



TO: All Residents, Family Members and Visitors
FROM: Gail Chase
DATE: March 16, 2020
RE: COVID-19 /Coronavirus Update #7

We understand these are uncertain times and want to assure you that we are staying vigilant in our response to COVID-19/Coronavirus. As we navigate this new territory, we will continue to keep you informed of operational changes that will support your health and safety while also aligning with current health and governmental agencies.

As of this time we do not have any residents, staff, nor family members of staff, having tested positive or presumptively positive for COVID-19.

Independent Living Community (North & South Tower)

Currently, the following safety measures are in effect:

- **Entry:** All people entering, to include, staff, guests, vendors, etc. will have their temperature taken and will be asked the following questions:
 1. Are you coughing, sneezing or have any flu-like symptoms?
 2. Have you traveled outside the United States or taken a cruise in the last 14 days?
 3. Have you encountered anyone who has COVID-19?

If the fever is 100 degrees or greater and/or the answer is yes to any of these questions, they will be denied entry.

Note: should a resident wish to have their temperature checked, please see Cynthia Deveaux-Moona, Club Care Wellness Manager or the EMT if Cynthia is not here.

- **Guests:** At this time, guests are not permitted to dine in any dining area on our campus. Additionally, no guests will be permitted in any common area, to include the entrance lobbies (other than passing through), the fitness room, the Bay Club Lounge, dining room, the pool, the libraries, the Ringling Room, etc.
- **Guest Rooms:** At this time, reservations will not be accepted for the Guest Rooms. We will honor current reservations.



- Food Service: We highly encourage residents to have food delivered to their unit. We are extending the dinner ordering time from 2:00 p.m. to 4:00 p.m. at Sarasota Bay Club and Jacaranda Trace is 11:00 a.m. to 4 p.m. Both Sarasota Bay Club and Jacaranda Trace may request delivery or pick up between 5:00 p.m. – 6:00 p.m. If you have guests in your unit, they are more than welcome to receive food delivery as well. **There is no charge for delivery.**
- The Dining Room: The dining room will remain open. Although the dining room is open, we encourage any resident who may have concerns for their own personal well-being or have compromised health to re-consider and choose food delivery to your unit. Again, guests will not be permitted to dine in the dining room. The following additional precautions are being taken. All tables will be four feet apart with only four people dining at the table. We will be limiting the number of residents seated in the different dining venues. After each table service, the table, chair arms, salt/pepper shakers, sugar caddies and menus will be disinfected. Placemats are being sanitized through the dishwasher and silverware is being rolled in napkins. We encourage you to eat on the outside patio at Sarasota Bay Club as service will extend to that area. Continental breakfast will remain open, however you will find prepared food for ‘grab and go’ should you prefer that option. You are still welcome to sit and enjoy as usual, however we want to remind you of the ‘social distancing’ practices being recommended.
 - *Note: Unlike a hurricane, the food chain continues to be robust with no concerns for ongoing and adequate food supply.*
- Elevators: Because of ‘social distancing’ recommendations, please limit capacity on the elevator. If you prefer, you may also choose to take the next elevator cab.
- Activities: Any event with 50 or more in attendance will be cancelled. The Lifestyle Department will be issuing an event cancellation memo shortly. You will also receive a list of events that will still be offered. If you wish to attend an event, please remember to keep ‘social distancing’ recommendations. Always remember, attendance at an event is voluntary. If attending an event makes you feel anxious, please do not feel obligated to attend.
- Bridge: We honor your independence and understand that this is a popular activity for many. We do however want to remind and encourage residents who do not feel well or have a compromising medical condition to refrain from this activity.
- Transportation: Transportation remains available to you. This is a particularly helpful option for those of you who wish to have our staff pick up your prescriptions from Walgreens. Please also note that our staff is disinfecting our vehicles with increased frequency.



- **Staff:** Staff temperatures are being taken as they arrive at work. Staff have been instructed to stay home if they are sick. Staff have been issued two detailed memos outlining company standards surrounding illness, proper hygiene/disinfecting work areas, travel and what to do should they be in contact with a person identified as having COVID-19.

IMPORTANT NOTE:

Should an assessment reveal concern that an Independent Living resident may have COVID-19, we will follow the medical directives given to us by the Department of Health/CDC.

Skilled Nursing Facility/Assisted Living Facility

Currently, the following safety measures are in effect:

Note: These restrictions and CDC protocols are in addition to the previous executive orders and CDC recommendations.

- Following a declaration of a State of Emergency by President Trump and Governor DeSantis, new directives were issued. *No visitors will be allowed to enter skilled nursing facilities or assisted living facilities.*
 - *An exception will be made for “end-of-life” situations.*
- **Staff:** Staff temperatures are being taken as staff arrive at work. Staff have been instructed to stay home if they are sick. Staff have been issued two detailed memos outlining company standards surrounding illness, proper hygiene/disinfecting work areas, travel and what to do should they be in contact with a person identified as having COVID-19.
- **The Agency for Health Care Administration (AHCA) has visited our healthcare facility today and found no deficiencies in our preventive measures for COVID-19 and our infection control policies.**

IMPORTANT NOTE:

Should an assessment reveal concern that a resident may have COVID-19, we will isolate the resident and follow the medical directives given to us by their medical provider and then contact the Florida Department of Health for further instruction.



- Website: A section has been added to all our community websites. The website includes all COVID-19 memos that have been issued by our company. *This will assist you in keeping family and friends updated. Please direct any family or friends who may have questions to one of the following websites:*
 - **Sarasota Bay Club**: <https://www.sarasotabayclub.net/>
 - **The Inn at Sarasota Bay Club**: <https://www.sarasotabayclub.net/welcome-to-the-inn-at-sarasota-bay-club>
 - **Jacaranda Trace**: <https://www.jacarandatrace.com/>
 - **Cadbury Park at Jacaranda Trace**: <https://www.jacarandatrace.com/cadbury>

- Communication with Family and Friends: We highly encourage you to use Facebook or Skype to communicate with people who are unable to visit you. If you need assistance to communicate with family or friends using these media sources, we are happy to assist you.

- Weekly Check-Ins: We are here for you. If you need to connect with us personally, we are more than happy to set this up. To arrange, please contact Gail Chase.

We understand that these measures continue to be restrictive, but please understand that these decisions are based on our concern for the health, safety and welfare of everyone in the community. With the above protocols in place, we are mitigating risk to our residents and employees while also keeping in alignment with the current governmental mandates provided.

GC:ljm