

**MINUTES OF THE
9-1-1 BOARD OF MANAGERS' MEETING**

September 22, 2008

LOCATION: 9-1-1 Board Room
150 Hilbig Road, Conroe, Texas

ATTENDING: John Chancellor, President
Charlie Ray, Vice President
Jerry Bittner, Secretary
Ann Carr, Treasurer
Alfonso Martinez, Ex-Officio Member
Larry Foerster, Legal Counsel
Robert Gunter, Executive Director
Russell Steffee, Systems Ops Manager
Roberto Gutierrez, Systems Technician
Chiu-Wen Ray, GIS Manager
Jeanne Frey, Database Manager
Terri Gill, Executive Assistant

ABSENT: James Simon, Member

GUESTS: Rhon Green, AT&T
Dianna Porche, AT&T
Frank Marshall, MCHD
Allen Johnson, MCHD
Kelly Curry, MCHD
Capt. Peggy Frankhouser, MCSO
Lt. David Park, MCSO

Chief John Chancellor, President, called the meeting to order at 12:00 p.m., noting that Mr. James Simon was unable to attend.

PUBLIC COMMENTS

No public addressed the board.

TALLY BALLOTS AND ABSENTEE BALLOTS AND ANNOUNCE MAYORS' APPOINTEE

Chief Chancellor noted item one of the agenda, tally ballots and absentee ballots and announce Mayors' appointee to the 9-1-1 Board. Mr. Larry Foerster inquired whether, due to the storm, had everyone had an opportunity to respond. Ms. Terri Gill replied that the submission deadline was pre-Ike, and stated seven ballots had been received for three nominees, Chief John Chancellor, Chief Paul Michna, and Mr. Leighton Ricks, with Chancellor receiving four, Michna receiving one, and Ricks receiving two ballots respectively.

Following a brief discussion, Chief Charlie Ray made the motion to accept the votes as submitted, as historically we have not received this many votes. Chief of Staff Ann Carr seconded the motion. The motion carried with all

in favor.

ORDER AUTHORIZING SIGNATURES OF FISCAL AGENTS

Chief Chancellor inquired whether this is a housekeeping item. Ms. Gill replied affirmatively, it has been brought before the board again to remove Mr. Robert Gunter from the account.

As a housekeeping item, no further action was required by the Board.

RECOMMENDATION BY ESRI COMMITTEE FOR SOFTWARE AND EQUIPMENT PURCHASE

Deputy Chief Jerry Bittner explained the new quote realized a \$41,500 savings, while providing the same performance level and functionality. Mr. Gunter inquired whether there is any possibility that within two years the District would have to replace what they are buying today? Mr. Russell Steffee replied, no, unless we expect the GIS department to exceed 40 users.

Deputy Chief Bittner recommended that the Board proceed with this purchase. Chief of Staff Carr seconded the motion. Chief Chancellor opened the floor to discussion, a brief discussion ensued. The motion carried with all in favor.

Chief Chancellor stated the Board would move to item five, the closed executive session, and address item four, reports on 9-1-1 operation during Hurricane Ike, following the executive session.

Chief Chancellor adjourned the open meeting to closed executive session at 12:22 p.m.

CLOSED EXECUTIVE SESSION

The Board may meet in closed Executive Session as authorized per the Texas Open Meetings Act, pursuant to Texas Government Code: Chapter 551.074, personnel matters involving salaries and reorganization of District staff.

RECOVENE OPEN MEETING

Chief Ray reconvened the open meeting at 2:32 p.m., noting that no action was recommended in the closed executive session.

**Note: Chief Chancellor was unable to attend the balance of the open meeting.

REPORTS ON 9-1-1 OPERATION DURING HURRICANE IKE

Chief Ray asked if there were any comments about the 9-1-1 operation during Hurricane Ike? There were no comments.

Mr. Foerster asked that, in reference to item number 6, "The Board make the motion that Mr. Robert Gunter will serve as the Interim Acting Executive Director, and if Mr. Gunter is not available, people can go to John. That will give everyone an opportunity to know who is in charge between now and our next meeting." Chief of Staff Carr made the motion that, "Bob Gunter is, as of this meeting, the Acting Interim Executive Director and that all employees will now report to Bob Gunter as shown in the reorganization chart; in his absence, the managers are to contact Chief Chancellor, the President of the Board for the Montgomery County Emergency Communication District." Deputy Chief Bittner seconded the motion. Chief Ray inquired whether the Board had asked that Bob

report to Chancellor or someone once a week? Chief of Staff Carr stated she would expect him (Bob) to report to Chief Chancellor, as President of the Board, anything that needed to be reported to him.

Chief Ray inquired whether there was any further discussion? There was none. The motion carried with all in favor.

Mr. Foerster noted for the minutes that the Board will meet again on Monday, September 29th at 5:00 p.m., to discuss reports from Bob concerning the potential reorganization of the District staff.

CONSENT AGENDA

Chief Ray noted items eight, nine, and ten of the consent agenda. Deputy Chief Bittner made the motion to approve these items in their entirety. Chief of Staff Carr seconded the motion. The motion carried with all in favor.

There were no invoices requiring approval.

OTHER MATTERS REQUIRING ATTENTION AND NOT IMMEDIATE ACTION

There were no matters requiring discussion.

Chief Ray requested a motion to adjourn. Deputy Chief Bittner made the motion to adjourn. Chief of Staff Carr seconded the motion. The motion carried.

The meeting adjourned at 2:35 p.m.

Attest:

Jerry J. Bittner
Secretary

John R. Chancellor
President