



TO: All Residents, Family Members and Visitors
FROM: Gail Chase
DATE: March 9, 2020
RE: Coronavirus Update #3

We know some of you are concerned about the spread of COVID-19 (the new coronavirus) being reported in the media and how it may impact us here at Sarasota Bay Club, the Inn at Sarasota Bay Club, Jacaranda Trace and Cadbury Park.

Ensuring residents are cared for in a safe and healthy environment is our greatest concern. **At this time, we don't have any cases in any of our communities and Sarasota Memorial reports that their tests have all been negative.** The Centers for Disease Control and Prevention (CDC) and the Florida Surgeon General have recommended a variety of steps that we have implemented to help reduce the potential for the virus to enter our building. However, we need your help. Below are some examples of how you can help protect the residents, as well as prevent the spread throughout the community.

At this time, in an effort to protect Sarasota Bay Club, the Inn at Sarasota Bay Club, Jacaranda Trace and Cadbury Park residents, we request that you do not allow any guests or vendors to visit if they have the following:

- Fever 100 degrees or greater
- Cough, sneezing or flu-like symptoms
- Recent international travel in the last 14 days

We understand that connecting with family members is incredibly important, and there are a variety of other ways you might consider connecting with them. These may include telephone, email, text, or through Skype or Facebook.

FSM Communities are following the recommendations of the CDC and are staying up to date with their recommendations. In addition, we are in close contact with the local and state health department, as well as the Agency for Health Care Administration and are following their guidance.

We have implemented mitigation steps including the following:

- Signs posted at entry ways asking people not to enter if feeling ill
- Staff have been informed to report any illness to our nurse
- Staff have had reinforced training on proper infection control techniques and education on proper handwashing

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- Strict handwashing procedures are in place, and in many circumstances gloves are used when interacting with residents who are sick.
- Environmental cleaning such as wiping down surfaces of frequently touched areas. Housekeeping staff has been supplied with a bactericide/virucide cleaner that kills germs on surfaces for 24 hours. This product will be used daily on areas such as the elevators, common areas, fitness room and dining room.
- Linens are being hygienically cleaned by a third-party vendor.
- Visitors are being asked to sign in, are questioned as to any respiratory symptoms they may be experiencing, if they have a temperature, and about recent international travel. If they answer yes to any of the three questions, they are not permitted entry. The length of restriction depends on the symptoms. Visitors are requested to use our hand sanitizers before continuing through the building.
- Staff and residents are asked to notify management of any respiratory issues.
- We have alcohol based sanitizers in all common areas, entryways and dining venues.
- If you are having cold symptoms and wish to “self quarantine” or would prefer staying in your condo, we will deliver meals free of charge.

We have also asked residents and staff to do the following:

- Do not come to the Dining Room or Common areas if you are sick or have been exposed.
- No handshaking! Use a fist bump, slight bow, elbow bump, etc.
- Use only your knuckle to touch light switches, elevator buttons, etc.
- Open doors with your closed fist or hip – do not grasp the handle with your hand unless there is no other way to open the door.
- Use disinfectant wipes at the stores when available.
- Wash your hands with soap for 10-20 seconds and/or use a greater than 60% alcohol-based hand sanitizer whenever you return home from any activity that involves interaction where other people have been.
- Cough or sneeze into a disposable tissue and discard. Use your elbow only if necessary.

We are a community with a shared responsibility to care for one another, and we ask you to report any suspected exposure to the COO or Administrator.

Should you have any questions, please feel free to contact us at 941-366-7667 (SBC/The Inn at SBC) or 941-408-2000 (Jacaranda Trace/Cadbury Park).

Thank you for your cooperation as we all work together to keep our residents and staff safe. For more information, visit www.cdc.gov/COVID19.

GC:ljm