

**MINUTES OF THE  
MONTGOMERY COUNTY EMERGENCY COMMUNICATION DISTRICT  
BOARD OF MANAGERS**

**SPECIAL MEETING**

**August 8, 2019**

LOCATION: 9-1-1 Board Room  
150 Hilbig Road, Conroe, Texas

**BOARD ATTENDING**

PRESENT: Paul Virgadamo, President  
Ryan Gable, Secretary  
Jack Yates, Treasurer  
James Simon, Member

NOT PRESENT: Robert Hudson, Vice President  
John Young, Ex-Officio Member

IN ATTENDANCE: Larry Foerster, Legal Counsel  
Chip VanSteenberg, Executive Director  
Jeanne Frey, Operations Manager  
Roberto Gutierrez, Systems Manager  
Andrea Wilson, Community Relations Manager  
Terri Gill, Executive Assistant  
Jessica Ashmore, Montgomery County Sheriff's Office  
Chief Jeff Christy, Conroe Police Department  
Lt. James Waller, Conroe Police Department

Mr. Paul Virgadamo, President, called the meeting to order at 1:30 p.m., noting a quorum was present, and Chief Robert Hudson was unable to attend.

**Public Comments**

No one requested to address the Board.

**Closed Executive Session**

Mr. Virgadamo noted item one of the agenda, the board may meet in closed executive session as authorized per the Texas Open Meetings Act, to consider personnel matters pursuant to Texas Government Code, Section 551.074.

The open meeting adjourned to the closed executive session at 1:31 p.m.

**Reconvene Open Session**

Mr. Virgadamo reconvened the open meeting at 1:43 p.m.

Mr. Virgadamo noted item two of the agenda, reconvene into open session to consider and take action if necessary; take action, if needed, on matters involving personnel approving an employment agreement with Jeanne Frey.

Mr. Virgadamo inquired if there would be further discussion, hearing none, requested a motion.

Mr. James Simon made the motion to approve the employment agreement with Jeanne Frey. Constable Ryan Gable seconded the motion. The motion carried with all in favor.

### **Consent Agenda**

Mr. Virgadamo noted items three of the consent agenda and requested a motion to adjourn.

Mr. Simon made a motion to adjourn the meeting. Mr. Jack Yates seconded the motion. The motion carried with all in favor.

The meeting adjourned at 1:45 p.m.

*These minutes were approved at regularly scheduled board meeting on September 18, 2019.  
If needed, an official, signed copy may be obtained at the MCECD office.*