vice presidency, that Mr. Allen Fletcher and Mr. Edwards remain as secretary and treasurer, respectively, with Deputy Chief Bittner serving as member.

Chief Chancellor requested a motion. Mr. Edwards made the motion that Chief Chancellor serve as president, Chief Ray serve as vice president, Mr. Fletcher serve as Secretary, Deputy Chief Bittner serve as member, and that he retain the treasurer's position. Deputy Chief Bittner seconded the motion. The motion carried.

INVESTMENT AUTHORITY AND SCOPE OF POLICY FISCAL YEAR 2006/2007

Ms. Deborah Turner, Deputy Director, explained that the District is required to adopt an investment policy annually, and that no changes made to the policy.

Chief Chancellor requested that Mr. Gunter contact a financial advisor to review the District's investments and investment policy to insure that the District's funds are growing in the best available and allowable manner.

Mr. Fletcher made the motion to approve the Investment Authority and Scope of Policy Fiscal Year 2006/2007. Chief Ray seconded the motion. The motion carried.

MONTGOMERY COUNTY INTERLOCAL ~ 9-1-1 CALL TAKING SERVICES MONTGOMERY COUNTY INTERLOCAL ~ COMMUNICATION CENTERS

Mr. Gunter presented the finalized agreements for approval by the Board.

Deputy Chief Bittner made the motion to approve two interlocal agreements with Montgomery County, (1) 9-1-1 Call Taking Services and (2) Communications Centers. Mr. Fletcher seconded the motion. The motion carried.

TCDRS PLAN YEAR 2007

Chief Chancellor requested this item be deferred to the November meeting, to allow Ms. Turner sufficient time to gather information from TCDRS regarding the *funding options*.

Chief Ray made the motion to defer action on the TCDRS Plan Year 2007. Deputy Chief Bittner seconded the motion to defer. The motion carried.

CONSENT AGENDA

Chief Chancellor noted items six (6), seven (7) and eight (8), of the consent agenda. Mr. Fletcher made the motion to approve these items in their entirety. Deputy Chief Bittner seconded the motion.

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The motion carried.

There were no invoices requiring approval.

MATTERS REQUIRING ATTENTION BUT NO IMMEDIATE ACTION

Chief Chancellor inquired of Mr. Larry Foerster whether he could call for or appoint an ad-hoc committee to review the call numbers versus the number of call-takers needed to answer the calls, and report their findings to the Board at the November 20th meeting. Mr. Foerster replied affirmatively.

Chief Chancellor appointed the following individuals to serve as members of the *Annual Review Committee*:

Deputy Chief Jerry Bittner, 9-1-1 Board
Russell Steffee, MIS Manager
Lt. David Park, MCSO

Robert Gunter, Executive Director
Capt. Peggy Frankhouser, MCSO
Cindy Forbes, Conroe PD

Chief Chancellor requested a motion to adjourn. Chief Ray made the motion to adjourn. Mr. J.C. Edwards seconded the motion. The meeting adjourned at 3:33 p.m.

Attest:

B. Allen Fletcher
Secretary

John R. Chancellor
President

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