

**MINUTES OF THE
9-1-1 BOARD OF MANAGERS' MEETING**

April 28, 2008

LOCATION: 9-1-1 Board Room
150 Hilbig Road, Conroe, Texas

ATTENDING: John Chancellor, President
Charlie Ray, Vice President
J.C. Edwards, Treasurer
Jerry Bittner, Secretary
James Simon, Member
Alfonso Martinez, Ex-Officio Member
Larry Foerster, Legal Counsel
Robert Gunter, Executive Director
Deborah Turner, Deputy Director
Chu-Wen Ray, GIS Manager
Terri Gill, Executive Assistant

GUESTS: Brian Davis, CodeRED
Lt. David Park, MCSO
Capt. Peggy Frankhouser, MCSO

Chief John Chancellor, President, called the meeting to order at 11:33 a.m., with all board members present.

PUBLIC COMMENTS

No citizen requested to address the Board of Managers.

EXECUTIVE DIRECTOR'S REPORT

Mr. Robert Gunter, Executive Director, briefly reviewed the Executive Director's Report, with attention to federal and state issues, particularly the Commission on State Emergency Communications (CSEC) proposed rule change impacting the distribution of wireless service fees. The Board requested that Mr. Gunter and Mr. Larry Foerster compose a letter and/or resolution that affirms the District's opposition to the proposed rule change, and request the same from Commissioners' Court and the cities, as well as our State Representatives.

Mr. Gunter reported that letters have been sent to Willis, Magnolia and Montgomery ISDs regarding the telephone issues.

MINUTES FOR MARCH 24, 2008

Chief Chancellor noted item number two of the meeting agenda, meeting minutes for March 24, 2008.

Deputy Chief Jerry Bittner made the motion to approve the minutes. Mr. James Simon seconded the motion. The motion carried with all in favor.

MONTHLY FINANCIAL REPORT FOR MARCH 31, 2008

Chief Chancellor noted item number three of the meeting agenda, monthly financial report for the period ending March 31, 2008.

Mr. Simon made the motion to approve the monthly financial report. Chief Charlie Ray seconded the motion. The motion carried with all in favor.

QUARTERLY FINANCIAL REPORT FOR MARCH 31, 2008

Chief Chancellor noted item number four of the meeting agenda, quarterly financial report for the period ending March 31, 2008.

Deputy Chief Bittner made the motion to approve the quarterly financial report. Mr. Simon seconded the motion. The motion carried, Mr. J.C. Edwards abstained without prejudice.

FINAL BIDS TO COMPLETE THE SECURITY FENCING FOR THE CRIMINAL JUSTICE CENTER

Ms. Deborah Turner explained that she had requested a copy of the RFP, other supporting documentation and the pending interlocal agreement, which have not been received. Lt. David Park apologized for not providing the documentation to Ms. Turner, explained that the interlocal agreement will be specifically for reimbursement of the fencing costs, and is a turn-key project. Mr. Foerster inquired whether all required bidding and purchasing requirements have been met. Lt. Park responded affirmatively.

Chief Chancellor recommended that the Board move forward with the caveat that Ms. Turner receives all the documentation requested. Ms. Turner requested that the District be given a copy of the final acceptance, that job was completed in accordance to the specifications and to the County's satisfaction.

Chief Chancellor requested a motion to approve \$78,795 for construction of fencing around the Criminal Justice Center. Deputy Chief Bittner made the motion to approve. Chief Ray seconded the motion. Mr. Foerster requested that the minutes reflect that the District is reimbursing the County with no further obligation on the part of the District. Chief Chancellor requested that Deputy Chief Bittner amend his motion. Deputy Chief Bittner amended his motion to approve the fencing with Mr. Foerster's caveat. Chief Ray seconded the motion. The motion carried.

CAD CONSULTING PROPOSAL

Deputy Chief Bittner reported he had received two proposals from Pendleton Partners, \$10,440 and RCC Communications, \$53,585. The purpose of the study is to determine the most prudent and expeditious way of being able to communicate properly with one another, and also preparing for the future, which includes NextGen 9-1-1.

After further discussion, Chief Chancellor requested a motion to accept the CAD Consulting Proposal from Pendleton Partners Inc. for \$10,440. Deputy Chief Bittner made the motion to accept the proposal from Pendleton Partners Inc. Chief Ray seconded the motion. The motion carried.

CONSENT AGENDA

Chief Chancellor noted items seven (7) and eight (8) of the consent agenda. Chief Ray made the motion to approve these items in their entirety. Deputy Chief Bittner seconded the motion. The motion carried with all in favor.

There were no invoices requiring approval.

MATTERS REQUIRING ATTENTION BUT NO IMMEDIATE ACTION

A. CodeRED

The meeting was moved to the training room for a presentation by Mr. Brian Davis of CodeRED.

During the presentation, Board Members Chief Ray, James Simon and J.C. Edwards left.

After the presentation, Chief Chancellor requested a motion to adjourn. Deputy Chief Bittner made the motion to adjourn, for lack of a quorum Chief Chancellor declared the meeting adjourned at 1:22 p.m.

Attest:

Jerry J. Bittner
Secretary

John R. Chancellor
President