

**MINUTES OF THE
9-1-1 BOARD OF MANAGERS' MEETING**

May 19, 2008

LOCATION: 9-1-1 Board Room
150 Hilbig Road, Conroe, Texas

ATTENDING: John Chancellor, President
Charlie Ray, Vice President
J.C. Edwards, Treasurer
Jerry Bittner, Secretary
James Simon, Member
Alfonso Martinez, Ex-Officio Member
Larry Foerster, Legal Counsel
Robert Gunter, Executive Director
Deborah Turner, Deputy Director
Chu-Wen Ray, GIS Manager
Jeanne Frey, Database Manager
Russell Steffee, Systems Operations Manager
Terri Gill, Executive Assistant

GUESTS: Lt. David Park, MCSO
Mary LaDore
Jimmie Edwards

Chief Charlie Ray, Vice President, called the meeting to order at 10:12 a.m., noting that Chief John Chancellor would arrive soon.

PUBLIC COMMENTS

Ms. Mary LaDore addressed the Board of Managers, identifying herself as a previous executive director of the District who had resigned her position several years ago.

Mr. Gunter stopped Ms. LaDore briefly due to a malfunctioning tape in the recorder. The problem was corrected and Ms. LaDore was permitted to continue addressing the Board at 10:14 a.m.

Mr. Larry Foerster advised Ms. LaDore "...that you think about how you're going to be making any statements here to this board. I caution you that you should be careful not to make any statement that could be construed as libelous or slanderous." Ms. LaDore thanked Mr. Foerster for his counsel, and stated her concerns regarding the District's reserve funds, the service fee rate, salaries, check signatures, and educational reimbursements. Mr. Foerster asked where Ms. LaDore resides. Ms. LaDore replied that she resides in Humble, Harris County. Chief Ray thanked Ms. LaDore.

EXECUTIVE DIRECTOR'S REPORT

Mr. Robert Gunter, Executive Director, requested that presentation of the report be deferred to the next meeting, due to the budget workshop.

RFP FOR EMERGENCY NOTIFICATION SYSTEM

Mr. Gunter stated that the Board had a demonstration of the CodeRed notification system, and inquired whether the Board wished to initiate the RFP process.

**Note: Chief Chancellor arrived at 10:25 a.m.

Following discussion, Chief Ray made the motion that the District request RFPs for an emergency notification system with the weather warning component included. Deputy Chief Jerry Bittner seconded the motion. Mr. Foerster noted that requesting RFPs does not commit the District to acquiring a system; it provides an opportunity to look and study further. The motion carried with all in favor.

APRIL 28, 2008 DECISION TO HIRE CAD CONSULTANT

Chief Chancellor requested a motion to allow discussion of the April 28, 2008 decision to hire a CAD Consultant. Deputy Chief Bittner made the motion. Mr. James Simon seconded the motion. Discussion ensued.

Mr. Gunter explained that the consultant had revised the Scope of Work, at Mr. Gunter's request. This resulted in a price increase of approximately \$500. Mr. Gunter requested that the Board establish a cap of \$14,000 for the study.

Following discussion, Deputy Chief Bittner restated his motion to include a cap of \$14,000 for the CAD study. Mr. Simon seconded the motion. The motion carried with all in favor.

TCDRS PLAN YEAR 2009

Chief Chancellor noted item number four of the agenda, discuss and take action on TCDRS Plan Year 2009. Mr. Gunter stated that every year the Board must take action in the form of a resolution adopting plan provisions for the coming year. Mr. Gunter reviewed the current plan provisions and variable for the next year.

Following discussion, Chief Ray made the motion to approve a two to one match, past and future. Deputy Chief Bittner seconded the motion. The motion carried with all in favor.

MEETING INTERVAL AND SCHEDULE

Chief Chancellor noted item five of the agenda, discuss and take action on Meeting Interval and Schedule. Mr. Gunter stated that every other month meetings would be sufficient, and many Districts have moved to every other month or quarterly meetings.

Chief Ray made the motion to consider every other month meetings starting July 2008. Deputy Chief

Bittner seconded the motion. The motion carried, with Mr. J.C. Edwards abstaining without prejudice.

The Board will meet every other month in the odd months, January, March, May, July, September and November.

CLOSED EXECUTIVE SESSION

Chief Chancellor noted a Closed Executive Session on the agenda. The closed session was not needed.

CONSENT AGENDA

Chief Chancellor stated that the Executive Director's Report had been deferred, and noted items nine (9) and ten (10) of the consent agenda. Chief Ray made the motion to approve these items in their entirety. Mr. Simon seconded the motion. The motion carried with all in favor.

There were no invoices requiring approval.

MATTERS REQUIRING ATTENTION BUT NO IMMEDIATE ACTION

Chief Chancellor asked Mr. Foerster whether or not the President of the Board has the right to vote. Mr. Foerster stated he had reviewed the government code; there is nothing in the statutes that would prohibit the President from voting. The statute would allow all the board members to vote, even if they are the presiding officer. Chief Chancellor requested that Mr. Gunter or Ms. Turner determine whether or not he had voted. Ms. Turner replied that the research had been conducted, and no, Chief Chancellor had not voted, and had in fact abstained from voting in matters related to the Back-up Center and interlocals with and in Shenandoah. Mr. Edwards noted that traditionally, the President had only voted to break a tie. Mr. Foerster stated the Board has followed the lead of Commissioner's Court and most Cities where the Judge or Mayor only vote in the event of a tie.

WORKSHOP SESSION

Chief Chancellor requested a motion to adjourn the regular meeting. Mr. Simon made the motion to adjourn the regular meeting to the budget workshop. Deputy Chief Bittner seconded the motion. The regular meeting was adjourned to the budget workshop at 11:25 a.m.

Attest:

Jerry J. Bittner
Secretary

John R. Chancellor
President